

Borough of Ho-Ho-Kus  
County of Bergen  
Mayor and Council Combined Meeting  
December 22<sup>nd</sup>, 2020 7:30 p.m.

The Combined Work/Regular Public Meeting of the Municipal Council of the Borough of Ho-Ho-Kus was held via ZOOM on December 22, 2020. The meeting was called to order at 7:33 p.m. by Mayor Randall who asked the Municipal Clerk to read the open public meeting statement:

The Public Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session in accordance with the provisions of Section 5 of the “Open Public Meetings Act”, adequate notice of this meeting has been posted in the front lobby entrance to the Borough Hall and Council Chambers, a copy has been filed with the Borough Clerk, and copies of the Annual Notice of Meetings, of which this is a part, have been heretofore sent to the Record and the Ridgewood News.

**ROLL CALL:**

Mayor.....	Thomas W. Randall
Council President.....	Douglas Troast
Councilman.....	Steven Shell
Councilman.....	Edward Iannelli
Councilman.....	Kevin Crossley
Councilman.....	Dane Policastro
Councilwoman.....	Kathleen Moran

Also, in attendance David Bole, Borough Attorney; William Jones, Borough Administrator and Joan Herve, Borough Clerk.

**FLAG SALUTE**

Mayor Randall led those present in the salute to the American Flag.

**APPROVAL OF MINUTES**

A motion was offered by Councilman Shell and seconded by Councilman Crossley to approve the minutes of November 24, 2020 Closed and Work Session Meeting of the Mayor and Council. Motion carried on a roll call vote – all present voting “Ayes.

**DEPARTMENT REPORTS**

Reports on file in the Clerk’s Office  
Police Report – November 2020  
Court Report - November 2020  
Library Report – December 2020

**PUBLIC COMMENTS**

Mayor opened the meeting to the public. He stated if anyone desired to be heard, state your name and address for the record.

Hearing and Seeing none, Mayor closed the meeting to the public.

**ADMINISTRATOR REPORT**

Administrator Jones thanked Borough Attorney Dave Bole for his many years of service and wished him well on his retirement.

**Old Business**

DOT Train Station Project – No new updates.

BC United Way/Madeline Partnership Affordable Housing Project – Administrator Jones reported he received s

a new poroma from BC United Way totally just under 4.3 million in total for the project. They will off-set a little over \$600,000 with their contribution and the grant they receive. The remaining 3.7 million is the borough's obligation. This project is scheduled to be completed late summer early fall. In the early part of next year, the borough will be going out to Bond, final amount it yet to be determined.

HHK Crossing Project – Will discuss in Executive Session.

Budget – The budget process continues to move forward for 2021.

Revenues – Revenues are in other then the train station parking which is taking a hit due to residents working from home. All other monies, tax, water and solid waste are in line with last year.

### **New Business**

Vehicles – The Borough is in the process of purchasing a Water Department Vehicle as well as a Police Vehicle which is on the consent resolutions tonight for approval. Those were in the Capital Budget for this year.

Alcohol and Drug Testing Services – This contract is up for renewal; this service is a partnership we have with Valley hospital which test all CDL license drivers.

Communications – The Borough is in the process of expanding their communication through-out the community, therefore on the agenda tonight is to approve a contract with Everbridge which provides service for NIXLE. We also added more information to our Facebook, Instagram and Twitter accounts.

Authorizing the Preparation and Filing of an Application for Financial Assistance to the NJ Infrastructure Bank – this is for our water infiltration system, which they accept our proposals. This is a million-dollar project and filing for this application 70% of this project can be free in form of a grant. We are working with Boswell Engineer.

Budget Transfer – We have our 2<sup>nd</sup> round of transfers on the agenda tonight; Administrator Jones explained every November & December the State allows monies to be transferred to line items that have not been spent to items that may have over spent.

Brandywine/Valley Forge Drainage Improvement Phase 3 project - This project was approved by NJDOT and was awarded to Marini Brothers Construction. We received a \$188,000 grant from the NJDOT to fund this project. The total cost is a little over 200,000.

### **CORRESPONDENCE**

- a) Township of Long Hill Resolution requesting municipalities to pass a resolution demanding the NJ State Legislature accept responsibility to administer the provisions of the Affordable Housing Act.
- b) Retirement letter from Borough Attorney, David Bole
- c) NJDOT approval of awarding the contract for the Brandywine/Valley Forge Drainage Improvement Phase 3 project to Marini Brothers Construction.
- d) Letter from a resident concerned about the excessive removal of trees
- e) Northwest BC Utilities Authority – 2021 Budget
- f) BC JIF Notice of Annual Reorganization meeting, Thursday, January 21, 2021 at 5:30pm via Zoom.
- g) BC JIF 2021 Adopted Budget
- h) PSE&G Application for an Extension of a Freshwater Wetlands

### **ADOPTION OF ORDINANCES and PUBLI HEARING** - None

### **INTRODUCTION OF ORDINANCES** - None

### **CONSENT AGENDA RESOLUTIONS** (20-125 thru 20-132)

#### **Resolution #20-125- Introduced by Council President Troast**

##### **A Resolution – Payment of Bills for December**

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WHEREAS, claims have been submitted to the Borough of Ho-Ho-Kus in the amount of \$2,270,766.12;  
 and

WHEREAS, such claims have been listed according to Department and account number with corresponding  
 vouchers to be reviewed and approved by the Mayor and Council; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are  
 available, in the Borough of Ho-Ho-Kus and that the claims specified on the schedule attached hereto,  
 following examination and approval by the Mayor and Council, be paid and checks issued accordingly; and,  
 NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that the  
 claims totaling \$2,270,766.12; be approved and ratified respectively

**BILL LIST:**

19-01966	12/30/19	03267	ELIZABETH STEWART, LLC	LICENSED TREE SVCS-SHADE TREE	Open	1,350.00	0.00
20-01535	11/03/20	00001	HOME HARDWARE	NOV 2020 PURCHASES	Open	151.55	0.00
20-01539	11/03/20	02686	ONE CALL CONCEPTS	ONE CALL MESSAGES - NOV. 2020	Open	80.08	0.00
20-01540	11/03/20	02590	AMERICAN WEAR, INC.	NOV 2020 UNIFORMS - ROADS 2/3	Open	393.15	0.00
20-01541	11/03/20	02590	AMERICAN WEAR, INC.	NOV 2020 UNIFORMS - WATER 1/3	Open	196.57	0.00
20-01596	11/16/20	00456	KAY PRINTING	UCC SUPPLIES-CONSTRUCTION DEPT	Open	333.26	0.00
20-01607	11/16/20	02899	OFFICE CONCEPTS GROUP	OFFICE CHAIR - POL DEPT	Open	489.00	0.00
20-01633	11/20/20	03314	ELECTRICAL POWER SYSTEMS, INC.	GENERATOR-MECHANICAL LABOR-DPW	Open	165.00	0.00
20-01636	11/24/20	80121	KIRSCH, JESSICA	2020 CLOTH. ALLOW. 2ND PAYMENT	Open	575.00	0.00
20-01637	11/24/20	01151	OAKLAND-MARINE & EQUIPMENT	3 STARTERS-LANDSCAPE EQUIPMENT	Open	110.97	0.00
20-01638	11/24/20	00952	USA BLUEBOOK	TAPE SPLICE KIT/10' CABLE-DPW	Open	108.73	0.00
20-01639	11/24/20	01662	AAA EMERGENCY SUPPLY	HUD DRIVER/HOSE REPAIRS FIRE D	Open	885.19	0.00
20-01640	11/24/20	00144	BORO OF H-H-K PAYROLL ACCT	MEDICAL/PRESCRIPT/DENTAL - DEC	Open	79,400.91	0.00
20-01641	11/24/20	02892	TRUGREEN	LAWN SERVICE 11/16 - N. FIELD	Open	495.00	0.00
20-01642	11/24/20	00105	P S E & G	OCT-NOV 20 GAS/ELECT.- CURRENT	Open	5,619.03	0.00
20-01643	11/24/20	00105	P S E & G	OCT-NOV 20 GAS/ELECT.- WATER	Open	6,416.52	0.00
20-01644	11/24/20	02568	NEAL SYSTEMS, INC.	MAG FLOW METER-WELLS #1 & #5	Open	1,400.00	0.00
20-01645	11/24/20	00144	BORO OF H-H-K PAYROLL ACCT	CURRENT SOCIAL SECURITY - NOV	Open	14,464.03	0.00
20-01646	11/24/20	00144	BORO OF H-H-K PAYROLL ACCT	WATER DPT SOCIAL SECURITY-NOV	Open	1,252.15	0.00
20-01647	11/24/20	00144	BORO OF H-H-K PAYROLL ACCT	SOL WASTE SOCIAL SECURITY-NOV	Open	791.14	0.00
20-01648	11/24/20	00144	BORO OF H-H-K PAYROLL ACCT	DCRP NOVEMBER 2020	Open	348.53	0.00
20-01649	11/24/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 11/30	Open	184,526.01	0.00
20-01650	11/24/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 11/30	Open	9,377.10	0.00
20-01651	11/24/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-S WASTE 1/2 MNTH 11/30	Open	5,444.46	0.00
20-01652	11/25/20	00046	RUTHERFORD, DAVID L., ESQ.	REVIEW APPLICATION/ORD. 215/15	Open	437.50	0.00
20-01653	11/25/20	03048	QUALITY FORD	SHAFT ASSY - DPW VEH #753	Open	125.07	0.00
20-01654	11/25/20	03027	SAMR	COMPUTER/ELECTRONIC RECYCLING	Open	1,850.00	0.00
20-01655	11/25/20	01457	A-VAN ELECTRICAL SUPPLY INC	LED LAMP & FIXTURE - DPW	Open	81.14	0.00
20-01656	11/25/20	03306	SARJO INDUSTRIES, INC.	FUSES/SEAL RINGS-VEHICLE PARTS	Open	167.69	0.00
20-01657	11/25/20	02380	I.D.M. MEDICAL GAS CO	REFILL OXYGEN D CYLINDER-AMBUL	Open	60.91	0.00
20-01659	11/30/20	00157	TREASURER - STATE OF NJ	SITE REMEDIATION-PERMIT FEE	Open	880.00	0.00
20-01660	11/30/20	00012	PROSTOCK MIDLAND	3 CASES 2-CYCLE OIL - DPW	Open	184.32	0.00
20-01661	11/30/20	02892	TRUGREEN	FALL AERATION/SEEDING-N FIELD	Open	1,790.00	0.00
20-01662	11/30/20	00106	M G L PRINTING SOLUTIONS	PRINTING-2000 SOL. WASTE BILLS	Open	424.00	0.00
20-01663	11/30/20	03298	PASCACK DATA SERVICES, INC	MICROSOFT ON LINE SVCS	Open	2,052.67	0.00
20-01664	11/30/20	02435	RIO SUPPLY, INC.	WATER SOFTWARE MAINT AGREEMENT	Open	3,550.00	0.00
20-01665	12/01/20	02157	TREASURER, STATE OF NJ	UNIFORM FIRE CODE SUBSCRIPTION	Open	30.00	0.00
20-01666	12/01/20	80195	KIRK, THOMAS	2020 CLOTH. ALLOW. 2ND PAYMENT	Open	575.00	0.00
20-01667	12/01/20	03315	MECHANIC-LIND, LESLIE	RETURN PLAN BD APPLICATION FEE	Open	150.00	0.00
20-01669	12/01/20	00056	TYCO ANIMAL CONTROL SERVICES	ANIMAL CONTROL SVC DEC	Open	475.00	0.00
20-01670	12/01/20	01840	OPTIMUM	POLICE/CAD CABLE 12/16-1/15	Open	131.48	0.00

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20-01671	12/01/20	00030	HO-HO-KUS BOARD OF EDUCATION	SCHOOL TAX - MONTH OF DEC.	Open	1,529,399.20	0.00
20-01675	12/01/20	03297	AUTO POLISHING CENTER	DENT REMOVAL-FIRE CHIEF VEHICL	Open	950.00	0.00
20-01676	12/01/20	03208	MONMOUTH TELECOM	TELECOM SERVICE NOV-DEC	Open	866.20	0.00
20-01677	12/02/20	01662	AAA EMERGENCY SUPPLY	3 CASES PARTICULATE RESPIRATOR	Open	1,383.00	0.00
20-01678	12/02/20	03159	BOSWELL ENGINEERING. INC.	DESIGN WATER TREATMNT SY 11/23	Open	2,277.00	0.00
20-01679	12/02/20	03158	WM RECYCLE AMERICA	RECYCLING PICKUPS OCT -DPW	Open	262.95	0.00
20-01680	12/02/20	02296	ARROW TREE SERVICE INC	GRIND STUMP - 67 CARLTON	Open	150.00	0.00
20-01681	12/02/20	00440	PITNEY BOWES, INC	POSTAGE METER INK CARTRIDGE	Open	101.99	0.00
20-01682	12/02/20	03256	THE ALAIMO GROUP, INC.	CONST SUPERVISION-AFFORDABLE H	Open	165.00	0.00
20-01683	12/02/20	00886	SCHWANNEWEDE/HALS ENGINEERING	ENG SITE PLAN REV POOL-404/9	Open	330.00	0.00
20-01684	12/02/20	03256	THE ALAIMO GROUP, INC.	SITE PL/SUB DIV REV 802/10.01	Open	165.00	0.00
20-01685	12/02/20	03256	THE ALAIMO GROUP, INC.	SITE PL & SUB DIV REV-802/4.01	Open	243.75	0.00
20-01686	12/02/20	03256	THE ALAIMO GROUP, INC.	DETENT/RETENT BASINS 802/10.01	Open	140.00	0.00
20-01687	12/02/20	03256	THE ALAIMO GROUP, INC.	SITE PL & SUB DIV REV802/10.03	Open	125.00	0.00
20-01688	12/02/20	02356	GENERATION III INC.	REFUND BLDING PERMIT 226 ACKER	Open	290.00	0.00
20-01689	12/02/20	80120	GIL, MICHAEL	2020 CLOTH. ALLOW. 2ND PAYMENT	Open	575.00	0.00
20-01690	12/02/20	80089	DENCH, BRIAN	2020 CLOTH. ALLOW. 2ND PAYMENT	Open	575.00	0.00
20-01691	12/02/20	03239	AT&T MOBILITY	IPAD/CELL PHONE SV 10/12-11/11	Open	456.28	0.00
20-01692	12/03/20	01051	V.E. RALPH & SON	COLD & HOT PACKS - AMBULANCE	Open	79.84	0.00
20-01693	12/04/20	02899	OFFICE CONCEPTS GROUP	OFFICE SUPPLIES - POL DPT	Open	320.61	0.00
20-01694	12/04/20	02331	WISS & BOUREGY P.C.	PROF. SVCS-LABOR ATTORNEY-NOV	Open	38.00	0.00
20-01695	12/04/20	01607	BURGIS ASSOCIATES, INC.	REV. ADJUSTMENTS TO REDEV PLAN	Open	600.00	0.00
20-01696	12/04/20	02069	PATTMAN PLUMBING	REPAIR TO FIRE DPT HEATING SYS	Open	435.00	0.00
20-01697	12/04/20	02288	CEDAR HILL NURSERY INC	3 YDS. OF TOP SOIL - DPW	Open	87.00	0.00
20-01698	12/04/20	03224	ALS GROUP USA CORP.	SODIUM/COLIFORM WATER TESTS	Open	248.00	0.00
20-01700	12/04/20	00992	GREGO, ANTHONY	2020 CLOTH. ALLOW. 2ND PAYMENT	Open	575.00	0.00
20-01707	12/04/20	00001	HOME HARDWARE	WATER DEPT SUPPLIES	Open	315.76	0.00
20-01708	12/04/20	02711	OPTIMUM *	OPTIMUN SVC BORO HL 12/1-12/31	Open	29.95	0.00
20-01709	12/07/20	03166	SJS LAWN CARE SERVICES, LLC	LEAVES/CUT LAWN - 325 WEARIMUS	Open	1,425.00	0.00
20-01710	12/07/20	01607	BURGIS ASSOCIATES, INC.	FINAL EDITS TO MASTER PLAN-OCT	Open	4,695.00	0.00
20-01711	12/07/20	03256	THE ALAIMO GROUP, INC.	PROJ ADMN/ONSITE CHK-802/10.01	Open	511.25	0.00
20-01712	12/07/20	03256	THE ALAIMO GROUP, INC.	ONSITE CHK CONDITION-802/10.08	Open	140.00	0.00
20-01713	12/07/20	03256	THE ALAIMO GROUP, INC.	ONSITE CHK CONDITION-802/4.01	Open	140.00	0.00
20-01714	12/07/20	03256	THE ALAIMO GROUP, INC.	SITE PLN/SUB DIV REV-802/10.07	Open	800.00	0.00
20-01715	12/07/20	03256	THE ALAIMO GROUP, INC.	ONSITE CHECK - 802/10.07	Open	140.00	0.00
20-01716	12/07/20	03256	THE ALAIMO GROUP, INC.	SITE PLAN/SUB DIV REV-802/1.01	Open	800.00	0.00
20-01717	12/07/20	03256	THE ALAIMO GROUP, INC.	REVISION/INITIAL REV-802/10.02	Open	925.00	0.00
20-01718	12/07/20	02296	ARROW TREE SERVICE INC	REMOVE SILVER MAPLE-1 MARION	Open	1,600.00	0.00
20-01719	12/07/20	03261	KONICA MINOLTA BUS. SOLUTIONS	POLICE COPIER-COPIES 11/4-12/3	Open	38.70	0.00
20-01720	12/08/20	03317	EVERBRIDGE	NIXLE SERVICE - 12 MONTHS	Open	3,240.00	0.00
20-01721	12/08/20	00821	AT&T	NOV 2020 FAX/LONG DISTANCE	Open	93.99	0.00
20-01722	12/08/20	00329	RG GROUP	HYDRAULIC HOSE ASSEMBLY - DPW	Open	119.99	0.00
20-01724	12/09/20	03041	STATE OF NJ DEPT OF LABOR*	FLI TAXES DUE TO NJ	Open	113.67	0.00
20-01725	12/09/20	02283	DRAEGER, INC.	CERT SOLUTION - POL	Open	120.00	0.00
20-01726	12/09/20	00712	CLIFFSIDE BODY CORPORATION	DRIVE AUGER BOX//MOTOR- DPW	Open	2,974.24	0.00
20-01730	12/10/20	02009	SEIBEL, JASON	RENEW WATER LICENSES-W-2,T2,C2	Open	150.00	0.00
20-01731	12/10/20	02009	SEIBEL, JASON	REIMB FOR BOOTS - DPW 2020	Open	300.00	0.00
20-01732	12/10/20	99874	PRIESTNER, DAN	REIMBURSE - WORK BOOOTS 2020	Open	300.00	0.00
20-01733	12/10/20	01151	OAKLAND-MARINE & EQUIPMENT	BACKPACK BLOWER PARTS - DPW	Open	80.00	0.00
20-01734	12/10/20	03270	ART FACTOR STUDIO, LLC	WEB HOSTING-ANNUAL FEE-POL DPT	Open	240.00	0.00
20-01735	12/11/20	02899	OFFICE CONCEPTS GROUP	OFFICE SUPPLIES - DPW	Open	72.91	0.00
20-01736	12/11/20	02053	ZAWADZKI, DARRYL	REIMB FOR WORK BOOTS - 2020	Open	300.00	0.00

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20-01738	12/14/20	01377	D & E UNIFORMS	RAIN COAT FOR SCHOOL GUARD	Open	59.95	0.00
20-01739	12/14/20	03298	PASCACK DATA SERVICES, INC	COMPUTER SUPPORT 12/15-3/14	Open	6,750.00	0.00
20-01740	12/14/20	02296	ARROW TREE SERVICE INC	TREE REMOVAL-ESRR AND FOX RUN	Open	1,000.00	0.00
20-01741	12/14/20	02069	PATTMAN PLUMBING	HEAT REPAIR - BORO HALL	Open	730.00	0.00
20-01742	12/14/20	02690	VERIZON WIRELESS*	WIRELESS CHARGES 11/4-12/3	Open	522.61	0.00
20-01743	12/14/20	02671	SUBURBAN DISPOSAL INC.	SOLID WASTE/RECYCLING NOV 2020	Open	68,995.79	0.00
20-01744	12/14/20	02899	OFFICE CONCEPTS GROUP	OFFICE SUPPLIES - COURT	Open	244.96	0.00
20-01745	12/14/20	00555	P S E & G *	ELECT. SVC-EASTGATE THRU 12/8	Open	67.10	0.00
20-01746	12/14/20	00255	NORTH JERSEY MEDIA GROUP	NOTICE OF VARIANCE-1004/8	Open	113.05	0.00
20-01747	12/14/20	00255	NORTH JERSEY MEDIA GROUP	AMEND. TO 2021 WATER RATES	Open	63.44	0.00
20-01748	12/14/20	00255	NORTH JERSEY MEDIA GROUP	BORO LEGAL ADS - NOV	Open	108.97	0.00
20-01749	12/14/20	00255	NORTH JERSEY MEDIA GROUP	NOTICE OF ZBA MTG/MASTER PLAN	Open	136.99	0.00
20-01750	12/14/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG. PLAN REVIEW - 607/16	Open	400.00	0.00
20-01751	12/14/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG-ROAD OPENING-244 ACKERMAN	Open	250.00	0.00
20-01752	12/14/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG PLAN REVIEW 305/4	Open	400.00	0.00
20-01753	12/14/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG PLAN REV REVISION-501/4	Open	125.00	0.00
20-01754	12/14/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG PLAN REVIEW - 217/6	Open	400.00	0.00
20-01755	12/14/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG PLAN REV-SUB DIV 810/1.01	Open	2,140.00	0.00
20-01756	12/15/20	03102	CROSS ROADS PAVING & MAINT.	RD RESURFACE PROG. VOUCHER #2	Open	15,195.49	0.00
20-01758	12/15/20	01457	A-VAN ELECTRICAL SUPPLY INC	LIGHTS & CONTROLS - DPW	Open	229.61	0.00
20-01759	12/15/20	00130	WATER WORKS SUPPLY CO INC	6.84 X 8" AS CLAMP-WATER DPT	Open	269.68	0.00
20-01760	12/15/20	02689	STATE OF NEW JERSEY	STATE BOILER INSPECTIONS	Open	480.00	0.00
20-01761	12/15/20	00041	BORO OF H-H-K CURRENT ACCT	ROADWORK DPW - POLICE O/T WORK	Open	468.00	0.00
20-01762	12/15/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 12/15	Open	183,296.91	0.00
20-01763	12/15/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 12/15	Open	8,736.12	0.00
20-01764	12/15/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-S WASTE 1/2 MNTH 12/15	Open	5,724.17	0.00
20-01765	12/15/20	00166	BOLE, DAVID B., ESQ.	BORO ATTY SVCS CAPITAL-NOV/DEC	Open	495.00	0.00
20-01766	12/15/20	00166	BOLE, DAVID B., ESQ.	BORO ATTY-RETAINER/TAX APPEALS	Open	10,396.00	0.00
20-01775	12/16/20	03110	PERRICELLI, LISA	VISION REIMBURSEMENT - 2020	Open	300.00	0.00
20-01777	12/16/20	01607	BURGIS ASSOCIATES, INC.	REV APPLIC FOR BORO ENG	Open	262.50	0.00
20-01778	12/16/20	02612	PITNEY BOWES RESERVE ACCOUNT	REIMBURSE POSTAGE METER-NOV	Open	1,265.20	0.00
20-01779	12/16/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG SITE PLAN REV-1015/13 & 14	Open	2,025.00	0.00
20-01780	12/17/20	00413	BORO OF H-H-K TRUST ACCT	TRSFER TO TRUSTS-FUEL/MOTORPOOL	Open	40,624.73	0.00
20-01781	12/17/20	03320	GALANTI, MICHAEL & JOANA	TAX APPEAL REFUND - 2020	Open	1,211.65	0.00
20-01782	12/17/20	03321	GOVERNARA, DANIEL & JESSICA	TAX APPEAL REFUND -2019 & 2020	Open	9,798.75	0.00
20-01783	12/17/20	03322	EDWARD F. GIBBONS, ESQ.	TAX APPEAL REFUND - 2020	Open	2,679.60	0.00
20-01784	12/17/20	03323	WOLF VESPASIANO ATTY TRUST A/C	TAX APPEAL REFUND-2018 TO 2020	Open	10,864.50	0.00
20-01785	12/17/20	02723	CLARKE CATON HINTZ	SVCS.-AFFORDABLE HOUSING NOV.	Open	344.00	0.00
20-01786	12/17/20	00201	GARBARINI & CO PC	CANCEL CAP ORDINANCES-REVIEW	Open	1,762.50	0.00
20-01788	12/18/20	03224	ALS GROUP USA CORP.	COLIFORM TESTS -12/10	Open	44.00	0.00
20-01789	12/18/20	03147	BERGEN SUPPLY COMPANY	10 CASES PAPER TOWELS - DPW	Open	249.50	0.00
20-01790	12/18/20	01779	OUTSTANDING SERVICE	CHECK TANKS/BIOCIDES TREATMENT	Open	182.90	0.00
20-01794	12/18/20	03325	ARDALAN, M. & DAQUINO, C.	TAX APPEAL REFUND - 2020	Open	2,975.50	0.00
20-01795	12/21/20	00038	VERIZON	WATER DEPT PHONES NOV-DEC	Open	83.84	0.00
20-01796	12/21/20	00038	VERIZON	NOV-DEC PHONE - DEPTS.	Open	354.61	0.00
20-01797	12/21/20	02712	OPTIMUM **	OPTONLINE SVC DPW - 1/16-11/15	Open	96.06	0.00

**Resolution #20-126- Introduced by Council President Troast**

A Resolution – Setting the Reorganization Meeting Date for 2021

WHEREAS, the “Open Public Meeting Act,” Chapter 231, P.L. 1975, requires adequate notice of meeting of public bodies as defined therein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus in the County of Bergen and State of New Jersey, as follows:

1. The Reorganization Meeting of the Mayor and Council for the year 2021 will be held virtually via ZOOM at 7:00 p.m. on Tuesday, January 5, 2021 where it otherwise would have taken place at the Ho-Ho-Kus Council Chambers, 333 Warren Avenue, Ho-Ho-Kus, NJ.

**Resolution #20-127- Introduced by Council President Troast**

**A Resolution – Alcohol and Drug Testing Services**

WHEREAS, This AGREEMENT is made between Valley Medical Group (VMG) (“PROVIDER”), a professional Company having its principal place of business at 15 Essex Road, Suite 506, Paramus, New Jersey 07652, and Ho-Ho-Kus, Borough of (“MUNICIPALITY”), a MUNICIPALITY having its address at 333 Warren Ave., Ho-Ho-Kus, NJ 07423 on this date of January 1, 2021, which shall hereinafter be referred to as the execution date of this Agreement; and

WHEREAS, PROVIDER provided alcohol and drug testing services to companies to support workplace alcohol and drug testing programs and policies; the MUNICIPALITY has a policy for alcohol and drug abuse testing of applicants and/or employees and requires alcohol and drug testing services from PROVIDER.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the borough of Ho-Ho-Kus that it is hereby authorized to enter into this agreement the terms and conditions of which shall apply from the execution date of this Agreement.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any and all documents necessary to effectuate this Resolution following legal review.

**Resolution #20-128- Introduced by Council President Troast**

**A Resolution – NIXLE Communication Services**

WHEREAS, an agreement between the Borough of Ho-Ho-Kus having its principal offices located 333 Warren Avenue, Ho-Ho-Kus NJ 07423 County of Bergen and State of New Jersey, party of the first part, hereinafter referred to as Client and Everbridge, having its principal offices located 155 North Lake Avenue, Pasadena, CA 91101 for our communication services ; and.

WHEREAS, the Chief Financial Officer has attached a Certification that adequate funds have been duly budgeted and appropriated to pay for the Contract;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that a contract for the above-referenced services is hereby awarded to Everbridge for (1) year at a cost of \$3,240.00.

BE IT FURTHER RESOLVED, that Municipal Clerk is authorized to sign a contract with the contractor following legal review; and

BE IT FURTHER RESOLVED, which a copy of this resolution shall be sent to Everbridge, 155 North Lake Avenue, Pasadena, CA 91101; and.

**Resolution #20-129- Introduced by Council President Troast**

**A Resolution – Authorizing the Preparation and Filing of an Application for Financial Assistance to the NJ Infrastructure Bank**

WHEREAS, the Borough of Ho-Ho-Kus intends to file an application for funding from the New Jersey Infrastructure Bank (NJIB) associated with the Water Improvement project, which consists of installing treatment at the existing wells.

NOW, THEREFORE, BE IT RESOLVED that William J. Jones, Borough Administrator, be authorized to act as the Authorized Representative to present the Borough of Ho-Ho-Kus in all matters relating to the project undertaken pursuant to the above references NJIB Loan to be executed with the New Jersey Department of Environmental Protection and the New Jersey Infrastructure Bank. The Authorized Representative may be contacted at:

Borough of Ho-Ho-Kus  
333 Warren Avenue

Borough of Ho-Ho-Kus  
County of Bergen  
Mayor and Council Combined Meeting  
December 22<sup>nd</sup>, 2020 7:30 p.m.

Ho-Ho-Kus, NJ 07423  
201-652-4400 ext. 231

**Resolution #20-130- Introduced by Council President Troast**

**A Resolution – Transfer of Funds**

	<b>FROM:</b>	<b>TO:</b>
Legal (O&E)	\$2,000.00	
Shade Tree (O&E)		\$1,000.00
Fire (O&E)		\$1,000.00
Total	<u>\$2,000.00</u>	<u>\$2,000.00</u>

**Resolution #20-131- Introduced by Council President Troast**

**A Resolution – Authorizing the Purchase of a Water Department Vehicle**

WHEREAS, the Ho-Ho-Kus Water Department is in need of vehicles for use by the Department in connection with daily operations; and

WHEREAS, the Department has identified a 2020 F-550 Ford Utility Body Water Service Truck as specified in the proposal received for the same, available through State Contract 17-FLEET-00241, that would meet the needs of the Department; and

WHEREAS, the State Contract is through Route 23 Automall at a total price of \$53,822.00 for the vehicle, inclusive of the Water Service Truck, and State Contract through Cliffside Body Corp, for add-ons at a total price of \$75,107.84.

WHEREAS, the Chief Financial Officer has certified availability of funds in the Water Department Trust Budget, Capital Outlay #0-05-605-299, so as to allow for an award of two (2) purchase orders that total certified amount of **\$128,929.84**;

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ho-Ho-Kus does approve the issuance of two (2) purchase orders and checks in the sum of \$128,929.84 to:

Route 23 Automall - **\$53,822.00**

1301 Route 23

Butler, New Jersey 07405

Cliffside Body Corporation - **\$75,107.84**

130 Broad Avenue

P.O. Box 206

Fairview, NJ 07022

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement of law, I Joseph Citro, Chief Financial Officer of the Borough of H-Ho-Kus, have determined that there are available, sufficient funds, not committed to any other purpose, provided by the Water Department Trust Budget, Capital Outlay #0-05-605-299, so as to allow for an award of a purchase order in total certified amount of **\$128,929.84**

Joseph Citro, Chief Financial Officer

**Resolution #20-132- Introduced by Council President Troast**

**A Resolution – Authorizing the Purchase of a Police Vehicle**

WHEREAS, the Borough of Ho-Ho-Kus requires vehicles for use by its Police Department as well as use by the Office of Emergency Management Coordinator who is a member of the Police Department; and

WHEREAS, the Borough has identified the availability of 2021 Ford Police Interceptor SUV through the Cranford Police Cooperative Pricing System under Contract No. 47, Item 1, with base price of \$38,638.41 and options of \$16,386.34 for a total price of \$55,024.75; and

WHEREAS, the purchase through a Municipal Cooperative Pricing System satisfies the requirements of the Local Public Contracts Law and the New Jersey Pay to Play laws applicable to such purchases; and WHEREAS, the Chief Financial Officer has certified availability of funds through the Municipal Budget, Capital Outlay #0-01-301-214, so as to allow for an award of a purchase order and payment in total certified amount of **\$55,024.75**;

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ho-Ho-Kus does approve the issuance of two (2) purchase orders and remittance of payment by way of checks in the sum of \$55,024.75 to

Beyer Ford - **\$38,638.41**  
170 Ridgedale Avenue  
Morristown, New Jersey 07960

East Cost Lighting - **\$16,386.34**  
200 Meco Drive  
Millstone Twp, NJ 08535

#### **CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement of law, I Joseph Citro, Chief Financial Officer of the Borough of Ho-Ho-Kus, have determined that there are available, sufficient funds, not committed to any other purpose, through the Municipal Budget, Capital Outlay, #0-01-301-214, so as to allow for an award of a purchase order and payment in total certified amount of \$55,024.75.

Joseph Citro, Chief Financial Officer

A motion was offered by Council President Troast and seconded by Councilman Crossley to approve Resolutions #20-125 through #20-132. Motion carried on a roll call vote – All present voting “Aye”.

#### **LIAISON REPORTS**

Recreation – No Report

Library – Councilman Policastro reported the facility remains open to the public at a limited capacity of 15 people, with an optional curbside pick-up program. Employees continue to work staggered shifts. More information can be found on Facebook and as well their website [www.ho-ho-kuslibrary.com](http://www.ho-ho-kuslibrary.com). Councilman will have a further report in executive session.

Board of Education – Councilman Policastro reported the School winter break starts Thursday December, 24, 2020. School re-opens on Monday, January 4, 2021 following the same health and safety protocols.

Ambulance Corp. – No Report

Fire Department – Councilman Shell reported the FD continues to staff full rigs going out and he thanked them for all their hard work and keeping the community safe. They had a very successful Santa Sunday. Councilman Policastro did an excellent job promoting the event through social media.

Chamber of Commerce – Councilman Shell reported nothing new on the Chamber, however he would like to do something in memory of Domenic Parisi of Domenic & Pietro’s Barber Shop for being in business in Ho-Ho-Kus for 50 years. Board agreed. Looking to do a proclamation sometime in the Spring when his family can attend. More information to follow.

#### **MAYOR REMARKS**

Mayor thanked all was involved to make the Virtual Tree Lightning a success. Councilman Policastro was instrumental in getting it all set up. He commended the efforts of the Contemporary Club for the live illuminating event, where the proceeds went to help out local business.



Borough of Ho-Ho-Kus  
County of Bergen  
Mayor and Council Combined Meeting  
December 22<sup>nd</sup>, 2020 7:30 p.m.

**CLOSED SESSION** - On a motion by Councilman Crossley, seconded by Councilwoman Moran, the Mayor and Council approved entering into Executive Session closed to the public. Motion Carried by voice vote – all present voting “Aye”.

A Resolution - providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act. NJSA 10:4-12

Whereas, the Borough Council of the Borough of Ho-Ho-Kus is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6; and

Whereas, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by resolution; and

Whereas, it is necessary for the Borough Council of the Borough of Ho-Ho-Kus to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12 (b) as follows:

4-Matters relating to collective bargaining agreements

Library issues, Employee Salaries, PILOT

Now therefore, be it resolved by the Borough Council of the Borough of Ho-Ho-Kus assembled in public session on December 22, 2020 that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above.

Closed Session began at 8:05 p.m. and ended at 9:20 p.m.

**ADJOURNMENT**

On a motion by Councilman Crossley, seconded by Councilman Shell, the meeting was adjourned at 9:20 p.m. Motion Carried by voice vote – all present voting “Aye”.

Respectfully submitted,

Joan Herve, RMC/CMR  
Borough Clerk