

Borough of Ho-Ho-Kus  
County of Bergen  
Mayor and Council Combined Meeting  
November 24<sup>th</sup> , 2020 7:30 p.m.

The Combined Work/Regular Public Meeting of the Municipal Council of the Borough of Ho-Ho-Kus was held via teleconference on November 24, 2020. The meeting was called to order at 7:30 p.m. by Mayor Randall who asked the Municipal Clerk to read the open public meeting statement:

The Public Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session in accordance with the provisions of Section 5 of the “Open Public Meetings Act”, adequate notice of this meeting has been posted in the front lobby entrance to the Borough Hall and Council Chambers, a copy has been filed with the Borough Clerk, and copies of the Annual Notice of Meetings, of which this is a part, have been heretofore sent to the Record and the Ridgewood News.

**ROLL CALL:**

Mayor.....	Thomas W. Randall
Council President.....	Douglas Troast
Councilman.....	Steven Shell
Councilman.....	Edward Iannelli
Councilman.....	Kevin Crossley
Councilman.....	Dane Policastro
Councilwoman.....	Kathleen Moran

Also, in attendance David Bole, Borough Attorney; William Jones, Borough Administrator and Joan Herve, Borough Clerk.

**FLAG SALUTE**

Mayor Randall led those present in the salute to the American Flag.

**APPROVAL OF MINUTES**

A motion was offered by Councilman Iannelli and seconded by Councilwoman Moran to approve the minutes of October 20, 2020 Closed and Work Session Meeting of the Mayor and Council. Motion carried on a roll call vote – all present voting “Ayes.

A motion was offered by Councilwoman Moran and seconded by Councilman Iannelli to approve the minutes of October 27, 2020 Closed and Public Meeting of the Mayor and Council. Motion carried on a roll call vote – all present voting “Ayes with the exception of Council President Troast who abstained.

**DEPARTMENT REPORTS**

Reports on file in the Clerk’s Office

Police Report – October 2020

Court Report for October 2020 and Budget Proposal

Library Report - November 2020

**PUBLIC COMMENTS**

Mayor opened the meeting to the public. He stated if anyone desired to be heard, state your name and address for the record.

Hearing and Seeing none, Mayor closed the meeting to the public.

**ADMINISTRATOR REPORT**

**Old Business**

Library – library application for the grant through the NJ Construction Bond Act was not awarded.

Applicants may reapply in the spring.

DOT Train Station Project – NJDOT Project is moving forward with the one-way going into Ho-Ho-Kus, looking at the possibility to break ground sometime in the Spring.

BC United Way/Madeline Partnership Affordable Housing Project – Continuing to move forward, this project received a \$520,00 home loan. There is a meeting scheduled for December 3<sup>rd</sup> with Joe Citro, CFO, himself and Mr. Toronto to see how this funding will work.

HHK Crossing Project – will be discussed in close session.

Budget – Budget process is well underway; All Departments submitted all request. Administrator Jones suggested all liaisons meet with the department heads to discuss their wants and needs.

### **New Business**

Resolution #20-123 - transfer of funds. Administrator Jones explained every November the State allows monies to be transferred to line items that have not been spent to items that may have over spent.

Revenues –revenues are in other then the train station parking which is taking a hit due to residents working from home. All other monies, tax, water and solid waste are in line with last year.

NJDOT Municipal Aid – Ho-Ho-Kus was awarded \$144,346.00 through 2021 Municipal Aid Program, which will go towards the repaving of Brookside, First Street and the upper and lowers train station parking lot.

BC Open Space – Bergen County is in the process of allocating its Open Space Trust Fund for 2020. Ho-Ho-Kus is proposing \$60,000 for work at North Field foot bridge and security features to add there. This would be a matching grant.

Resolution #20-115 – Best Practice Survey was submitted on November 3, 2020, we are doing 95% of the best practices.

Annual Tree Lighting – Tree lighting is schedule for December 4, 2020, at 7pm which will be a virtual event this year.

### **CORRESPONDENCE**

- a) BC Division of Community Development annual application for CDBG Grant, HOME Grant, and Emergency Solutions Grant - deadline Friday, January 29, 2021
- b) Chief Minchin memo for his completed investigation/recommendation for the towing applications that were submitted.
- c) Northwest BC Utilities Authority Special Meeting Tuesday, December 8, 2020.
- d) Notice of Adoption for the Village of Ridgewood Master Plan
- e) BC Open Space 2020 Proposed Trust Funding Allocations
- f) Notice from a resident regarding rubbish in their neighbors' yard
- g) Teaneck Resolution endorsing Senate Bill 3781 to Establish Permanent Daylight-Saving Time
- h) NJDOT notice awarding HHK \$144,346.00 for the 2021 Municipal Aid Program
- i) Resident requesting the Mayor and Council to waive her water penalty fee.

\*\*Administrator Jones explained on correspondence “f” he will be reaching out to the resident as the ordinance they refer to in their letter does not apply to the situation as they see it. Property Maintenance has been notified and is aware of this situation.

### **ADOPTION OF ORDINANCES and PUBLI HEARING**

#### **ORDINANCE 2020-40**

#### **AN ORDINANCE TO AMEND CHAPTER 81 OF THE CODE ENTITLED “WATER AND WATER RATES**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Ho-Ho-Kus that Chapter 81 of the code is hereby amended as follows:

**81-21 Rates and Charges** is amended as follows:

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- (a) Effective January 1, 2021 all water taken or consumed shall be charged to consumers at the following rates:
- (1) Seven dollars (\$7.00) per one thousand (1,000) gallons, with a minimum charge of Fifty-Six Dollars (\$56) per quarter, or any part thereof.
  - (2) For Water usage over the minimum the following chart will apply:

	Gallons	Rate per 1,000 Gallons	Amount
Minimum	8,000	\$7.00	\$56.00
Next	12,000	\$7.50	
Next	20,000	\$8.00	
Next	40,000	\$9.00	
Over	80,000	\$11.00	

**SECTION III: Repealer.**

All other ordinances of the Borough, or parts thereof, which are in conflict with this ordinance, are hereby repealed to the extent of such conflict.

**SECTION IV: Effective Date.**

This ordinance shall take effect upon passage and publication as required by law.

A motion was offered by Councilman Crossley and seconded by Councilman Iannelli to adopted Ordinance #2020-40. Motion carried on a roll call vote – All present voting “Aye”.

**INTRODUCTION OF ORDINANCES** - None

**CONSENT AGENDA RESOLUTIONS** (20-114 thru 20-124)

**Resolution #20-114- Introduced by Council President Troast**

**A Resolution – Payment of Bills for November**

WHEREAS, claims have been submitted to the Borough of Ho-Ho-Kus in the amount of \$2,430,481.98; and

WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Mayor and Council; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Ho-Ho-Kus and that the claims specified on the schedule attached hereto, following examination and approval by the Mayor and Council, be paid and checks issued accordingly; and, NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that the claims totaling \$2,430,481.98; be approved and ratified respectively

**BILL LIST:**

20-01268	09/11/20	02974	ATLANTIC TACTICAL	2 SAFARILAND POLICE VESTS	Open	2,189.60	0.00
20-01292	09/16/20	00106	M G L PRINTING SOLUTIONS	2021 ANIMAL LICENSES	Open	611.00	0.00
20-01323	09/23/20	00001	HOME HARDWARE	OCT 2020 PURCHASES	Open	278.25	0.00
20-01324	09/23/20	00056	TYCO ANIMAL CONTROL SERVICES	ANIMAL CONTROL SVC OCT	Open	595.00	0.00
20-01327	09/23/20	02686	ONE CALL CONCEPTS	ONE CALL MESSAGES - OCT. 2020	Open	68.64	0.00
20-01329	09/23/20	02590	AMERICAN WEAR, INC.	OCT 2020 UNIFORMS - ROADS 2/3	Open	361.77	0.00
20-01330	09/23/20	02590	AMERICAN WEAR, INC.	OCT 2020 UNIFORMS - WATER 1/3	Open	180.88	0.00
20-01452	10/14/20	03308	WIERZBICKI,RAYMOND/BERNADETTE	RETURN UNUSED ZBA ESCROW FUNDS	Open	723.53	0.00
20-01463	10/16/20	02899	OFFICE CONCEPTS GROUP	OFFICE SUPPLIES-WATER DPT	Open	487.69	0.00
20-01474	10/20/20	03255	GRAMCO BUSINESS COMMUNICATIONS	MAINT. LISTENING DEVICE-COURT	Open	225.00	0.00
20-01479	10/20/20	00886	SCHWANENEDE/HALS ENGINEERING	ENG PLAN REVIEW 602/3	Open	400.00	0.00
20-01484	10/22/20	03204	MONTAGUE TOOL & SUPPLY	2 BACKPACK BLOWERS - DPW	Open	886.72	0.00
20-01485	10/22/20	02899	OFFICE CONCEPTS GROUP	OFFICE SUPPLIES - DPW	Open	414.30	0.00

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20-01486	10/22/20	02356	GENERATION III INC.	AIR CONDITIONER REPAIRS-POL DP	Open	2,850.00	0.00
20-01487	10/22/20	00012	PROSTOCK MIDLAND	ASSORTED FILTERS-DPW VEHICLES	Open	276.39	0.00
20-01488	10/22/20	01580	MCMASTER-CARR	HEX SCREW/NUT KIT/GASKET-WATER	Open	232.09	0.00
20-01489	10/23/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG FEE-RD. OPENING 25 SARGENT	Open	250.00	0.00
20-01490	10/23/20	03239	AT&T MOBILITY	IPAD/CELL PHONE SVC 9/12-10/11	Open	397.35	0.00
20-01491	10/26/20	00097	ACTION RUBBER & INDUSTRIAL SUP	RUBBER SHEET FOR LEAF PUSHER	Open	478.50	0.00
20-01492	10/26/20	02271	H2M ASSOCIATES INC	HYDROLOGICAL WATER SVCS 9/25	Open	1,379.50	0.00
20-01493	10/26/20	02147	PISANO, RONALD	CDL LICENSE RENEWAL	Open	46.00	0.00
20-01494	10/26/20	03147	BERGEN SUPPLY COMPANY	10 CASES PAPER TOWELS -	Open	249.50	0.00
20-01495	10/26/20	00022	STONE INDUSTRIES, INC.	1 TON MASON DUMP ASPHALT-DPW	Open	475.00	0.00
20-01496	10/27/20	03100	GABRIELLI KENWORTH OF NJ, LLC	FUEL ELEMENTS/FILTERS/COOLANT	Open	917.91	0.00
20-01497	10/28/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG PLAN REVIEW - 501/15	Open	400.00	0.00
20-01498	10/28/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG. PLAN REVIEW - 704/11	Open	400.00	0.00
20-01499	10/29/20	00144	BORO OF H-H-K PAYROLL ACCT	CURRENT SOCIAL SECURITY - OCT	Open	14,031.58	0.00
20-01500	10/29/20	00144	BORO OF H-H-K PAYROLL ACCT	WATER DPT SOCIAL SECURITY-OCT	Open	1,148.29	0.00
20-01501	10/29/20	00144	BORO OF H-H-K PAYROLL ACCT	SOL WASTE SOCIAL SECURITY-OCT	Open	844.75	0.00
20-01502	10/29/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 10/30	Open	174,298.17	0.00
20-01503	10/29/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 10/30	Open	9,011.66	0.00
20-01504	10/29/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-S WASTE 1/2 MNTH 10/30	Open	6,636.32	0.00
20-01505	10/30/20	03224	ALS GROUP USA CORP.	COLIFORM TESTS -10/22	Open	44.00	0.00
20-01506	10/30/20	03204	MONTAGUE TOOL & SUPPLY	CART FOR DEMO SAW - WATER DEPT	Open	463.70	0.00
20-01507	10/30/20	00130	WATER WORKS SUPPLY CO INC	COPPER TUBING/WBOLT PACKS-DPW	Open	914.22	0.00
20-01508	10/30/20	00012	PROSTOCK MIDLAND	OIL/FUEL FILTERS/LIGHT-DPW	Open	338.73	0.00
20-01509	10/30/20	01457	A-VAN ELECTRICAL SUPPLY INC	ELECTRICAL FITTINGS-WATER DEPT	Open	23.33	0.00
20-01510	10/30/20	00144	BORO OF H-H-K PAYROLL ACCT	DCRP OCTOBER 2020	Open	377.69	0.00
20-01511	10/30/20	03159	BOSWELL ENGINEERING. INC.	DESIGN WATER TREATMNT SYS 11/9	Open	2,085.00	0.00
20-01512	10/30/20	00359	EDMUNDS GOVTECH	REGULAR 2-PART TAX BILLS	Open	270.00	0.00
20-01513	11/02/20	03296	KIVU CONSULTING, INC.	ENDPOINT DETECTION & RESPONSE	Open	1,500.00	0.00
20-01514	11/02/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG REV. PLAN REVISION-403/1	Open	125.00	0.00
20-01515	11/02/20	03256	THE ALAIMO GROUP, INC.	REVIEW/ON-SITE CHECK-802/10.01	Open	277.50	0.00
20-01516	11/02/20	03256	THE ALAIMO GROUP, INC.	PROJ ADMIN/COORD.-802/10.08	Open	82.50	0.00
20-01517	11/02/20	03256	THE ALAIMO GROUP, INC.	PERMIT REVIEW 802/10.03	Open	800.00	0.00
20-01518	11/02/20	03289	PRIME LUBE, INC.	55 GAL DRUM 15W40 CK-4 OIL-DPW	Open	456.98	0.00
20-01519	11/02/20	03004	WYCKOFF WASH	CAR WASH - POL VEHICLE 10/6	Open	5.50	0.00
20-01520	11/02/20	00162	RUSCON TRUCK SERVICE & EQUIP	PREV MAINT/REPAIR-LADDER TRUCK	Open	2,440.82	0.00
20-01521	11/02/20	00012	PROSTOCK MIDLAND	LUBE/CABIN FILTERS-DPW #762	Open	67.98	0.00
20-01522	11/02/20	03228	HACKENSACK SPRING & ALIGNMENT	2 FRONT WHEEL ALIGNMENTS-DPW	Open	2,437.00	0.00
20-01523	11/02/20	80108	ADAMS, NORA	SPANISH INTERPRETER - COURT	Open	15.00	0.00
20-01524	11/02/20	02892	TRUGREEN	LAWN SERVICE 10/23-NORTH FIELD	Open	495.00	0.00
20-01525	11/02/20	00082	CHIEF FIRE EQUIPMENT & SERVICE	FIRE EXTINGUISHER SVC-B/H & PD	Open	1,019.74	0.00
20-01526	11/02/20	00082	CHIEF FIRE EQUIPMENT & SERVICE	FIRE EXTINGUISHER SVC-ROADS DP	Open	159.90	0.00
20-01527	11/02/20	00082	CHIEF FIRE EQUIPMENT & SERVICE	FIRE EXTINGUISHER SVC-FIRE DPT	Open	548.34	0.00
20-01528	11/02/20	01486	BORO OF SADDLE RIVER	4 INFRARED THERMOMETERS	Open	215.96	0.00
20-01529	11/02/20	00082	CHIEF FIRE EQUIPMENT & SERVICE	FIRE EXTINGUISHER SVS-CERT	Open	73.80	0.00
20-01530	11/02/20	03208	MONMOUTH TELECOM	TELECOM SERVICE OCT-NOV	Open	881.52	0.00
20-01531	11/03/20	00105	P S E & G	SEP-OCT 20 GAS/ELECT.- CURRENT	Open	5,549.31	0.00
20-01532	11/03/20	00105	P S E & G	SEPT-OCT 20 GAS/ELECT.- WATER	Open	6,408.85	0.00
20-01533	11/03/20	02711	OPTIMUM *	OPTIMUN SVC BORO HL 11/1-11/30	Open	29.95	0.00
20-01534	11/03/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG PLAN REV/SOIL MOVING 305/4	Open	450.00	0.00
20-01537	11/03/20	01840	OPTIMUM	POLICE/CAD CABLE 11/16-12/15	Open	131.48	0.00
20-01538	11/03/20	00030	HO-HO-KUS BOARD OF EDUCATION	SCHOOL TAX - MONTH OF NOV.	Open	1,529,399.20	0.00
20-01542	11/03/20	02296	ARROW TREE SERVICE INC	EMERGENCY TREE WORK-LIBRARY	Open	9,000.00	0.00

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20-01543	11/04/20	02478	QUENCH USA	11/1-1/31 WATER COOLER MAINT.	Open	91.77	0.00
20-01544	11/04/20	01607	BURGIS ASSOCIATES, INC.	SVCS. REDEVELOPMENT PLAN/MTG.	Open	2,775.00	0.00
20-01545	11/04/20	00001	HOME HARDWARE	OCTOBER PURCHASES-WATER DEPT	Open	51.37	0.00
20-01546	11/04/20	00001	HOME HARDWARE	OCT PURCHASES-CLEAN COMMUNITY	Open	388.69	0.00
20-01547	11/04/20	02982	ROBERT C. METZDORF, ESQ.	PUBIC DEFENDER SVCS-10/7/20	Open	200.00	0.00
20-01548	11/05/20	02902	COVANTA	STREET SWEEPINGS-RECYCLING OCT	Open	659.12	0.00
20-01549	11/05/20	00144	BORO OF H-H-K PAYROLL ACCT	MEDICAL/PRESCRIPT/DENTAL - NOV	Open	77,341.38	0.00
20-01550	11/05/20	00209	WORTH PINKHAM MEMORIAL LIBRARY	TRANSFER Q4 2020 OPER CASH	Open	45,989.61	0.00
20-01551	11/05/20	02899	OFFICE CONCEPTS GROUP	OFFICE SUPPLIES- POL DEPT	Open	33.98	0.00
20-01552	11/05/20	80108	ADAMS, NORA	SPANISH INTERPRETER-COURT 11/4	Open	150.00	0.00
20-01553	11/05/20	03108	JPMONZO MUNICIPAL CONSULTING	COVID 19 REVIEW-CFO SEMINAR	Open	50.00	0.00
20-01554	11/05/20	02339	ZUIDEMA PORTABLE TOILETS	1 MO PORT TOILET N. FIELD 11/5	Open	120.00	0.00
20-01555	11/05/20	02331	WISS & BOUREGY P.C.	LABOR ATORNEY SVCS - OCT	Open	332.50	0.00
20-01556	11/09/20	00821	AT&T	OCT 2020 FAX/LONG DISTANCE	Open	97.95	0.00
20-01557	11/09/20	03261	KONICA MINOLTA BUS. SOLUTIONS	POLICE COPIER-COPIES 10/4-11/3	Open	41.15	0.00
20-01558	11/09/20	03204	MONTAGUE TOOL & SUPPLY	2 STIHL RINGS - DPW	Open	11.74	0.00
20-01559	11/09/20	00467	HUDSON COUNTY MOTORS INC	POLICE VEHICLE FILTER KIT	Open	59.25	0.00
20-01560	11/09/20	03168	RE-TRON TECHNOLOGIES	2 VEH BATTERIES/DIESEL FLUID	Open	359.70	0.00
20-01561	11/09/20	02779	FASTENAL	24 CASES JUMBO TISSUE - DPW	Open	77.97	0.00
20-01562	11/09/20	00371	LORCO PETROLEUM SERVICE	USED OIL REMOVAL - DPW	Open	250.00	0.00
20-01563	11/09/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG. PLAN REVIEW - 1302/5	Open	400.00	0.00
20-01564	11/09/20	02868	RAMAPO TREE & SHRUB CARE, LLC	EMERGENCY TREE WORK-ISAIAS	Open	45,000.00	0.00
20-01565	11/10/20	01915	BALESTRIERI, ANTHONY	2020 CLOTH. ALLOW. 2ND PAYMENT	Open	575.00	0.00
20-01566	11/10/20	00130	WATER WORKS SUPPLY CO INC	FIP X BEND FOR K COPPER-WATER	Open	344.24	0.00
20-01567	11/10/20	02004	HOFFMAN EQUIPMENT	BLADES FOR LOADER - DPW	Open	1,600.25	0.00
20-01568	11/10/20	01457	A-VAN ELECTRICAL SUPPLY INC	PIPE FITTING - WATER DPT	Open	35.03	0.00
20-01569	11/10/20	00022	STONE INDUSTRIES, INC.	FABC TOP ASPHALT - ROADS DEPT	Open	263.14	0.00
20-01570	11/10/20	02887	VALLEY PHYSICIAN SERVICES	2ND QTR DOT TESTING - DPW	Open	153.00	0.00
20-01571	11/10/20	01157	IRRIGATION BY RALPH RUGGIERO	WINTER SHUTDOWN - SPRINKLERS	Open	1,245.00	0.00
20-01572	11/10/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG REV PLAN REVISION-501/15	Open	125.00	0.00
20-01573	11/10/20	02584	INTER CITY TIRE	SCRAP TIRE REMOVAL - DPW	Open	178.50	0.00
20-01574	11/10/20	00088	NJ CONFERENCE OF MAYORS	MEMBERSHIP DUES	Open	295.00	0.00
20-01575	11/10/20	03303	B.C.U.W./MADELINE	REQUISITION #3-AFFORD. HOUSING	Open	36,622.50	0.00
20-01576	11/10/20	03303	B.C.U.W./MADELINE	REQUISITION #4-AFFORD. HOUSING	Open	37,477.50	0.00
20-01577	11/10/20	02671	SUBURBAN DISPOSAL INC.	SOLID WASTE/RECYCLING OCT 2020	Open	74,953.84	0.00
20-01578	11/10/20	02690	VERIZON WIRELESS*	WIRELESS CHARGES 10/4-11/3	Open	613.56	0.00
20-01579	11/12/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 11/13	Open	175,175.75	0.00
20-01580	11/12/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 11/13	Open	6,990.81	0.00
20-01581	11/12/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-S WASTE 1/2 MNTH 11/13	Open	4,897.23	0.00
20-01582	11/12/20	00440	PITNEY BOWES, INC	POWER GUARD-NEW POSTAGE METER	Open	99.00	0.00
20-01583	11/12/20	00610	NJ DEPT OF HEALTH	OCT DOG LICENSES LAST #479	Open	15.00	0.00
20-01584	11/12/20	00555	P S E & G *	ELECT. SVC-EASTGATE THRU 11/5	Open	64.85	0.00
20-01585	11/12/20	02899	OFFICE CONCEPTS GROUP	REFRIGERATOR - POL DEPT	Open	407.99	0.00
20-01586	11/12/20	00255	NORTH JERSEY MEDIA GROUP	LEGAL ADS FOR OCT - ADMIN	Open	988.91	0.00
20-01587	11/13/20	00255	NORTH JERSEY MEDIA GROUP	LEGAL ADS-OCT PLAN/ZONE BOARDS	Open	294.39	0.00
20-01588	11/13/20	00255	NORTH JERSEY MEDIA GROUP	LEGAL ADS-OCT DECISION NOTICES	Open	217.49	0.00
20-01589	11/13/20	03098	KONICA MINOLTA ***	1 YR MAINTENANCE-KODAK SCANNER	Open	734.00	0.00
20-01590	11/13/20	00016	PETTY CASH - JOAN HERVE	REIMBURSE PETTY CASH-NOV	Open	172.36	0.00
20-01591	11/13/20	01571	BOROUGH OF MIDLAND PARK	QTR 4-CONSTRUCTION INTERLOCAL	Open	34,754.63	0.00
20-01592	11/13/20	00166	BOLE, DAVID B., ESQ.	BORO ATTORNEY SVCS-GENERAL OCT	Open	1,205.00	0.00
20-01593	11/13/20	00166	BOLE, DAVID B., ESQ.	BORO ATT. BRANDYWINE IMPROVMNT	Open	363.00	0.00
20-01594	11/13/20	00166	BOLE, DAVID B., ESQ.	BORO ATTY-RECYCLING MATTER	Open	363.00	0.00

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20-01595	11/13/20	00166	BOLE, DAVID B., ESQ.	BORO ATTY- TAX APPEALS	Open	1,056.00	0.00
20-01597	11/16/20	03224	ALS GROUP USA CORP.	COLIFORM TESTS -11/5	Open	44.00	0.00
20-01598	11/16/20	02703	NORTHEAST WATER TECHNOLOGY	WATER LEAK SURVEY SVCS-4TH QTR	Open	6,300.00	0.00
20-01599	11/16/20	03166	SJS LAWN CARE SERVICES, LLC	YARD MAINTENANCE-325 WEARIMUS	Open	650.00	0.00
20-01600	11/16/20	03204	MONTAGUE TOOL & SUPPLY	4 STIHL RINGS - DPW	Open	23.48	0.00
20-01601	11/16/20	00526	MK ENTERPRISES INC	REPAIRS TO DPW MASON TRUCK	Open	3,224.00	0.00
20-01602	11/16/20	03309	STICKEL, KOENIG, SULLIVAN &	REV ZBA APPLICATION 1015/13&14	Open	112.50	0.00
20-01603	11/16/20	02474	KONICA MINOLTA	BORO H COPIER MAINT 8/12-2/11	Open	341.26	0.00
20-01604	11/16/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG INSPECTION- 1301/17	Open	95.00	0.00
20-01605	11/16/20	00038	VERIZON	WATER DEPT PHONES NOV-DEC	Open	84.17	0.00
20-01606	11/16/20	00038	VERIZON	OCT-NOV PHONE - DEPTS.	Open	357.19	0.00
20-01608	11/16/20	02484	RACHLES/MICHELE'S OIL CO.	1300 GALS DIESEL DEL 10/23/20	Open	1,604.85	0.00
20-01609	11/16/20	02484	RACHLES/MICHELE'S OIL CO.	2510 GALS GAS DELIVERED 10/23	Open	3,173.90	0.00
20-01610	11/17/20	02584	INTER CITY TIRE	4 DPW VEHICLE TIRES	Open	601.64	0.00
20-01611	11/17/20	03312	GIDICH, ZACHARY	RETURN ZBA ESCROW BAL.-601/24	Open	720.48	0.00
20-01612	11/17/20	03311	VAN GEYZEL, DAVID & CAREN	RETURN ZBA ESCROW BAL.-502/5	Open	662.22	0.00
20-01613	11/17/20	03310	VALENTINO, DANNY & KRISTY	RETURN ZBA ESCROW BAL.-1111/11	Open	867.33	0.00
20-01614	11/17/20	02296	ARROW TREE SERVICE INC	REMOVE LIMBS-HLLYWD & SHERIDAN	Open	655.00	0.00
20-01615	11/17/20	02296	ARROW TREE SERVICE INC	TREE PRUNING 51 ARBOR R	Open	520.00	0.00
20-01616	11/17/20	00886	SCHWANWEDE/HALS ENGINEERING	TAX MAP REVISIONS & UPDATE	Open	5,476.66	0.00
20-01617	11/17/20	00886	SCHWANWEDE/HALS ENGINEERING	INSPECTIONS-BROOKSIDE PK LOT	Open	552.50	0.00
20-01618	11/17/20	00886	SCHWANWEDE/HALS ENGINEERING	BID REVIEW-BRANDYWINE PHASE 3	Open	950.00	0.00
20-01619	11/17/20	03313	BOER, NICK	REFUND COAH OVERPAYMENT	Open	42.00	0.00
20-01620	11/17/20	00886	SCHWANWEDE/HALS ENGINEERING	REVIEW STORMWATER ORDINANCE	Open	3,085.00	0.00
20-01621	11/17/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG RD OPENING FEE-405 BLAUVEL	Open	250.00	0.00
20-01622	11/17/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG. PLAN REVIEW 502/5	Open	400.00	0.00
20-01623	11/18/20	00041	BORO OF H-H-K CURRENT ACCT	TRSFR WATER DP PERS TO CURRENT	Open	32,000.00	0.00
20-01624	11/18/20	00041	BORO OF H-H-K CURRENT ACCT	TRSFR S. WASTE PERS TO CURRENT	Open	15,000.00	0.00
20-01625	11/18/20	02564	PENGUIN MANAGEMENT INC.	VOICE NOTIFICATION SYST-FIRE D	Open	864.00	0.00
20-01626	11/19/20	02723	CLARKE CATON HINTZ	SVCS.-AFFORDABLE HOUSING OCT.	Open	48.00	0.00
20-01627	11/19/20	99938	LEONARD, PATRICK	2020 CLOTH. ALLOW. 2ND PAYMENT	Open	575.00	0.00
20-01628	11/19/20	00095	TRAFFIC SAFETY & EQUIPMENT	4 STOP FOR PEDESTRIAN SIGNS	Open	1,314.00	0.00
20-01629	11/20/20	01619	TYLER, GARY	REIMB FOR WORK BOOTS-DPW	Open	300.00	0.00
20-01630	11/20/20	02712	OPTIMUM **	OPTONLINE SVC DPW - 1/16-12/15	Open	119.80	0.00
20-01631	11/20/20	02285	HAWTHORNE HITCH & TRAILER	BACK-UP CAMERA- DPW VEHICLE	Open	530.00	0.00
20-01632	11/20/20	03048	QUALITY FORD	SHAFT/INSULATION-DPW VEH #753	Open	47.46	0.00
20-01634	11/20/20	80202	JONES, WILLIAM J.	REIMB. EYE GLASSES - 2020	Open	300.00	0.00
20-01635	11/20/20	01996	SWIFTREACH NETWORKS, LLC	ANNUAL FEE-REVERSE 911 SYSTEM	Open	2,995.00	0.00

**Resolution #20-115- Introduced by Council President Troast**

**A Resolution – Clerk Certification Best Practice Survey**

WHEREAS, a 2020/2021 Best Practices Inventory survey was sent to the Borough of Ho-Ho-Kus by the State of NJ and was required to be completed and returned to the State, certified by the CFO, no later than October 30, 2020; and

WHEREAS, it was required by the State that the Municipal Clerk, following the consideration of the completed survey by the Governing Body of the Borough of Ho-Ho-Kus at a public meeting, complete the “Best Practices Certification Form” and return it to the State;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that: 1) the survey was completed correctly, certified by the Chief Financial Officer, and returned to the State before the deadline of October 30, 2020 and 2) the survey was discussed at the public meeting of the Mayor and Council

on November 24, 2020 and 3) the Municipal Clerk of the Borough of Ho-Ho-Kus hereby certifies each of the above noted points and submits the “Best Practices Certification Form” to the State as required.

**Resolution #20-116- Introduced by Council President Troast**

**A Resolution – Towing Renewals**

WHEREAS, application has been made by certain towing companies for a license pursuant to Chapter 75 of the Borough Code: Towing Services; and  
WHEREAS, the Police Department has reviewed such applications and has recommended two (2) towing companies for consideration of the Mayor and Council; and  
WHEREAS, the Council has reviewed the tower list;  
NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby authorize the Borough Administrator to issue an official tower’s license to Citywide Towing, 205 Chestnut Street, Ridgewood, N.J. 07450 and All Points Towing, 145A Hopper Avenue, Waldwick, NJ 07463 for a three (3) year term effective January 1, 2021 until December 31, 2023; and  
BE IT FURTHER RESOLVED, that said licenses shall be subject to all requirements of Chapter 75 of the Code and the approved towers shall sign a hold harmless agreement and file a certificate of insurance coverage in accordance with Sections 75-8 and 75-9 of the Code, respectively; and  
BE IT FURTHER RESOLVED, that notice of said licenses shall be provided to the approved towing companies within seven (7) days of the date of this Resolution; and

**Resolution #20-117- Introduced by Council President Troast**

**A Resolution – Drive Sober or Get Pulled Over**

WHEREAS, approximately one-third of all fatal traffic crashes in the United States involve drunk drivers; and  
WHEREAS, impaired driving crashes cost the United States almost \$45 Billion a year; and  
WHEREAS, 29% of motor vehicle fatalities in New Jersey in 2014 were alcohol-related; and  
WHEREAS, an enforcement crackdown is planned to combat impaired driving; and  
WHEREAS, the holiday season in particular are traditionally times of social gatherings which include alcohol; and  
WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2020 Statewide Crackdown*; and  
WHEREAS, the project will involve increased impaired driving enforcement from December 8, 2020 through January 1, 2021; and  
WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;  
THEREFORE, BE IS RESOLVED that the Borough of Ho-Ho-Kus declares it's support for the *Drive Sober or Get Pulled Over 2020 Statewide Crackdown* from December 8, 2020 through January 1, 2021 and pledges to increase awareness of the dangers of drinking and driving.

**Resolution #20-118- Introduced by Council President Troast**

**A Resolution – Tax Appeal –Governara v. Ho-Ho-Kus**

WHEREAS, Daniel J. Governara and Jessica Governara are owners of real estate known as Lot 3, Block 306, better known as 5 Brookview Court, Ho-Ho-Kus, New Jersey; and  
WHEREAS, the owners have filed a 2019 tax appeal challenging the tax assessment; and  
WHEREAS, Lot 3, in Block 306 was assessed for the 2019 tax year in the total amount of \$1,650,000; and  
WHEREAS, the Borough has completed full discovery with respect to this matter, has consulted with the Borough’s Tax Assessor and has conducted exhaustive negotiations with counsel for the taxpayer; and  
WHEREAS, the parties have been able to arrive upon a proposed settlement agreement as follows: 2019 - \$1,425,000 assessment; 2020 – Freeze Act; 2021 - \$1,400,000 assessment; and

WHEREAS, the parties have agreed that pre-judgment interest shall be waived as a condition of the settlement; and

WHEREAS, the Borough's Tax Assessor Edmund Brown is in agreement with the terms of the settlement and believes that it would be in the best interests of the Borough to settle this particular case in accordance with the terms set forth above;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Ho-Ho-Kus agrees to authorize the Municipal Attorney to execute a Stipulation of Settlement on behalf of the Borough of Ho-Ho-Kus with respect to the Daniel J. Governara and Jessica Governara v. Ho-Ho-Kus tax appeal pending in the Tax Court of New Jersey under Docket No. 013297-2019 at the new assessment set forth above; and

BE IT FURTHER RESOLVED, that upon receipt of the Tax Court Judgment, the Tax Collector is hereby authorized to calculate the amount of the refund and cause same to be paid to the taxpayer, without statutory interest, within 60 days from the date of the Tax Court Judgment; and

BE IT FURTHER RESOLVED, that this resolution is subject to approval thereof by the taxpayer; and

BE IT FURTHER RESOLVED, that upon adoption of the within Resolution, a certified copy of same shall be served by the Municipal Clerk upon the Tax Assessor, the Tax Collector, the Chief Financial Officer and the Municipal Attorney.

**Resolution #20-119- Introduced by Council President Troast**

**A Resolution – Health Coverage Waiver**

WHEREAS, in accordance with Chapter 92, P.L. 2007 and Chapter 2, P.L. 2010, the following employees agreed to waive all health care coverage provided by the Borough of Ho-Ho-Kus which includes the State Health Benefits Program (SHBP-medical),

WHEREAS, Mrs. Perricelli and Thomas Kirk in accordance with the rules set forth by Chapter 92 & Chapter 2; filed the necessary applications and has submitted proof of the other health coverage,

WHEREAS, the Borough of Ho-Ho-Kus has accepted the terms of these individuals opting out of the Borough's Health Plan, and; also, has agreed to the terms and guidelines set forth by Chapter 92 & Chapter 2,

WHEREAS, the Borough of Ho-Ho-Kus in place of providing Health Coverage to the following individuals the Borough will issue payment to the above employee which may not be more than 25% (twenty-five), of the amount saved by the employer because of the waiver or \$5,000, whichever is less,

NOW, THEREFORE BE IT RESOLVED, that Borough of Ho-Ho-Kus authorize the Finance Department to go forward in calculating the 2020 payment and implement the rules set forth by Chapter 92 & Chapter 2.

FURTHERMORE, BE IT RESOLVED, the following employees receive compensation for their withdrawal:

Mrs. Perricelli	\$5,000.00
Thomas Kirk	\$5,000.00

**Resolution #20-120- Introduced by Council President Troast**

**A Resolution – Water, Solid Waste & Tax Cancellation**

WHEREAS, N.J.S.A 40A: 5-17.1 provides that a municipality may authorize the processing of tax refunds of less Ten (\$10.00) Dollars and the cancellation of Water, Solid Waste and Tax Delinquencies of less than Ten (\$10.00) Dollars.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ho-Ho-Kus that the Water & Solid Waste Registrar is hereby authorized to process, without any further action on the part of Governing Body, any property tax refund of less than (\$10.00) Dollars; and

BE IT FURTHER RESOLVED, that Water & Solid Waste Registrar is hereby authorized to process, without further action on part of the Governing Body, the cancellation of any property tax delinquency of less than (\$10.00) Dollars; and,

BE IT FURTHER RESOLVED that a certified Copy of this Resolution be provided by the Municipal Clerk to



the Water & Solid Waste Registrar, the Tax Collector and the Chief Financial Officer.

**Resolution #20-121- Introduced by Council President Troast**

**A Resolution – Forgiveness of Solid Waste 4<sup>th</sup> Qtr. 2020 Bill**

WHEREAS, 4 Brookview Ct., 6 Saddle Ridge Rd., 1 Powderhorn, 19 Addison Place, 20 N. Saddle Brook Dr., 19 North Saddle Brook Dr., which are lots under construction; and  
 WHEREAS, the above residential structures will be credited accordingly and then will be reviewed for the balance.

NOW THEREFORE, be it resolved that the bills in question be cancelled.

**Resolution #20-122- Introduced by Council President Troast**

**A Resolution – Shared Service w/Paramus – Maintenance & Repairs of DPW Vehicles**

WHEREAS, the Uniform Shared Services Act N.J.S.A. 40A:65-1 et seq. promotes the broad use of shared services as a method to reduce local expenses funded by property taxpayers; and

WHEREAS, the Uniform Shared Services Act allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services with each local unit participating in the agreement that is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Paramus is willing to provide certain labor and maintenance of DPW vehicles owned by the Borough of Ho-Ho-Kus as needed; and

WHEREAS, the Borough of Ho-Ho-Kus may require the use of such labor and maintenance for its DPW vehicles; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds will be provided in the 2021 budget to pay for this agreement;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ho-Ho-Kus that it does hereby authorize and approve a Shared Services Agreement with the Borough of Paramus for use of certain labor and maintenance for its DPW vehicles in the form of the Shared Services Agreement currently on file with the Municipal Manager’s office; and

BE IT FURTHER RESOLVED, that this Shared Services Agreement shall be open to public inspection immediately after passage of this Resolution; and

BE IT FURTHER RESOLVED, that the subject Shared Services Agreement is intended to take effect upon adoption of authorizing resolutions by both the Borough of Paramus and the Borough of Ho-Ho-Kus as well as execution of said Agreement by authorized officials of both entities and shall continue for a period of one (1) year commencing January 1, 2021 to December 31, 2021 unless either party notifies the other in writing of intent to cancel the Agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to sign such Shared Services Agreement following legal review.

**Resolution #20-123- Introduced by Council President Troast**

**A Resolution –Transfer of Funds**

	<b>FROM:</b>	<b>TO:</b>
Legal (O&E)	\$58,000.00	
Shade Tree (O&E)		\$45,000.00
Midland Park-Interlocal(O&E)		\$3000.00
Utilities (O&E)		\$10,000.00
Total	<u>\$58,000.00</u>	<u>\$58,000.00</u>

**Resolution #20-124- Introduced by Council President Troast**

**A Resolution – Inter-Local Agreement between the Borough of Ho-Ho-Kus and the  
Borough of Saddle River for the Resurfacing of Mill Road, Section 2.**

WHEREAS, the Borough of Ho-Ho-Kus and the Borough of Saddle River have each received a New Jersey Department of Transportation 2020 Municipal Aid Grant for the Resurfacing of Mill Road, Section 2; and WHEREAS, it is in the best interest of the municipalities to combine the resurfacing projects into a larger project to reduce the overall costs of the project which is beneficial to both municipalities; and WHEREAS, the Borough of Ho-Ho-Kus and the Borough of Saddle River propose an Inter-local Agreement for the Resurfacing of Mill Road, Section 2; and WHEREAS, the Borough of Ho-Ho-Kus will bid, award and administer the project; and WHEREAS, the Borough of Ho-Ho-Kus and the Borough of Saddle River will each be responsible for their portion of the project;  
NOW, THEREFORE, BE IT RESOLVED by the Governing Body that an Inter-Local Agreement be entered into with the Borough of Saddle River for the Resurfacing of Mill Road, Section 2.  
BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to execute an Inter-Local Agreement with the Borough of Saddle River for the Resurfacing of Mill Road, Section 2.

A motion was offered by Council President Troast and seconded by Councilman Crossley to approve Resolutions #20-114 through #20-124. Motion carried on a roll call vote – All present voting “Aye”.

**LIAISON REPORTS**

Recreation – Councilman Iannelli reported the football season has ended with no missed games with the A team. There was only one missed game on the B team as there was a positive COVID case from the other team. Soccer season has ended and again with no reported COVID cases. Wrestling season has been postponed until March. Basketball has been cancelled for the season; however, travel will continue with limited games and no spectators. Traveling Baseball winter training program is set to begin with all precaution in place.

Library – Councilman Policastro reported the library application for the grant through the NJ Construction Bond Act was not awarded. Applicants may reapply in the spring. The Library Director, Gretchen Corsillo resigned from her position, Alyssa Harvey will be the interim Director until such time a new Director is hired. The Library Board will be advertising for the position.

Board of Education – Councilman Policastro reported there was Monday, (2) cases of COVID at the school that caused school closure yesterday and today to allow contact tracing. The school health office has been in contact with those individuals who have been in close contact and need to quarantine. The school will re-open on Monday, November 30<sup>th</sup> which is the first day of phase 3 of the roll back plan that goes until January 15, 2021. Transmission rate for schools are low when compared to outside activities. The school maintains strict adherence to health and safety protocols, mask wearing, social distancing and no large gatherings. New health protocols changes go into effect on Monday, all family siblings must stay home if one is experiencing symptoms so a test can determine the cause. All students and staff must stay home during the period someone in their household is being tested for COVID. The school prefers to remain opened for the student’s education and well being

Ambulance Corp. – No report

Fire Department – Councilman Shell reported the Fire Department had their election of officers. The Chief will serve a 3<sup>rd</sup> term. The Fire Department decided given the circumstances with COVID, to change the by-law for that to happen.

Chamber of Commerce – Councilman Shell reported the business are decorating for the Holiday and are doing a competition among themselves.

Insurance – Councilman Crossley reported there was 100% of attendance from the Mayor and Council for the virtual Risk Management class, that normally takes place in Atlantic City. The borough receives \$250.00 credit on their borough’s insurance policy for each member that attends.

**MAYOR REMARKS**

Mayor wished everyone a Happy and Healthy Thanksgiving

**CLOSED SESSION** - On a motion by Councilman Crossley, seconded by Councilwoman Moran, the Mayor and Council approved entering into Executive Session closed to the public. Motion Carried by voice vote – all present voting “Aye”.

A Resolution - providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act. NJSA 10:4-12

Whereas, the Borough Council of the Borough of Ho-Ho-Kus is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6; and

Whereas, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by resolution; and

Whereas, it is necessary for the Borough Council of the Borough of Ho-Ho-Kus to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12 (b) as follows:

4-Matters relating to collective bargaining agreements

Library

7- Matters relating to litigation, negotiations and attorney-client privilege

Tax Appeal

Now therefore, be it resolved by the Borough Council of the Borough of Ho-Ho-Kus assembled in public session on November 24, 2020 that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above.

Closed Session began at 8:10 p.m. and ended at 9:05 p.m.

**ADJOURNMENT**

On a motion by Councilman Crossley, seconded by Councilman Shell, the meeting was adjourned at 9:05 p.m. Motion Carried by voice vote – all present voting “Aye”.

Respectfully submitted,

Joan Herve, RMC/CMR  
Borough Clerk