

Borough of Ho-Ho-Kus  
County of Bergen  
Mayor and Council Public Meeting  
March 24, 2020 7:30 p.m.

The Public Meeting of the Municipal Council of the Borough of Ho-Ho-Kus was held via teleconference on March 24, 2020. The meeting was called to order at 7:30 p.m. by Mayor Randall who asked the Municipal Clerk to read the open a public meeting statement:

The Public Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session in accordance with the provisions of Section 5 of the “Open Public Meetings Act”. Notice of this meeting has been posted in the front lobby entrance to the Borough Hall and Council Chambers, a copy has been filed with the Borough Clerk, and copies of the Annual Notice of Meetings, of which this is a part, have been heretofore sent to the Record and the Ridgewood News.

**ROLL CALL:**

Mayor.....	Thomas W. Randall
Council President.....	Douglas Troast
Councilman.....	Steven Shell
Councilman.....	Edward Iannelli
Councilman.....	Kevin Crossley
Councilman.....	Dane Policastro
Councilwoman.....	Kathleen Moran

Also, on the teleconference; Dave Bole, Board Attorney., Attorney; William Jones, Borough Administrator; Joan Herve, Borough Clerk. Paul Garbarini, Auditor, Joe Citro, CFO, Jeff Kropiewnicki, Tax Collector, Police Chief Minchin and DPW Supervisor Jeff Pattman.

**APPROVAL OF MINUTES**

A motion was offered by Councilman Crossley, seconded by Councilman Iannelli to approve the Minutes of the February 18, 2020 – Work Session Meeting. Motion carried on a roll call vote – all present voting “Ayes, with the exception of Councilman Shell who abstained.

A motion was offered by Councilman Policastro, seconded by Councilman Crossley to approve the Minutes of the February 25, 2020 – Closed and Public Meeting. Motion carried on a roll call vote – all present voting “Ayes.

**PROCLAMATION**

April is National Autism Awareness Month – Mayor read the proclamation

**DEPARTMENT REPORTS**

Report on file in the clerk’s office  
Police Report – February 2020  
Court Report – February 2020  
Tyco Animal Control - 2019 Annual Report  
Library Report – March 2020

\*\*\*A Motion was offered by Council President Troast, seconded by Councilman Crossley to move the Public Portion to the end of meeting. Motion carried on a voice vote – all present voting “Aye:

**ADMINISTRATOR**

**Old Business**

Library – Library is closed, moving forward with grant application which is extended. Their 2020 new payment agreement has started.

1-9 North Franklin Turnpike Issues – This matter is postponed due to the cancellation of courts.

DOT Train Station – Project is still moving forward with the one-way.

Recycling – Recycling Center remains opened with proper social distancing.

POD Ordinance - tabled

**New Business**

Zoning Discussion - tabled

**INTRODUCTION OF ORDINANCE**

**ORDINANCE 2020-34**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP**

**BANK (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and Council of the Borough of Ho-Ho-Kus in the County of Bergen finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Council hereby determines that a 1% increase in the budget for said year, amounting to \$65,710 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Borough, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$229,986, and that the CY 2020 municipal budget for the Borough be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

A motion was offered by Councilman Shell and seconded by Councilwoman Moran to approve Introduction of Ordinance #2020-34. Motion carried on a roll call vote – All present voting “Aye”.

**OFF-CONSENT RESOLUTIONS**

Resolution #20-45- Introduced and read by Councilman Shell

A Resolution – Budget Introduction

**BE IT RESOLVED**, that the following statements of Revenues and appropriations shall constitute the Municipal Budget for the year 2020; and

**CURRENT FUND**

**General Appropriations**

Appropriations within “CAPS”- Municipal Purposes	\$6,841,200.00
Appropriations excluded from “CAPS”-Municipal Purchases	3,114,401.74
Reserve for Uncollected Taxes	<u>260,000.00</u>
Total General Appropriations	10,215,601.74
Less: Anticipated Revenues	<u>2,729,661.38</u>
Amount to be raised by Taxes for Support of Municipal Budget	
Local Tax Municipal Purposes	\$7,051,981.86
Minimum Library Tax	<u>433,958.50</u>
<b>Total to be raised by Taxes</b>	<b><u>\$7,485,940.36</u></b>

**WATER UTILITY FUND**

Appropriations	<u>\$1,485,280.00</u>
Utility Revenues	<u>\$1,485,280.00</u>

**SOLID WASTE UTILITY FUND**

Appropriations	<u>\$1,392,000.00</u>
Utility Revenues	<u>\$1,392,000.00</u>

**BE IT RESOLVED**, that said budget be published in the Ridgewood News on April 3<sup>rd</sup> 2020; and  
**BE IT FURTHER RESOLVED**, that the Governing Body of the borough of Ho-Ho-Kus does hereby approve the following as the Budget for the year 2020

A motion was offered by Councilman Shell and seconded by Councilman Iannelli to approve Resolution #20-45. Motion carried on a roll call vote – All present voting “Aye”.

**Resolution #20-46- Introduced and read by Councilman Shell**

**A Resolution – Self-Examination of Budget**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5 the BOROUGH of HO-HO-KUS has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the BOROUGH of HO-HO-KUS that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer’s certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the director of the division of Local Government Services upon adoption.

A motion was offered by Councilman Shell and seconded by Councilman Policastro to approve Introduction of Ordinance #2020-46. Motion carried on a roll call vote – All present voting “Aye”.

### **CORRESPONDENCES**

- a) HHK Business District Petition Opposing Partial Closure to Glenwood Rd.
- b) NJDOT – Minutes from the February 19, 2020 Engineering Plan View Meeting for the conversion of Warren Avenue (Brookside Avenue) from a two-way to a one-way
- c) Northwest Bergen County Utilities Authority Meeting Schedule for 2020.
- d) NJ General Assembly Resolution #78 – urging counties and municipalities to create a 2020 Census Complete County Committees.
- e) NJ General Assembly Resolution #79 – Designating March 12 through March 20, 2020 “Get Out the Count Week” to encourage full Census count of New Jersey’s Population

### **ADOPTION OF ORDINANCES and PUBLIC HEARING**

#### **ORDINANCE #2020-32**

##### **AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 85 OF THE BOROUGH CODE ENTITLED “ZONING”**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen and State of New Jersey as follows:

**Section I.** Chapter 85-37K(4)(a) is amended and supplemented as follows:

(a)(1) - (6) - No change.

(a)(7) – The Permit Fee for a real estate “For Sale” sign is \$50.00. All such fees heretofore collected are authorized and ratified.

**Section II.** Severability

If any portion of this ordinance is adjudged unconstitutional or invalid by the Court of competent jurisdiction, such judgment shall not affect or invalidate the remainder of this ordinance, but shall be confined in its effect to the provision directly involved in the controversy in which such judgment shall have been rendered.

**Section III.** Repealer

All other ordinances of the Borough, or parts thereof, which are in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section IV.** – Effective Date.

This ordinance shall take effect upon passage and publication as required by law.

### **PUBLIC HEARING**

Mayor opened the meeting to the public. He stated this is the time and place for the public hearing on Ordinance #2020-32 and all persons who wishes to be heard, please state your name and address before making your statement.

Hearing none, the Mayor closed the meeting to the public.

A motion was offered by Councilman Iannelli and seconded by Councilman Shell to adopt Ordinance #2020-32. Motion carried on a roll call vote – All present voting “Aye”.

#### **ORDINANCE #2020-33**

##### **AN ORDINANCE TO AMEND CHAPTER 81 OF THE BOROUGH CODE ENTITLED “WATER AND WATER RATES”**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen and State of New Jersey as follows:

**Section I.** Chapter 81-5(A) is amended to read:

##### **§ 81-5. Application for water and service connections.**

- A. Application for water supply or connections to existing mains shall be made to the Building Department by the customer or his duly authorized agent on blanks provided for the purpose, accompanied by remittance in the amount estimated to cover all costs incident to said connections, including the cost of the Borough street opening permit. The minimum charges shall be: three-fourths-inch service line: \$1,000; and the one- inch service line: \$2,500. If, however, the cost exceeds the estimated amount, the customer shall be liable for the additional amount. If the cost is less than the estimated amount, a refund shall be made for the difference up to the minimum charge.

**[Amended 1-23-1990 by Ord. No. 651; 12-21-1993 by Ord. No. 726; 3-25-2003 by Ord. No. 865]**

**Section II.** Chapter 81-6(C) is amended to read:

**§ 81-6. Property on customer's premises. [Amended 1-23-1990 by Ord. No. 651]**

- C. When a customer requires the service of the Department's employee after regularly scheduled working hours and the service required was not deemed to have been the Department's responsibility, the customer shall be charged at cost. **[Amended 12-21-1993 by Ord. No. 726; 3-25-2003 by Ord. No. 865]**

**Section III.** Chapter 81-8(C)(1) and (2) are amended to read:

**§ 81-8. Meters.**

C.(1) Five-eighths-inch and three-fourths-inch meter: at cost.

C.(2) One-inch meter: at cost.

**Section IV.** Chapter 81-11(A) is amended to read:

**§ 81-11. Meter Tests & Adjustments.**

- A. The Department will make a test of the accuracy of a meter upon request of a customer, once within a calendar year. If additional tests are requested, they will be at the expense of the customer at the rate of \$100 per test. A report giving the result of such tests will be made to the customer, and a record of such tests will be kept.

**Section V.** Chapter 81-27(A) and (B) Building Construction are hereby repealed.

**Section VI.** Chapter 81-28 is amended to read:

**§ 81-28. General construction and contracting. [Amended 12-21-1993 by Ord. No. 726; 3-25-2003 by Ord. No. 865]**

Unmetered service shall be charged at the rate of \$100 per quarter or portion thereof.

**Section VII.** Chapter 81-29(A) is amended to read:

**§ 81-29. Charges not involving use of water.**

- A. Resumption of service after discontinuance due to nonpayment of bills or violation of Article I of this chapter or for calls to premises served as provided under § 81-7B of Article I of this chapter: \$250. **[Amended 1-23-1990 by Ord. No. 651; 3-25-2003 by Ord. No. 865]**

**Section VIII.** Chapter 81-29(G) is amended to read:

- G. Missed appointments. Where a customer or his duly authorized agent makes an appointment for reading the water meter and fails to keep the appointment, a fee of \$25 shall be charged. **[Added 3-25-2003 by Ord. No. 865]**

**Section IX.** Chapter 81-29 is further amended by adding thereto new sub sections H and I to read as follows:

- H. The Water Department will perform a data log of the water meter upon the request of a customer, once within a calendar year. If additional data logs are requested, they will be at the expense of the customer at the rate of \$25 per data log. A report giving the result of such recording will be made available to the customer, and a record of such recording will be kept.
- I. Minimum water service charged per quarter for properties that have well service and meter on premise and a water connection service.

**Section X.** All other provisions of Chapter 81 not amended herein remain in effect.

**Section XI.** Severability

If any portion of this ordinance is adjudged unconstitutional or invalid by the Court of competent jurisdiction, such judgment shall not affect or invalidate the remainder of this ordinance, but shall be confined in its effect to the provision directly involved in the controversy in which such judgment shall have been rendered.

**Section XII.** Repealer

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All other ordinances of the Borough, or parts thereof, which are in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section XIII.** – Effective Date.

This ordinance shall take effect upon passage and publication as required by law.

**PUBLIC HEARING**

Mayor opened the meeting to the public. He stated this is the time and place for the public hearing on Ordinance #2020-33 and all persons who wishes to be heard, please state your name and address before making your statement.

Hearing none, the Mayor closed the meeting to the public.

A motion was offered by Councilman Iannelli and seconded by Councilman Policastro to adopt Ordinance #2020-33. Motion carried on a roll call vote – All present voting “Aye”.

**CONSENT AGENDA RESOLUTIONS** (20-47 thru 20-51)

**Resolution #20-47- Introduced by Council President Troast**

A Resolution – Payment of Bills

WHEREAS, claims have been submitted to the Borough of Ho-Ho-Kus for essential and emergency claims ONLY; and

WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Mayor and Council; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Ho-Ho-Kus and that the claims specified on the schedule attached hereto, following examination and approval by the Mayor and Council, be paid and checks issued accordingly; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that all essential and emergency claims be approved and ratified respectively

**Resolution #20-48- Introduced by Council President Troast**

A Resolution – Certification granting permission to apply for the project entitled – “New Jersey Library Construction Bond Act”

The Borough of Ho-Ho-Kus and the Worth-Pinkham Memorial Library hereby certify that permission has been granted to apply for the project entitled the New Jersey Library Construction Bond Act, in the amount of:

\$3,678,356

The filing of this application was authorized at the official meeting of the governing body of the Municipality/Library/Nonprofit Agency held on: March 24, 2020.

For the Municipality: Ho-Ho-Kus

**Resolution #20-49- Introduced by Council President Troast**

A Resolution – Authorizing Municipal Attorney to Settle 2017 & 2019 Tax Appeal Captioned:  
Ferolito v. Borough of Ho-Ho-Kus

WHEREAS, Arnold Ferolito (Trustee) is the owner of real estate known as Lot 10 in Block 1303 better known as 513 Eastgate Road, Ho-Ho-Kus, New Jersey; and

WHEREAS, the owner has filed a tax appeals challenging the assessment for the years 2017 and 2019; and

WHEREAS, Lot 10 in Block 1303 was assessed for the tax years 2017 and 2019 in the total amount of \$1,518,300; and

WHEREAS, the Borough has completed full discovery with respect to this matter, has consulted with the Borough’s Assessor Edmund Brown and has conducted exhaustive negotiations with counsel for the taxpayer; and

WHEREAS, the parties have been able to arrive upon a proposed settlement agreement as follows: a revised assessment of \$1,418,300 for 2017 and 2019 with the Freeze Act to apply for the years 2018 and 2020; and

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WHEREAS, the parties have agreed that pre-judgment interest shall be waived as a condition of the settlement; and  
WHEREAS, the Borough's Tax Assessor is in agreement with the terms of the settlement and believes that it would be in the best interests of the Borough to settle this particular case in accordance with the terms set forth above;  
NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Ho-Ho-Kus agrees to authorize the Municipal Attorney to execute a Stipulation of Settlement on behalf of the Borough with respect to the Ferolito v. Ho-Ho-Kus tax appeal pending in the Tax Court of New Jersey under Docket Nos. 006774-2017 and 006200-2019 at the new assessments set forth above; and  
BE IT FURTHER RESOLVED, that upon receipt of the Tax Court Judgment, that the Tax Collector is hereby authorized to calculate the amount of the refund and cause same to be paid without statutory interest within 60 days from the date of the Tax Court Judgment; and  
BE IT FURTHER RESOLVED, that this Resolution is subject to approval of the terms hereof by the taxpayer; and  
BE IT FURTHER RESOLVED, that upon adoption of the within Resolution, a certified copy shall be distributed to the Tax Assessor, Tax Collector, Municipal Clerk and Municipal Attorney

**Resolution #20-50- Introduced by Council President Troast**

**A Resolution –Recycling Tonnage Grant**

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and  
WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and  
WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and  
WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and  
WHEREAS, A resolution authorizing this municipality to apply for the 2019 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough of Ho-Ho-Kus Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and  
WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.  
NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Mayor and Council hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Jeffrey Pattman DPW Superintendent, Certified Recycling Professional (CRP) to ensure that the application is properly filed; and  
BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**Resolution #20-51- Introduced by Council President Troast**

**A Resolution –Authorizing Signatures on Checks**

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that effective March 24, 2020, the authorized signatures of checks of the Borough of Ho-Ho-Kus, with the exception of Coupon, Developers Escrow, Municipal Court, Municipal Court Bail, Payroll, and Recreation Commission Accounts shall be:  
The Mayor or President of the Council and two of the following: Chief Financial Officer, Assistant Treasurer, Borough Clerk, Administrator, and  
BE IT FURTHER RESOLVED that the authorized signatures on Payroll Checks shall be: Borough Clerk, Administrator or Treasurer, and that the authorized signature on the Developer's Escrow, Recreation Commission Checks shall be the Chief Financial Officer or the Assistant Treasurer, and  
BE IT FURTHER RESOLVED that the authorized signatures of the Mayor, Chief Financial Officer, Borough Clerk

and Administrator on all checking accounts except the single signature accounts may be impressed by mechanical means, but no more than two (2) facsimile signatures be on any one (1) check.

BE IT FURTHER RESOLVED that the signatures on the Municipal Court and Municipal Court Bail Accounts shall be two of the following: Judge, Court Administrator or Deputy Court Administrator.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to make transfers and wires as a single signature; to be summarized on the monthly report.

A motion was offered by Council President Troast and seconded by Councilman Crossley to approve Resolutions 20-47 through 20-51. Motion carried on a roll call vote – All present voting “Aye”.

### **LIAISON REPORTS**

Recreation – Councilman Iannelli reported he met early last week with the heads of the different leagues where they introduced the new Borough Administrator whose is formulating a new facility use policy. This policy will be include use of fields forms to be complete by each various sport. They are looking to use the multi-purpose room for additional indoor sports. The president of the goat’s sports association, Joe Jackson invited the school to take up his donation for retractable basketball hoops and wood flooring. Lacrosse is using Highland Fields for the older kids and North Field will be used for the younger programs. A new pricing schedule has been implemented. Football Association is under a new name “The Northern Highlands Junior Football League”. There were concerns regarding the messaging of the conversion of the league to Upper Saddle River and Allendale and to merge those leagues together was not clear, they suggested maybe move forward before registration with an article in the local newspaper. One of the main issues with this merge is they are changing leagues and the league they are going into has a weight restriction and the previous league they were in did not. Which means children that played previous will not be able to participate. April 1<sup>st</sup> is the scheduled registration date. Also discussed was donating the old helmets & shoulder pad to local teams that might need the equipment. Online Soccer registration is scheduled for April 1, 2020. They are also looking into bringing back co-ed soccer teams and making the first and second graders teams more competitive. Upper Saddle River will be moving to the Northern Valley Soccer League. Travel Basketball had a very good registration turn-out and High School had record numbers. Coach Iannelli won the 7<sup>th</sup> and 8<sup>th</sup> grade championship. Baseball has a new president, registration was good, however season is in question due to the Corna-19 pandemic. The second graders will be changing from kid pitch to machine pitch which should speed up the games. The Association has donated new benches for Lloyd C.

Library – Councilman Policastro reported library remains closed with all administrative work being done remotely. There is on-line digital content available and can be assess from home. The grant application process was extended to June 5<sup>th</sup>, 2020.

Board of Education – Councilman Policastro reported all New Jersey School remains closed at the orders of Governor Murphy. Students are continuing their curriculum virtual.

Ambulance Corp. - Councilman Crossley tabled his report until next month as they are working on how they will conduct their meetings due to the Government Orders regarding social distancing.

Fire Department – Nothing to report, as the department is dealing will the challenges of the Covid-19 Pandemic. The Annual Dinner has been postponed.

Chamber of Commerce – Councilman Shell report the Chamber has some challenges to help promote local business. Several restaurants opted to close instead of during take-out as it was just not cost effective to stay open. However, they will continue to promote shop local through all social media avenues while still practicing our social distancing.

Other - Borough Administrator stated they had a full OEM meeting with all first responder’s department heads today. They are up to the challenges and prepared doing the very best as they can. Advance orders of additional supplies

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have been placed. He added he has been in communication with all the seniors contacts that we have one file where he shared all the resources with them. We offered where the DPW will do shopping for them. We will be continuing communications with them.

**MAYOR'S REMARKS**

Mayor thanked the Administrator for a great job during this very trying time and all the people who has stepped up getting information out to the public.

**PUBLIC DISCUSSION**

Mayor opened the meeting to the public. He stated if anyone desired to be heard, please come on the phone and state your name and address for the record.

The Mayor closed the meeting to the public.

**ADJOURNMENT**

On a motion by Council President Troast, seconded by Councilman Rorty, the meeting was adjourned at 8:40 p.m. Motion Carried by voice vote – all present voting “Aye”.

Respectfully submitted,

Joan Herve RMC/CMR  
Borough Clerk