

REORGANIZATION MEETING

January 5, 2016

8:00 PM

Mayor Randall called the Special reorganization meeting to order at 8:00 PM. The open meeting statement was read.

The Special Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session. In accord with the provisions of Section 5 of the "Open Public Meetings Act", I wish to advise that notice of this meeting has been posted in the front lobby entrance to the Council Chambers of the Borough Hall and that a copy of the schedule of this meeting has also been filed with the Borough Clerk, and further that the required 48 hour notices have been sent to The Record and the Ridgewood News - newspapers with general circulation throughout the Borough of Ho-Ho-Kus

Roll Call: Members present were: Mayor Randall, Councilmembers Troast, Shea, Rorty, Shell and Iannelli. Also present were borough attorney David Bole and borough administrator William Jones.

Mayor Randall led all in the pledge of Allegiance.

OATH OF OFFICE:

David B. Bole administered the Oath of Office to re-elected Mayor Thomas W. Randall.

Mayor Randall assisted David B. Bole in administering the Oath of Office to re-elected Councilmember Douglas Troast

INVOCATION:

Reverend Richard Bierwas offered the Invocation.

ROLL CALL OF NEW COUNCIL

Councilmembers Troast, Shea, Rorty, Shell and Iannelli

ELECTION OF COUNCIL PRESIDENT

Mayor Randall opened the meeting for nomination of Council President. Councilmember Rorty offered the name of Councilmember Troast to be Council President for the year 2016. Councilmember Shea seconded the nomination and moves that the nominations be closed. Councilmember Shea seconded the motion that the nominations be closed. Mayor Randall calls for a voice vote on the close of nominations. Mayor Randall instructs the Clerk to record that one vote be cast electing Councilmember Troast as Council President for the year 2016

COUNCIL COMMITTEE & BOARD APPOINTMENTS 2016 BY MAYOR RANDALL

(confirmation not required)

Mayor Randall read the following appointments.

A. Public Safety Unit

- | | | |
|----|---------------------|------------------------|
| 1. | Police Commissioner | Councilmember Troast |
| | Deputy Commissioner | Councilmember Rorty |
| 2. | Fire Commissioner | Councilmember Rorty |
| | Deputy Commissioner | Councilmember Shell |
| 3. | Amb Commissioner | Councilmember Iannelli |
| | Deputy Commissioner | Councilmember Rorty |

B. Public Works & Properties Unit

- | | | |
|----|--------------------|------------------------|
| 1. | Road Chairperson | Councilmember Shell |
| | Deputy Chairperson | Councilmember Iannelli |
| 2. | Water Chairperson | Councilmember Iannelli |
| | Deputy Chairperson | Councilmember Shell |

C. Finance Unit

- | | | |
|----|---------------------|----------------------|
| 1. | Finance Chairperson | Councilmember Shea |
| 2. | Deputy Chairperson | Councilmember Troast |

D. Community Relations Unit

- | | | |
|----|--------------------|---------------|
| 1. | Chairperson | Councilmember |
| 2. | Deputy Chairperson | Councilmember |
| | Tabled | |

APPOINTMENTS OF BOROUGH EMPLOYEES BY MAYOR RANDALL FOR 2016 (Council Confirmation required)

- A. Mayor Randall stated: "Honorable members of the Council with your advice and consent, I hereby submit the following list of appointments of Borough employees for the year 2016, or as otherwise provided by statute."

EMPLOYEE	POSITION
William Jones	Borough Administrator Human Resources Director
Laura Borchers	Borough Clerk, RMC Registrar of Vital Statistics Registrar of Elections Assessment Search Officer Liaison/Sec. Board of Health Claims Processor Public Agency Compliance Officer Security Information Officer Municipal Housing Liaison
Elisa Caporale	Sec. Administration Office Sec. Personnel Officer Deputy Registrar of Vital Statistics Secretary Shade Tree/DPW
Jeffrey Kropiewnicki	Tax Collector Payroll Supervisor
Claudette Wahid	Solid Waste Registrar Water Registrar Deputy Purchasing Agent/Tax Collector
Ruthanne Frank	Executive Administrative Assistant/Assistant Borough Clerk/CFO
Joseph Citro	CFO, QPA, Treasurer
David Males	Financial Assistant
JoAnn Carroll	Secretary Planning/Zoning Board and Construction Office

Harry Norton	Municipal Court Judge
Rosemarie Novelli-Salyer	Court Administrator, CMCA/Violations Clerk
Susan Maurer	Deputy Violations Clerk
Sherri D'Alessandro	Deputy Court Administrator
Daniel McEldowney	Property Maintenance Officer/Fire Marshall
Edward Gartner	Fire Prevention and Fire Inspector
Jose Martinez	Recreation Director
Lauren Morgan	Custodian
Michael Freeman	Police Dispatcher
Allison Minchin	Police Dispatcher
Carol Tyler	Police Matron
Gretchen Kaser	Police Matron
Jay Ludwig	Library Director
	Coordinator of OEM

Councilmember Troast moved that the foregoing appointments be approved for the year 2016 or as otherwise provided by statute.

Councilmember Iannelli seconded.

All ayes

B. Mayor Randall assist David B. Bole in administering the Oath of Office to the Borough Administrator, William Jones

C. Mayor Randall instructs the Borough Clerk to administer the Oath to all other employees during the normal hours of business

BOARD APPOINTMENTS (VARIOUS TERMS) BY MAYOR RANDALL

A. Mayor: Honorable members of the Council, with your advice and consent, I hereby make the following appointments for the below designated terms of office:

(Council confirmation not required)

POSITION	NAME	TERM	EXPIRES
Planning Board			
Class I	Mayor Randall	4 YR	12/31/2019
Class II	William Jones	1 YR	12/31/2016
Class III	Philip Rorty	1 YR	12/31/2016

Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2016 Budgets for fees reasonably required by each of such professionals under the following line items in said Budget:

- | | |
|------------------------------|---|
| FOR ENGINEERING SERVICES: | 1. Engineering Service & Costs – Other Expenses
2. Water Utility – Other Expenses
3. Capital Ordinances |
| FOR LEGAL SERVICES: | 1. Legal Services & Costs – Other Expenses
2. Prosecutor – Salary & Wages
3. Public Defender – Other Expenses
4. Capital Ordinances |
| FOR ACCOUNTING SERVICES: | 1. Financial Administration – Other expenses
2. Capital Ordinances
3. Water Utility – Other Expenses
4. Solid Waste Utility – Other Expenses |
| FOR LABORATORY SERVICES: | 1. Water Utility – Other Expenses |
| FOR ANIMAL CONTROL SERVICES: | 1. Board of Health – Other Expenses
2. Animal License Trust Funds |

WHEREAS, a certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as needed basis pursuant to the provisions of N.J.A.C. 5:30-5.4 et seq. and

WHEREAS, the above named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/ or entities have not made any reportable contributions to any political or candidate committee including (committee to elect Douglas Troast) Ho-Ho-Kus Republican organization; Ho-Ho-Kus Democratic organization; Bergen County Republican Organization and Bergen County Democratic organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus as follows:

1. That the appointment of Paul C. Garbarini, as Borough Auditor; David B. Bole, as Borough Attorney; Rogut McCarthy, PC, as Bond Counsel; John S. Guerin, as Borough Prosecutor; Dominick P. Preziosi, Jr. and Robert Metzdorf, as Public Defenders; Richard M. Rosa, as Alternate Prosecutor; Maser, as Water/Sewer Engineers; Leggette Brashears & Graham Inc. as Environmental Engineer; Carol Tyler-Tyco Inc. as Animal Control Officer & Cruelty Investigator, and Aqua Pro-tech Laboratories, for Water Laboratory Services, Computer Services Solutions, for Technology Services; and Raymond Wiss, Labor Attorney for the calendar year 2016, be and the same are hereby ratified, confirmed and approved.
2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. Said appointments are made without competitive bidding under the provisions of the Local Public

Contracts Law which exempts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.

4. A copy of this resolution be published in the Ridgewood News within ten days after its passage as required by law.

BE IT FURTHER RESOLVED that the contracts for bond counsel; Borough prosecutor; public defenders; environmental engineers; animal control officer and cruelty investigator; water laboratory services, grants and labor attorney are being awarded as a non -fair and open contract, pursuant to the provisions of NJSA 19:44A-20.5 whereas the contracts of Borough auditor, Borough attorney and Borough engineer are being awarded pursuant to a fair and open process pursuant to law;

BE IT FURTHER RESOLVED that the business disclosure entity certification, as applicable, and the determination of value be placed on file with this resolution.

Moved: Councilmember Shea

Seconded: Councilmember Shell

All ayes

B. 16-02 Retain Insurance Advisors for 2016

WHEREAS, the Borough of Ho-Ho-Kus has for several years sought the advice and counsel of Eastern Insurors, Inc., the Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund (hereinafter called the "Agents") with respect to the various insurance coverages necessary or appropriate to protect the Borough of Ho-Ho-Kus and its properties from the several risks of being a municipality in the State of New Jersey, including fire and extended coverage, liability coverage, Worker's Compensation coverage, and any and all other forms of insurance which are necessary to keep it thoroughly protected; and

WHEREAS, the Agents have served the Borough of Ho-Ho-Kus in a professional manner and obtained appropriate coverages with the several insurance companies authorized to do business in the State of New Jersey; and

WHEREAS, it is anticipated the expenditures for the various insurance coverages will exceed the sum of \$25,000 for the calendar year 2016; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A 11-1 et seq.) requires that, where services are to be performed and are of such a qualitative nature as will not reasonably permit the drawing of specification of the receipt of competitive bids, a resolution of the governing body of the municipality shall be adopted stating the supporting reasons for not submitting said service for competitive bidding; and

WHEREAS, the insurance coverage which is required for the Borough is of such a complex nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids; and

WHEREAS, insurance premiums are subject to control of the Commissioner of Insurance of the State of New Jersey so as to adequately protect the Borough; and

WHEREAS, it is contemplated that the 2016 budget for the Borough of Ho-Ho-Kus will contain the necessary appropriations being reasonably required for the purchase of the aforesaid insurance policies.

WHEREAS, a certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as needed basis pursuant to the provisions of N.J.A.C. 5:30-5.4 et seq. and

WHEREAS, the above named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/ or entities have not made any reportable contributions to any political or candidate committee including (committee to elect Douglas Troast), Ho-Ho-Kus Republican organization; Ho-Ho-Kus Democratic organization; Bergen County Republican Organization and Bergen County Democratic organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, the Eastern Insurors Inc. (General & Risk Consultant), Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund are hereby retained as the insurance advisors for the Borough of Ho-Ho-Kus for the calendar year 2016, and they are further authorized and directed to provide all insurance coverages which are necessary or appropriate to protect the Borough of Ho-Ho-Kus and its properties from the several risks of being a municipality of the State of New Jersey; and

BE IT FURTHER RESOLVED, that the purchase of the aforesaid insurance coverage for the Borough of Ho-Ho-Kus is being made without competitive bidding under the provisions of N.J.S.A. 40A: 11-1 et seq. in that the purchase of insurance policies is of such a complex nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the Ridgewood News within ten (10) days of its passage as required by law.

BE IT FURTHER RESOLVED, that this contract is being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

Moved: Councilmember Rorty

Second: Councilmember Shea

All ayes.

2016 CONSENT AGENDA RESOLUTIONS

BE IT RESOLVED that the following resolutions herewith listed having been considered by the Governing Body of the Borough of Ho-Ho-Kus are hereby passed and approved

16-03 BY-LAWS

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the By-Laws as revised July - 1962 and interpreted for the year 2006 be and they are hereby adopted for the year 2016.

16-04 INVESTMENT OF FUNDS

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Chief Financial Officer Is hereby authorized and directed to invest funds, not reasonably required for the payment of any current obligations of the Borough, in legally authorized investments.

16-05 MEETING NIGHTS

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the third Tuesday of each month at 8:00 P.M. be and is hereby designated as the official Executive meeting night of the Mayor and Council for the year 2016.

BE IT FURTHER RESOLVED that the fourth Tuesday of each month at 8:00 P.M. be and the same is hereby designated as the official meeting night of the Mayor and Council for the year 2016.

BE IT FURTHER RESOLVED that formal action may be taken by the Governing Body at either the Regular Public Meeting or at the Executive Session as set forth herein.

All meetings shall be held in the Council Chambers of the Borough Hall, 333 Warren Avenue, Ho-Ho-Kus, New Jersey 07423.

	<u>Executive</u>	<u>Public</u>
January	–	26
February	16	23
March	15	22
April	19	26
May	17	24
June	21	28
July	19	26
August	16	23
September	20	27
October	18	25
November	---	22
December	20	27

16-06 OFFICIAL DEPOSITORIES OF FUNDS

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the following banking institutions be and they are hereby designated as the official depositories for the funds of the Borough of Ho-Ho-Kus for the year 2016.

- 1) Oritani Bank

16-07 OFFICIAL NEWSPAPERS

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Ridgewood

Newspapers of Ridgewood, New Jersey and the Record of Hackensack, New Jersey be and are hereby designated as the official newspapers of Ho-Ho-Kus for the year 2016, for the publication of all legal notices required by any law of the State of New Jersey or any Ordinance or Resolution of the Borough of Ho-Ho-Kus.

16-08 DELINQUENT TAX CHARGE

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that under N.J.S.A. 54:4-67, the rate of interest to be charged by the Collector of Taxes on all delinquent taxes shall be 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00; and
BE IT FURTHER RESOLVED, that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which said payment became payable; and
BE IT FURTHER RESOLVED, a penalty of 6% will be charged on any delinquency in excess of \$ 11,000.00 if not paid by the end of the fiscal year unless stated otherwise on the front of this bill. 2016 Real Estate Taxes will be advertised for sale after November 11, 2016; and
BE IT FURTHER RESOLVED, that there will be a \$25.00 service charge on Returned Checks.

16-09 AUTHORIZED SIGNATURES ON CHECKS

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that effective January 1, 2016, the authorized signatures of checks of the Borough of Ho-Ho-Kus, with the exception of Coupon, Developers Escrow, Municipal Court, Municipal Court Bail, Payroll, Public Assistance I and II, and Recreation Commission Accounts shall be:

The Mayor or President of the Council and two of the following: Chief Financial Officer, Assistant Treasurer, Borough Clerk, Deputy Borough Clerk, and

BE IT FURTHER RESOLVED that the authorized signatures on Payroll Checks shall be Borough Clerk, Deputy Borough Clerk or Treasurer, and that the authorized signature on the Coupon, Developer's Escrow, Public Assistance I and II, Recreation Commission Checks shall be the Chief Financial Officer or the Assistant Treasurer, and

BE IT FURTHER RESOLVED that the authorized signatures of the Mayor, Chief Financial Officer and Borough Clerk on all checking accounts except the single signature accounts may be impressed by mechanical means, but no more than two (2) facsimile signatures be on any one (1) check.

BE IT FURTHER RESOLVED that the signatures on the Municipal Court and Municipal Court Bail Accounts shall be two of the following: Judge, Court Administrator or Deputy Court Administrator.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to make transfers and wires as a single signature; to be summarized on the monthly report.

16-10 ESTABLISHMENT OF PETTY CASH FUND

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that a petty cash fund, in the amount of \$300.00 be and is hereby established for the Borough of Ho-Ho-Kus for the year 2016.

16-11 PURCHASE AGREEMENTS AUTHORIZATION

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Borough of Ho-Ho-Kus is hereby authorized to enter into joint agreements with the County of Bergen and the State of New Jersey for the purchase of any and all goods and supplies deemed feasible and necessary by said during the year 2016

16-12 TRANSFER OF INTEREST

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Treasurer is hereby authorized and directed to transfer the interest earned on the subsidiary checking accounts of the Borough of Ho-Ho-Kus to the Current Account at least quarterly, and
BE IT FURTHER RESOLVED that the Treasurer also transfer the interest earned on the Capital Account of the Water Department to the Water Trust Account at least quarterly.

16-13 PRIVATE CARS

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that those employees who use their own cars for Borough business - properly authorized and substantiated shall be reimbursed at the rate of .56¢ per mile.

16-14 PAYROLL

WHEREAS, the Mayor and Council of the Borough of Ho-Ho-Kus for the calendar year 2016, have established every 15th and the last day of the month as pay day; and
BE IT RESOLVED that partial payrolls are authorized at the beginning of the year to establish the system and at the end of the year to comply with State statutes; and
BE IT FURTHER RESOLVED that the Borough Clerk is authorized to release all payroll checks at 4:30 P.M. on Thursday.

16-15 WAIVE WATER PENALTIES

WHEREAS, from time to time, for reasons assignable to neither, the property owner nor the Borough, situations arise when it is apparent that penalties in minor amounts for non-payment of water charges should be waived,

WHEREAS, the Borough Council deems it in the best interest of the Borough to authorize such waivers as may be justified and appropriate in the discretion of the Borough Administrator as to individual property owners of properties not to exceed the sum of Forty Dollars (\$40.00).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that authorization be and is hereby granted to the Borough Administrator to waive minor penalties in respect to the water charges when, in the exercise of sound discretion, the circumstances so warrant. Such waivers are not to exceed the amount of Forty Dollars (\$40.00) in respect to any individual property owner of

property.

16-16 TAX APPEALS

WHEREAS, the Bergen County Tax Board requires a resolution by the Municipal Governing Body authorizing the Assessor/Tax Collector to file appeals and settlements of stipulations with the Bergen County Tax Board for the purpose of correcting assessments for the year 2016;

NOW, THEREFORE BE IT RESOLVED that the Assessor/Tax Collector be authorized to file such appeals when necessary; and

WHEREAS, the Borough of Ho-Ho-Kus is expected to become involved in tax appeal litigation both at the Bergen County Board of Taxation and the New Jersey Tax Court during the year 2016;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that the Tax Assessor and Municipal Attorney be and they are hereby authorized to review all appeals and to file counterclaims to protect the Borough's interest in those cases, which they deem necessary and appropriate

16-17 TORT CLAIM NOTICE FORMAT

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity, and

WHEREAS, the Borough of Ho-Ho-Kus is a public entity covered by the provisions of the New Jersey Tort Claims Act, and

WHEREAS, the Borough of Ho-Ho-Kus deems it advisable, necessary and in the public interest to adopt a Notice of Tort Claim in the form attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, assembled in public session this 1st day of January, 2016 that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Ho-Ho-Kus, and

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Ho-Ho-Kus, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:9-1, et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirements of the New Jersey Tort Claims Act

16-18 INTERLOCAL WELL BABY CLINIC

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the Borough is hereby authorized to enter into an Interlocal Services Agreement with the Borough of Waldwick to provide a Well Baby Clinic program in accord with the terms and conditions of an Interlocal Services Agreement to be entered into and subject to the adoption by the governing body of the Borough of Waldwick of a resolution authorizing the agreement.

16-19 INTERLOCAL TRAFFIC & FIRE SIGNALS

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the Borough is

hereby authorized to enter into an Interlocal Services Agreement with the Village of Ridgewood to provide maintenance for Traffic and Fire Signals in accord with the terms and conditions of an Interlocal Services Agreement to be entered into and subject to the adoption by the governing body of the Village of Ridgewood of a resolution authorizing the agreement.

16-20 INTERLOCAL 911

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the Borough is hereby authorized to enter into an Interlocal Services Agreement with the Borough of Paramus to provide 911 service in accord with the terms and conditions of an Interlocal Services Agreement to be entered into and subject to the adoption by the governing body of the Borough of Paramus of a resolution authorizing the agreement.

16-21 FIRE DEPT. MUTUAL AID

WHEREAS, the Borough of Ho-Ho-Kus is part of Northwest Bergen County; and
WHEREAS, the Ho-Ho-Kus Volunteer Fire Department is a member of the Northwest Bergen Mutual Aid Association;
NOW, THEREFORE BE IT RESOLVED that the Mayor and Council hereby authorize the Ho-Ho-Kus Volunteer Fire Department to respond to calls as part of the Northwest Bergen Mutual Aid Association.

16-22 INSURANCE FUND REPRESENTATIVE

WHEREAS, the by-laws of the Bergen County Municipal Joint Insurance Fund requires each municipality to appoint a Commissioner Representative
NOW, THEREFORE, BE IT RESOLVED that Council Member Philip Rorty be the elected official to represent the Borough of Ho-Ho-Kus for the term expiring December 31, 2016.
BE IT FURTHER RESOLVED that William Jones, Borough Administrator, be appointed the alternate.

16-23 INTERLOCAL AGREEMENT – Recreation Director

WHEREAS, N.J.S.A. 40:8A-1, et seq., the Interlocal Services Act, authorizes agreements between municipalities for the provision of services by one to the other; and

WHEREAS, the Borough of Ho-Ho-Kus seeks to utilize the services of the Borough of Upper Saddle River's Recreation Director for its recreational purposes;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ho-Ho-Kus that it does hereby authorize an Interlocal Service Agreement between Ho-Ho-Kus and the Borough of Upper Saddle River to provide for Recreation Director services through the Upper Saddle River Recreation Dept. commencing effective January 1, 2016, until December 31, 2016;

BE IT FURTHER RESOLVED that the Interlocal Service Agreement currently on file with the office of the Borough Clerk be and the same is hereby approved and a copy of the contract shall be filed and open to public inspection at the office of the Borough Clerk immediately after the introduction of the within resolution;

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be and they are hereby authorized to

execute the agreement on behalf of the Borough after legal review;

BE IT FURTHER RESOLVED that the Interlocal Agreement shall take effect upon the adoption of the appropriate resolutions by both municipalities.

16-24 LOCAL EMERGENCY MANAGEMENT COUNCIL

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that they appoint the following members to the Local Emergency Management Council.

Thomas Randall	Mayor
James T. Ludwig Jr.	Emergency Management Coordinator
Christopher Minchin	Police Chief/ Asst. EMC.
William Jones	Administrator
Matthew Menzel	Fire Chief
Jeffrey Pattman	Supervisor/DPW/Roads
Gordon Hamm	EMS Captain
Carol Tyler	A.O.C.
Chris Joy Sr.	Resource Coordinator
Mark Berninger	Construction Code Official
Angela Musella	Reg. Environmental Health Specialist
Richard Bierwas, Reverend	Shelter Co-Coordinator
John Hanlon	Planning Board Chair / Mitigation
Diane Mardy	Superintendent, Lloyd Road School
Alternates:	
Anthony Grego	Police Captain/P.D. Liaison
Donald Seltmann	Fire Department Representative
Sean Leonard	School Resource Officer

16-25 RAPID DEPLOYMENT FORCE

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and, WHEREAS, Law Enforcement officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, etc., man-made causes such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorists incidents and bombings, State and National emergencies; and,

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies which is adopted in accordance with the Provisions of NJSA 40A:16-166, NJSA 40A-166.1, NJSA 40A:16-166.4 AND NJSSA App. A:9-40.6; and, WHEREAS, the Plan will provide a uniform procedure for the coordination of requesting, dispatching and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires

mutual aid assistance from any other jurisdiction in the event of an emergency in order to protect life and property; and,

WHEREAS, it is the desire of the Mayor and Council of the Borough of Ho-Ho-Kus to participate in a Mutual Aid Plan and Rapid Deployment Force,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Police Department of the Borough of Ho-Ho-Kus, under the direction of the chief of Police, cooperate with the Bergen County Police Chief's Association to create an Inter-local Services Agreement with all municipalities in the County of Bergen to put into place the Mutual Aid Plan and Rapid Deployment Force; and,

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the County Executive, Board of Chosen Freeholders the County Prosecutor and all surrounding municipalities in the County of Bergen.

Moved: Councilmember Troast

Second: Councilmember Rorty

All ayes

NEW BUSINESS

Police Chief reported that since the Driver Sober proclamation the PD had

PUBLIC COMMENTS

Karen Randall 7 Beechwood Road thanked the governing body for all their hard work and dedication to the borough.

COUNCIL COMMENTS AND MAYOR'S REMARKS

Mayor Randall thanked and congratulations to Councilman Troast on his re-election and the Council President appointment. Ho-Ho-Kus has seen a lot of changes in 2015 with the retirements of Former police Chief John Wanamaker, Lt. Michael Pattman, Borough administrator Donald Cirulli, Joanne McDonald and REHS Gail Brunner, the borough continues with the hiring of new Borough administrator William Jones whose great job and knowledge of Government is appreciated. Mr. Jones is a Councilman in Ramsey and has a business background and brings a great deal of insight and energy to the borough. The construction department is running smoothly with the inter-local shared services with Midland Park. Had a few promotions with the Police Department, Christopher Minchin as Police Chief and Anthony Grego as Police Lieutenant, the borough is being well served. The borough library has a new director Gretchen Kaser, who has done a great job. Along with improvement we also face challenges. The borough is working on addressing our affordable Housing Plan as is other municipalities in NJ. Pending litigation with the planning board, while reasonable development is to be expected, it remains a challenge to preserve the character of our town. Mayor Randall also stated that, while he respects the public mandate that has to be obeyed, he promises to maintain the special qualities of the borough. Mayor Randall thanked the efforts and dedication of the Council that give up their time with their families to tend to borough business that starts with the budget process and continues through the year. He expressed gratitude to the office staff for all their efforts in 2015. Mayor expressed the highest

praise for the residents of Ho-Ho-Kus, for all the volunteerism with the fire department, Ambulance Corps that are all in very good hands. To end on a positive note we have been selected as number 1 town in NJ by Area Vibes, previously by NJ monthly magazine in 2011. As off this year Councilmember Kim Weiss will be relocating to Colorado, her services to the borough will be missed. Most importantly Mayor Randall thanked his wife Karen and family who encourage him to serve the borough.
Happy and Healthy New Year

BENEDICTION

Rev. Richard Bierwas offered the Benediction.

CLOSED SESSION

WHEREAS, under the "Open Public Meetings Law", all sessions must be open to the public, and
WHEREAS, under the Public Meetings Act Law, exceptions exist for a public body to hold a Closed Session.
NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Ho-Ho-Kus hereby recess under the Exception for litigation
BE IT FURTHER RESOLVED, that the results of the Closed Session will be available to the public in the minutes regarding the same at the conclusion of the matter

ADJOURNMENT

With no further discussion to come before the Council, Mayor Randall adjourned the meeting at 8:38 PM.

Respectfully submitted,

Laura Borchers RMC/CMR
Borough Clerk

