

Borough of Ho-Ho-Kus
County of Bergen
Mayor and Council Work Session Meeting Minutes
March 14, 2023 7:00 p.m.

The Work Session Meeting of the Municipal Council of the Borough of Ho-Ho-Kus was held in the Municipal Building at 333 Warren Avenue, Ho-Ho-Kus, NJ on March 14, 2023. The meeting was called to order at 7:30 p.m. by Mayor Randall asked the Municipal Clerk to read the open public meeting statement:

The Work Session Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session in accordance with the provisions of Section 5 of the "Open Public Meetings Act". Notice of this meeting has been posted in the front lobby entrance to the Borough Hall and Council Chambers, a copy has been filed with the Borough Clerk, and copies of the Annual Notice of Meetings, of which this is a part, have been heretofore sent to the Record and the Ridgewood News.

ROLL CALL:

Mayor.....	Thomas W. Randall
Council President.....	Douglas Troast
Councilman.....	Steven Shell
Councilman.....	Edward Iannelli
Councilman.....	Kevin Crossley
Councilman.....	Dane Policastro
Councilwoman.....	Kathleen Moran- absent

Also, in attendance: Tim Wiss Borough Attorney; William Jones, Borough Administrator; Joan Herve, Borough Clerk.

FLAG SALUTE:

Mayor Randall led those present in the salute to the American Flag.

CONSIDERATION OF MINUTES

February 21, 2023 – Work Session Meeting of the Mayor and Council
February 28, 2023 – Public Meeting of the Mayor and Council

PUBLIC DISCUSSION

Mayor Randall opened the meeting to the public. He stated if anyone desired to be heard, please raise your hand and to be recognized, and state your name and address for the record.

Seeing none, Mayor Randall closed the meeting to the public.

CORRESPONDENCE - none

ADOPTION OF ORDINANCES and PUBLIC HEARING to be placed on March 28, 2023 agenda

- **2023-79** - AN ORDINANCE TO AMEND CERTAIN PORTIONS OF CHAPTERS 25 OF CODE OF THE BOROUGH OF HO-HO-KUS
- **2023-80** - AN ORDINANCE TO AMEND CERTAIN PORTIONS OF CHAPTERS 3 OF CODE OF THE BOROUGH OF HO-HO-KUS

CONSENT RESOLUTIONS

Resolution #23-45

A Resolution - Fire Department Mutual Aid Agreement w/Paramus

WHEREAS, the borough of Ho-Ho-Kus and the Borough of Paramus seek to enter into an inter-local agreement with the Fire Departments for Mutual Aid; and

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WHEREAS, the departments may on occasion need to call upon each other to provide service to each other in times of need; and,

WHEREAS, the departments agree to provide each other with mutual aid when called upon to do so; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the borough of Ho-Ho-Kus that it is hereby authorized to execute an agreement between the Borough of Paramus and the Borough of Ho-Ho-Kus Volunteer Fire Department.

Resolution #23-46

A Resolution – Award of Contract for the Water Treatment Improvement-JEV Construction

WHEREAS, on March 10, 2023 bids were received for Water Treatment Improvements; and

WHEREAS, five (5) contractors submitted bids; and

WHEREAS, Boswell Engineering has been determined that the bid of JEV Construction, LLC, is the lowest responsible, responsive bidder, took no exception to the bid, subject to certain conditions; and

WHEREAS, such exceptions included a review of the bid documentation by the Borough Attorney, as well as approval from the NJIB;

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate appropriated, uncommitted funds are available to pay for the Contract, subject to NJIB approval;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a Contract for the above-referenced project is hereby awarded to JEV Construction of 116 West Main Street, Clinton, New Jersey in the amount of \$2,784,000.00, subject to the Borough Attorney's satisfactory review of all bid documents and NJIB approval;

BE IT FURTHER RESOLVED, that the Mayor, Municipal Clerk and Borough Attorney hereby authorized to prepare and execute a contract following legal review and the award is subject to execution of a contract satisfactory to the Borough;

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement of law, I Joseph Citro, Chief Financial Officer of the Borough of Ho-Ho-Kus, have determined that adequate funds have been duly budgeted and appropriated to pay for the Contract with NJIB approval.

Joseph Citro, Chief Financial Officer

A motion was offered by Council President Troast and seconded by Councilman Crossley to approve Resolution 23-45 & 23-46. Motion carried on a roll call vote – All present voting “Aye”.

RESOLUTIONS REVIEW to be placed on March 28, 2023 agenda

- Payment of bills – March
- Appointment of Fire Fighter Kevin Zatorski

BUDGET DISCUSSION/PRESENTATION – William Jones, Administrator discussed and presented the Mayor and Council with a preliminary numbers for the 2023 Budget. Administrator Jones is looking to introduce at the Public Meeting on March 28, 2023.

Introduction of HHK COLA Ord. Certified **(to be placed on March 28, 2023 agenda)**

Budget Introduction Resolution **(to be placed on March 28, 2023 agenda)**

Self-Examination of Budget **(to be placed on March 28, 2023 agenda)**

CLOSED SESSION - On a motion by Councilman Crossley, seconded by Councilman Shell, the Mayor and Council approved entering into Executive Session closed to the public. Motion Carried by voice vote – all present voting “Aye”.

A Resolution - providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act. NJSA 10:4-12

Whereas, the Borough Council of the Borough of Ho-Ho-Kus is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6; and

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Whereas, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by resolution; and

Whereas, it is necessary for the Borough Council of the Borough of Ho-Ho-Kus to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12 (b) as follows:

7-Pending or anticipated litigation

8-Matter involving employment

Now therefore, be it resolved by the Borough Council of the Borough of Ho-Ho-Kus assembled in public session on March 14, 2023 that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above.

Closed Session began at 7:35 p.m. and ended at 8:20 p.m.

ADJOURNMENT

On a motion by Councilman Crossley, seconded by Councilman Iannelli, the meeting was adjourned at 8:20 p.m. Motion Carried by voice vote – all present voting “Aye”.

Respectfully submitted,

Joan Herve RMC/CMR
Borough Clerk