

Borough of Ho-Ho-Kus
County of Bergen
Sine Die Meeting
January 5, 2021 7:00 p.m.

The Sine Die Meeting of the Municipal Council of the Borough of Ho-Ho-Kus was held Via Zoom meeting on January 5, 2021. The meeting was called to order at 7:20 p.m. by Mayor Randall asked the Municipal Clerk to read the open public meeting statement:

The Sine Die Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session in accordance with the provisions of Section 5 of the "Open Public Meetings Act", adequate notice of this meeting has been posted in the front lobby entrance to the Borough Hall and Council Chambers, a copy has been filed with the Borough Clerk, and copies of the Annual Notice of Meetings, of which this is a part, have been heretofore sent to the Record and the Ridgewood News.

ROLL CALL

Mayor.....	Thomas W. Randall
Council President.....	Douglas Troast
Councilman.....	Steven Shell
Councilman.....	Edward Iannelli
Councilman.....	Kevin Crossley- absent
Councilman.....	Dane Policastro
Councilwoman.....	Kathleen Moran- absent

Also, William Jones, Borough Administrator; Joan Herve, Borough Clerk.

FLAG SALUTE:

Mayor Randall led those present in the salute to the American Flag.

APPROVAL OF MINUTES

A motion was offered by Councilman Shell, seconded by Councilman Policastro to approve the minutes of: December 22, 2020 Combined Meeting of the Mayor and Council. Motion carried on a roll call vote – all present voting "Ayes."

PUBLIC DISCUSSION

Mayor opened the meeting to the public. He stated if anyone desired to be heard, please raise your hand and to be recognized, come forward to the microphone and state your name and address for the record.

Seeing none, the Mayor closed the meeting to the public

CORRESPONDENCE

- a) NWBC Utilities Authority special Meeting – January 12, 2021 at 7pm
- b) Resignation letter from Part-time Police Dispatcher Alana Schauer

ADMINISTRATOR REPORT

Administrator Jones had nothing new to report, however he suggested moving the introduction of Ordinance to the Reorganization meeting under New Business. A motion was offered by Council President Troast, seconded by Councilman Shell to move Ordinance #2020-41 (which will be renamed to #2021-41 under "New Business" at the reorganization meeting. Motion carried on a roll call vote – all present voting "Ayes."

CONSENT RESOLUTIONS (20-133 thru 20-135)

Resolution #20-133 – Introduced by Council President Troast

A Resolution - Payment of bills – December

WHEREAS, claims have been submitted to the Borough of Ho-Ho-Kus in the amount of \$415,788.17; and
WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Mayor and Council; and,
WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Ho-Ho-Kus and that the claims specified on the schedule attached hereto, following examination and approval by the Mayor and Council, be paid and checks issued accordingly; and,
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that the claims totaling \$415,788.17; be approved and ratified respectively

BILL LIST:

20-01787	12/18/20	BERGEN COUNTY MUNICIPAL	4TH QTR INSTALLMENT 2020 - JTF	72,403.00	0
20-01798	12/21/20	ENVIRONMENTAL RENEWAL	2020 LEAF DISPOSAL Cfsd	20,000.00	0
20-01807	12/23/20	03265 CHEMICAL EQUIPMENT LABS OF DE. 163 TONS OF ROAD SALT - DPW	Cfsd	8,876.45	
20-01811	12/23/20	BORO OF H-H-K CAPITAL	TRFSR CAP OUTLAY TO Cfsd	80,000.00	0
20-01816	12/23/20	VANDEWEERT, RICH	REIMB. DPW WORK BOOTS - Cfsd	300.00	0
20-01817	12/23/20	PATTMAN, JEFFREY	LIGHTS FOR OUTDOOR Cfsd	85.98	0
20-01821	12/23/20	RACHLES/MICHELE'S OIL	1703 GALS GAS DELIVERED Cfsd	2,159.78	0
20-01822	12/23/20	RACHLES/MICHELE'S OIL	1818 GALS DIESEL DEL Cfsd	2,381.45	0
20-01823	12/23/20	RACHLES/MICHELE'S OIL	2263 GALS GAS DELIVERED Cfsd	2,968.32	0
20-01837	12/29/20	PETTY CASH - JOAN HERVE	REIMB. PETTY CASH-MISC Cfsd	37.31	0
20-01844	12/29/20	BORO OF H-H-K PAYROLL	PAYROLL CURRENT 1/2 MNTH Cfsd	189,554.17	0
20-01845	12/29/20	BORO OF H-H-K PAYROLL	PAYROLL-WATER 1/2 MONTH Cfsd	13,801.92	0
20-01846	12/29/20	BORO OF H-H-K PAYROLL	PAYROLL-S WASTE 1/2 MNTH Cfsd	5,568.93	0
20-01855	12/30/20	BORO OF H-H-K PAYROLL	CURRENT SOCIAL SECURITY - Cfsd	14,754.62	0
20-01856	12/30/20	BORO OF H-H-K PAYROLL	WATER DPT SOCIAL Cfsd	1,724.16	0
20-01857	12/30/20	BORO OF H-H-K PAYROLL	SOL WASTE SOCIAL Cfsd	863.92	0
20-01858	12/30/20	BORO OF H-H-K PAYROLL	DCRP DECEMBER 2020 Cfsd	308.16	0

Resolution #20-134 – Introduced by Council President Troast

A Resolution – Authorizing Professional Architectural Services for alterations to the Borough Hall
2nd Floor bathroom to Architect Planner, William J. Martin,

WHEREAS, the Borough of Ho-Ho-Kus requires professional architectural services for alterations to the second-floor bathrooms in the existing Ho-Ho-Kus Borough Hall building; and
WHEREAS, William J. Martin, Architect, is duly qualified and available to perform such services; and
WHEREAS, the Chief Financial Officer has attached a certification that adequate funds have been duly budgeted and appropriated to pay for the Contract;
NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ho-Ho-Kus that a contract for the above-referenced project is hereby awarded to William J. Martin, R.A. AIA, P.P. for a Contract price of \$9,200.00 with an hourly rate of \$250.00 in the event there are any other miscellaneous architectural issues that may require additional services; and
BE IT FURTHER RESOLVED, that said services shall be in accordance with the architect's Proposal dated December 29, 2020 (consisting of four (4) pages); and
BE IT FURTHER RESOLVED, that the Borough Administrator is hereby authorized to execute said Proposal on behalf of the Borough; and
BE IT FURTHER RESOLVED, that a copy of this Resolution be filed with the Municipal Clerk and be made available for inspection and that a brief Notice of the passage thereof be published in a legal newspaper of the Borough within ten (10) days of the passage as required by law.

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement of law, I Joseph Citro, Chief Financial Officer of the Borough of Ho-Ho-Kus, have determined that adequate funds have been duly budgeted and appropriated to pay for the Contract.

Joseph Citro, Chief Financial Officer

Resolution #20-135 – **Introduced by Council President Troast**

A Resolution – Appointment of Full-Time Police Dispatcher – Meagan Quinn

BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that they accept the recommendation of the Mayor, the Police Commissioner and Police Chief and appoint Police Dispatcher, Meaghan Quinn.

BE IT FURTHER RECEIVED that said position shall be as permanent full-time employee as of January 1, 2021;

BE IT FURTHER RESOLVED That the duties for the aforesaid position shall be as set forth in the job description and functions of the Borough of Ho-Ho-Kus; That said appointment shall be subject to revised Chapter 42 of the Borough Code: Personnel Policies, Practices and Regulations, as well as applicable State agencies having jurisdiction.

A motion was offered by Council President Troast and seconded by Councilman Shell to approve Resolutions #20-133 – #20-135. Motion carried on a roll call vote – All present voting “Aye”.

MAYOR’S REMARKS – deferred his remarks to the reorganization meeting.

ADJOURNMENT

On a motion by Councilman Shell, seconded by Councilman Iannelli, the meeting was adjourned at 7:25 p.m. Motion Carried by voice vote – all present voting “Aye”.

Respectfully submitted,

Joan Herve RMC/CMR
Borough Clerk