

Borough of Ho-Ho-Kus  
County of Bergen  
Mayor and Council Public Meeting Minutes  
September 26, 2023 7:00 p.m.

The Combined Meeting of the Municipal Council of the Borough of Ho-Ho-Kus was held in the Municipal Building at 333 Warren Avenue, Ho-Ho-Kus, NJ on September 26, 2023. The meeting was called to order at 7:00 p.m. by Mayor Randall who asked the Clerk to read the open a public meeting statement:

The Combined Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session in accordance with the provisions of Section 5 of the “Open Public Meetings Act”. Notice of this meeting has been posted in the front lobby entrance to the Borough Hall and Council Chambers, a copy has been filed with the Borough Clerk, and copies of the Annual Notice of Meetings, of which this is a part, have been heretofore sent to the Record and the Ridgewood News.

**ROLL CALL:**

Mayor.....	Thomas W. Randall
Council President.....	Douglas Troast - <b>absent</b>
Councilman.....	Steven Shell
Councilman.....	Edward Iannelli
Councilman.....	Kevin Crossley
Councilman.....	Dane Policastro
Councilwoman.....	Kathleen Moran - <b>absent</b>

Also, in attendance: Tim Wiss Borough Attorney; William Jones, Borough Administrator; Joan Herve, Borough Clerk, Police Chief LaCroix, Police Captain Greg McBain and Library Director Morgan Tyler.

**FLAG SALUTE:**

Mayor Randall led those present in the salute to the American Flag.

**PROCLAMATION**

Mayor Randall recognized the following proclamation;

“In Recognition of September 2023 as Suicide Awareness Month”

**PRESENTATION**

Presentation by Allison Lim – Hungry Harvest Organic Garden

The Hungry Harvest Garden was initially established in March 2022 as a 6<sup>th</sup> grade Girl Scout Project. The first garden is at HHK School and to date they have donated 451 pounds of fresh veggies to Oasis. Ms. Lim is now looking for another location at the Borough Hall. After meeting with Councilman Crossley, it was decided to have the location near the Ambulance Corp bays. The Hungry Harvest Garden would be a joint effort from the community in every stage of the process - building, planting, harvesting, tilling, replanting, and of course, donating the harvested produced. They would call on interested Scouts, Ho-Ho-Kus Garden Club Members, Community Members and Children (with adult supervision). All would be welcome. She thanked the Mayor & Council for their time. More information to follow.

**APPROVAL OF MINUTES**

A motion was offered by Councilman Crossley, seconded by Councilman Policastro to approve the minutes of August 22, 2023 Combined Meeting of the Mayor & Council. Motion carried on a roll call vote – all present voting “Ayes, with the exception of Councilman Shell who abstained

A motion was offered by Councilman Policastro, seconded by Councilman Crossley to approve the minutes of September 12, 2023 Combined Meeting of the Mayor & Council. Motion carried on a roll call vote – all present voting “Ayes, with the exception of Councilman Shell who abstained

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**DEPARTMENT REPORTS:** Reports are on file in the Municipal Clerk's office:

Police – August 2023

Court Report– August 2023

Health Report – August 2023

Arborist Report - August 2023

Library Report – September 2023

**PUBLIC DISCUSSION**

Mayor Randall opened the meeting to the public. He stated if anyone desired to be heard, please raise your hand and to be recognized, and state your name for the record.

Carol Tyler

Ms. Tyler stated the borough is in need of more DPW workers as they are short staffed. She suggested putting together a committee of council people involved in finding, advertising and hiring. Secondly, she questioned the status of the FD situation. Borough Attorney Wiss stated there was a hearing this morning, the judge adjourned until October 17<sup>th</sup>. He explained the Mayor & Council are the defendants in this case, they have no control. Ms. Tyler added this is dividing the town. There should be no “he said, she said”, pointing the finger, hating each other, this has to stop. Councilman Iannelli stated there is no “he said she said”, there is not hatred from this governing body. There is nothing that this governing body can do bring anyone else into a room and say “hey let's stop this”. Those attempts have been made. Mayor Randall added, he understands her frustrations, this is not good for anybody. We look forward to a conclusion. Mayor also stated he would like to thank the DPW workers, not only did they help clean-up, but was helping everyone take down tents as the storm was coming in.

Karen Zatorski

Ms. Zatorski asked what is happening with the library and 10 Orvil Court? Mayor responded nothing has been finalized. We had a feasible study done and we are still in discussion with the library. Secondly, Ms. Zatorski asked about what is happening with the water in town. Borough Administrator responded; the water tank project has been completed. Regarding the water filtration system, everything that can be done has been completed. We are waiting on the filter systems to come in, which we ordered in May, however it takes 40 weeks. We are looking for them to arrive sometime at the end of the year. The State has given the Borough until May of 2024 to complete the project. Lastly Ms. Zatorski asked for an update on the beautification at borough hall. Councilman Crossley responded, they finished the planters on Sheridan, Sycamore. In front of borough hall, they washed, painted, sided and put in new hardware in the front the building. Now they are ready to do the landscaping. Ms. Zatorski questioned how will you address what the eagle scouts did in the front of borough hall that was ripped out. Councilman Crossley responded we removed all the plaques so nothing would get damaged and we saved all the dedicated trees with the exception of Rusty Thompson's which was dead. All plaques will be put back and a tree for Rusty Thompson will be replaced.

Jack Craig

Mr. Craig explained he lives on Braeburn, he feels the road needs to be repaired/repaved by the intersection of Hollywood & Lloyd which is a very heavily traveled road and as asked if this something the borough controls. Mayor explained we control Lloyd but we do not control Hollywood as that is a county road, however we can make a request to them.

Julie Pritchard

Resident questioned when the timeframe for a decision on the relocation of the library. Councilman Policastro stated that is part of his report, which is the latter part of this meeting.

Mayor closed the meeting to the public.

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**CORRESPONDENCE**

- a) Bergen County Utilities Authority Public Hearing Notice for the implementation of the BC Solid Waste Management Plan which is scheduled for September 28, 2023.
- b) Planning Board Attorney approval letter for a minor site plan – Global Med Systems, 1 Hollywood Ave, building 16 & 17.
- c) Resignation letter from Municipal Court Judge Harry Norton

**ADMINISTRATORS REPORT**

**Unfinished Business**

Water Filtration System Project – reported on this earlier in the meeting (see under Public Discussion)

West Saddle River Road Resurfacing Project – Today was the preconstruction meeting, this is funded by (2) DOT Grants. Looking to start at the end of October. (weather dependent)

Water Tank Project – Complete

**New Business:**

Introducing an ordinance tonight to increase our permit parking fees from \$400 to \$500, as it has not been raised since 2019. Administrator Jones thanked everyone who was involved with Ho-Ho-Kus Day. Also, he stated for the record, it should be noted that we do have several part time DPW workers so we are not running the department with just 5 people.

**INTRODUCTION OF ORDINANCES**

**Ordinance #2023-89**

**ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 79 OF THE  
CODE ENTITLED “VEHICLES AND TRAFFIC”**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen and State of New Jersey, that Section 79-18 of the Code **Permits** is hereby amended as follows:

**Section I**

- A. No change.
- B. The fee to be charged by the Borough Clerk for the resident permits shall be \$500.00 and businessman permits shall be \$100.00. No fee shall be required for permits issued to Borough employees for parking during the regular course of business in Municipal Lot B.
- C.-F. No change.

**Section II**

**Repealer**

All other provisions of this Ordinance which are not affected by this amendatory Ordinance are hereby ratified and confirmed and shall remain in full force and effect. However, all ordinances or parts of ordinances, which are inconsistent with the provisions of this amendatory Ordinance are hereby repealed to the extent of such inconsistency.

**Section III**

**Severability**

If any portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not affect or invalidate the remainder of this Ordinance, but shall be confined in its effect to the provision directly involved in the controversy in which such judgment shall have been rendered.

**Section IV**

**Effective Date**

This ordinance shall take effect after final passage and publication as required by law.

A motion was offered by Councilman Policastro and seconded by Councilman Crossley Introduce Ordinance #2023-89. Motion carried on a roll call vote – All present voting “Aye”

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**CONSENT RESOLUTIONS** (23-105 thru 23-109)

All Items listed were considered to be routine and non-controversial by the Mayor and Council and were approved by one motion.

**Resolution #23-105**

**A Resolution - Payment of bills – September**

WHEREAS, claims have been submitted to the Borough of Ho-Ho-Kus in the amount of \$2,627,716.13; and WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Mayor and Council; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Ho-Ho-Kus and that the claims specified on the schedule attached hereto, following examination and approval by the Mayor and Council, be paid and checks issued accordingly; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that the claims totaling \$2,627,716.13; be approved and ratified respectively

**BILL LIST:**

22-01971	12/21/22	01183	KOCH MONUMENT COMPANY	CAST ALUMINUM SIGN -HERMITAGE	Open	2,389.00
23-00052	01/11/23	02567	EAST COAST EMERGENCY LIGHTING	LIGHTS/ACCESSORIES-NEW POL VEH	Open	21,450.66
23-00227	02/07/23	03526	MOTOROLA SOLUTIONS, INC. **	APX 800 ALLBAND PORT. RADIO-OEM	Open	8,092.45
23-00812	05/25/23	02974	ATLANTIC TACTICAL	4 - BODY VESTS 2023	Open	5,364.80
23-00830	06/07/23	02811	R.R. DONNELLEY	CERT. COPY- VITAL RECORD FORMS	Open	92.50
23-01166	07/25/23	03298	PASCACK DATA SERVICES, INC	BACKUP/RECOVERY SOFTWARE-POL D	Open	4,221.76
23-01173	07/25/23	00056	TYCO ANIMAL CONTROL SERVICES	ANIMAL CONTROL SVC AUG 2024	Open	500.00
23-01174	07/25/23	01840	OPTIMUM	POLICE/CAD CABLE 8/16-9/15	Open	110.07
23-01176	07/25/23	02686	ONE CALL CONCEPTS	ONE CALL MESSAGES - AUG 2023	Open	58.63
23-01200	08/01/23	03492	BORGATA CASINO AND RESORT*	HOTEL-NJLOM CONFERENCE - COURT	Open	525.00
23-01247	08/09/23	03359	COTTAGE 93 DESIGNS LLC	2 HYANNIS XL LANTERNS-BEAUTIF.	Open	1,544.80
23-01282	08/14/23	02738	COYNE CHEMICAL	ACCUTAB TABLETS - WATER DEPT	Open	4,445.52
23-01289	08/15/23	03066	ENZ USA	HI PRESSURE NOZZLE - DPW	Open	1,171.94
23-01302	08/17/23	02899	OFFICE CONCEPTS GROUP	OFFICE SUPPLIES - ADMIN	Open	515.15
23-01313	08/18/23	03223	PIERCE-EAGLE EQUIPMENT	REPAIRS TO VAC TRUCK - DPW	Open	10,973.17
23-01314	08/18/23	00012	PROSTOCK MIDLAND	BULBS/AIR FILTER-VEHICLE PARTS	Open	54.55
23-01315	08/18/23	00095	TRAFFIC SAFETY & EQUIPMENT	SIGN POLES - ROADS DEPT	Open	184.80
23-01316	08/22/23	00754	WALDWICK PRINTING COMPANY	2 NAME PLATES - PLAN BD & ZBA	Open	40.00
23-01317	08/22/23	03298	PASCACK DATA SERVICES, INC	SONICWALL CAPTURE ANTIVIRUS-PD	Open	1,032.30
23-01318	08/22/23	80195	KIRK, THOMAS	2023 CLOTH. ALLOW. 2ND PAYMENT	Open	575.00
23-01319	08/22/23	02712	OPTIMUM **	OPTONLINE SVC DPW 8/16-9/15	Open	122.68
23-01320	08/22/23	01840	OPTIMUM	POLICE/CAD CABLE 9/16-10/15	Open	106.37
23-01321	08/22/23	00030	HO-HO-KUS BOARD OF EDUCATION	SCHOOL TAX - MONTH OF SEPT	Open	1,580,275.60
23-01323	08/22/23	01571	BOROUGH OF MIDLAND PARK	QTR 3-CONSTRUCTION INTERLOCAL	Open	20,000.00
23-01324	08/22/23	03503	THE HERMITAGE MUSEUM	RENTAL-SENIORS MEETINGS-6 MOS.	Open	600.00
23-01326	08/23/23	00440	PITNEY BOWES, INC	POSTAGE METER -2 INK CARTIDGES	Open	203.98
23-01327	08/23/23	00372	REGIONAL COMMUNICATIONS INC	2 LI-ION BATTERIES - POL DEPT	Open	358.60
23-01328	08/23/23	03529	SCHWANNEDE/HALS & VINCE	SITE PL REVISION-6 SADDLE RIDG	Open	125.00
23-01329	08/24/23	80325	RYPKEMA, BRIAN & KRISTIN	UNUSED ZBA ESCROW-45 ELMWOOD A	Open	109.46
23-01330	08/24/23	00742	LACROIX, MICHAEL C	REIMB. EYEWEAR/EXAM 2023	Open	300.00
23-01331	08/25/23	03468	MARRONE PEST MANAGEMENT SVCS.	TREAT WASP NEST AT BORO HALL	Open	125.00
23-01332	08/28/23	01565	MINUTEMAN PRESS	STIGMA FREE EVENT TENT	Open	708.64
23-01333	08/28/23	00106	M G L PRINTING SOLUTIONS	WINDOWLESS ENVELOPES-CONSTRUCT	Open	372.50
23-01334	08/28/23	02863	LAW OFFICES OF GARY CUCCHIARA	APPLIC/DOCS REVIEW-11 CARLTON	Open	1,220.00
23-01335	08/28/23	02863	LAW OFFICES OF GARY CUCCHIARA	ZBA LEGAL SERVICES-JUNE & JULY	Open	1,540.00
23-01336	08/28/23	02863	LAW OFFICES OF GARY CUCCHIARA	LEGAL REVIEW- BD OF ED	Open	2,660.00
			PROJECT			
23-01337	08/28/23	03319	AGRA ENVIRONMENTAL & LAB SVCS	4 COLIFORM SAMPLES - WATER	Open	316.00

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DPT					
23-01338	08/28/23	00022	STONE INDUSTRIES, INC.	1 TON RECYLED BLEND-WATER DEPT	Open 22.23
23-01339	08/28/23	02271	H2M ASSOCIATES INC	WATER COMPLIANCE SVC-JUNE/JULY	Open 7,170.00
23-01340	08/28/23	00329	RG GROUP	HYDRAULIC HOSE ASSEMBLY-DPW	Open 72.42
23-01341	08/28/23	01457	A-VAN ELECTRICAL SUPPLY INC	LIGHT BULBS/FLOOD LIGHTS-DPW	Open 500.21
23-01342	08/28/23	03158	WM RECYCLE AMERICA	RECYCLING PICKUPS JULY - DPW	Open 281.13
23-01343	08/28/23	00372	REGIONAL COMMUNICATIONS INC	RADIO LICENSE RENEWAL - DPW	Open 3,450.00
23-01344	08/28/23	02147	PISANO, RONALD	REIMB. - BACK BRACE	Open 42.99
23-01345	08/28/23	03204	MONTAGUE TOOL & SUPPLY	SAWING FLUID/TUNE-UP KIT DPW	Open 236.39
23-01346	08/28/23	00232	SITEONE LANDSCAPE SUPPLY	SAND/RESTRAINTS-DOWNTOWN PAVERS	Open 392.48
23-01347	08/28/23	02568	NEAL SYSTEMS, INC.	CHECK ALARM WIRING-ARBOR SEWER	Open 781.20
23-01348	08/28/23	02242	C WINTERS SUPPLY	STONE DUST FOR DOWNTOWN PAVERS	Open 48.00
23-01349	08/28/23	00493	ENVIRONMENTAL RENEWAL LLC	RECYCLE BRUSH/TOPSOIL-DOWNTOWN	Open 230.50
23-01350	08/28/23	03483	HOME DEPOT CREDIT SERVICES	PUSH POLY LAWN ROLLER - DPW	Open 199.00
23-01351	08/28/23	02484	RACHLES/MICHELE'S OIL CO.	1650 GALS GAS DELIVERED 8/7	Open 4,658.28
23-01352	08/28/23	01051	V.E. RALPH & SON	2 S-SCORT SUCTION UNITS-AMBUL	Open 1,249.00
23-01353	08/28/23	00105	P S E & G	JULY/AUG GAS/ELECT. - CURRENT	Open 7,778.86
23-01354	08/28/23	00105	P S E & G	JUL/AUG GAS/ELECT. - WATER DEPT	Open 13,744.32
23-01356	08/29/23	00201	GARBARINI & CO PC	FAST SUBMISSION - FIN REPORTS	Open 2,000.00
23-01357	08/29/23	02989	APEX ELECTRICAL SERVICES, INC.	INSTALL NEW ELECT SVC-BRIDAL W	Open 6,441.00
23-01359	08/29/23	02205	REED SYSTEMS, LTD	510 GAL. POLY TANK - DPW	Open 758.56
23-01360	08/29/23	03529	SCHWANEWEDE/HALS & VINCE	SITE PLAN REV.-637 SHERWOOD RD	Open 400.00
23-01361	08/29/23	00144	BORO OF H-H-K PAYROLL ACCT	DCRP - AUGUST 2023	Open 179.57
23-01362	08/29/23	00144	BORO OF H-H-K PAYROLL ACCT	CURRENT SOCIAL SECURITY - AUG	Open 13,600.51
23-01363	08/29/23	00144	BORO OF H-H-K PAYROLL ACCT	WATER DPT SOCIAL SECURITY-AUG	Open 1,443.99
23-01364	08/29/23	00144	BORO OF H-H-K PAYROLL ACCT	SOL WASTE SOCIAL SECURITY-AUG	Open 895.70
23-01365	08/29/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 8/31	Open 183,678.00
23-01366	08/29/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 8/31	Open 11,094.05
23-01367	08/29/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-S WASTE 1/2 MNTH 8/31	Open 6,778.53
23-01368	08/30/23	02147	PISANO, RONALD	REIMB. FOR PESTICIDE LICENSE	Open 82.34
23-01369	08/31/23	00737	KUIKEN BROS. CO. INC.	FRONT DOOR HDWR-BEAUTIFICATION	Open 1,767.40
23-01372	09/05/23	02711	OPTIMUM *	OPTIMUM SVC BORO HL 9/1-9/30	Open 29.95
23-01373	09/05/23	01457	A-VAN ELECTRICAL SUPPLY INC	ELECTRICAL CONNECTION - DPW	Open 8.97
23-01374	09/05/23	03208	MONMOUTH TELECOM	TELECOM SERVICE - AUG/SEPT	Open 804.61
23-01375	09/05/23	01432	HENRY'S PLUMBING	PIPE FITINGS - DPW	Open 39.11
23-01376	09/05/23	03048	QUALITY AUTOMALL	TUBE - VEHICLE PART	Open 190.17
23-01377	09/05/23	02624	SHERWIN-WILLIAMS CO.	ROAD PAINT - DPW	Open 283.20
23-01378	09/05/23	02288	CEDAR HILL NURSERY INC	MULCH-BARK CHIPS-DWN TWN BEAUT	Open 420.00
23-01379	09/05/23	02902	COVANTA	RECYCLE SWEEPER DUMPINGS-AUG	Open 1,007.43
23-01380	09/05/23	00493	ENVIRONMENTAL RENEWAL LLC	20 WALDWICK BUSHES -BEAUT.	Open 340.00
23-01381	09/05/23	02339	ZUIDEMA PORTABLE TOILETS	PORTABLE TOILET RENTAL HHK DAY	Open 1,075.00
23-01382	09/05/23	02590	AMERICAN WEAR, INC.	AUG 2023 UNIFORMS - ROADS 2/3	Open 240.43
23-01383	09/05/23	02590	AMERICAN WEAR, INC.	AUG 2022 UNIFORMS - WATER 1/3	Open 120.22
23-01384	09/06/23	00610	NJ DEPT OF HEALTH	8/1-8/31 DOG LIC #429	Open 1.20
23-01385	09/06/23	00001	HOME HARDWARE	AUG PURCHASES - DPW	Open 1,278.10
23-01386	09/06/23	00001	HOME HARDWARE	AUG PURCHASES - WATER DEPT	Open 254.03
23-01387	09/06/23	03250	CLIFFHANGER PRODUCTIONS, INC.	TABLES/CHAIRS/TENTS - HHK DAY	Open 1,279.50
23-01388	09/06/23	01051	V.E. RALPH & SON	TOGGLE LEVER-CYLINDER-AMBULANC	Open 110.40
23-01389	09/07/23	03004	WYCKOFF WASH	AUG CAR WASHES-POL DEPT	Open 16.50
23-01390	09/07/23	00012	PROSTOCK MIDLAND	OIL & FUEL FILTERS - DPW	Open 76.77
23-01391	09/07/23	03240	USA SECURITY SERVICES, INC.	REPAIR/REBOOT SECURITY SYSTEM	Open 325.00
23-01392	09/07/23	03527	BOTTA ANGELI, L.L.C.	PROF SVCS PROSECUTOR - SEPT	Open 916.66
23-01393	09/07/23	02047	HEUER & CO.	BUDGETING SVCS - 10 ORVIL CT	Open 6,456.62

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23-01394	09/07/23	03261	KONICA MINOLTA BUS. SOLUTIONS	POLICE COPIER-COPIES 4/4-9/3	Open	74.57
23-01395	09/07/23	00095	TRAFFIC SAFETY & EQUIPMENT	NO PARKING SIGN - DPW	Open	25.00
23-01396	09/07/23	03204	MONTAGUE TOOL & SUPPLY	SHARPEN/BALANCE 3 BLADES-DPW	Open	23.97
23-01397	09/08/23	00041	BORO OF H-H-K CURRENT ACCT	TRSFR FR WTR TR TO HEALTH DPT	Open	80,000.00
23-01398	09/08/23	00041	BORO OF H-H-K CURRENT ACCT	TRSFR FR S WASTE TO HEALTH DPT	Open	45,000.00
23-01399	09/08/23	02484	RACHLES/MICHELE'S OIL CO.	1142 GALS GAS DELIVERED 8/17	Open	3,346.27
23-01400	09/11/23	03267	ELIZABETH STEWART, LLC	ARBORIST SVCS AUG - SHADE TREE	Open	2,925.00
23-01401	09/11/23	03555	JEV CONSTRUCTION	WATER TREATMENT SYST. IMPROVMN	Open	62,445.60
23-01402	09/11/23	00497	GENERAL CODE PUBLISHERS CORP.	BORO CODE BOOK UPDATES	Open	5,084.00
23-01403	09/11/23	80202	JONES, WILLIAM J.	TABLE CLOTHES/TRASH BAGS-HHK D	Open	125.76
23-01404	09/11/23	80326	LAN ASSOCIATES	RETURN ESCROW RE: HHK SCH PROJ	Open	1,265.00
23-01405	09/12/23	02818	LAM, LOUISA	CHINESE INTERPRETER-COURT 9/6	Open	240.00
23-01406	09/12/23	00144	BORO OF H-H-K PAYROLL ACCT	MEDICAL/PRESCRIPT/DENTAL -SEPT	Open	80,699.86
23-01407	09/12/23	03550	URBAN AUTO SPA II, LLC	CAR WASH SERVICE - POL DEPT	Open	54.00
23-01408	09/12/23	02671	SUBURBAN DISPOSAL INC.	SOLID WASTE/RECYCLING AUG 2023	Open	74,556.81
23-01409	09/12/23	01457	A-VAN ELECTRICAL SUPPLY INC	3 120V PHOTO CONTROLS - DPW	Open	211.62
23-01410	09/12/23	02887	VALLEY PHYSICIAN SERVICES PC	3RD QTR DOT TESTING - DPW	Open	246.00
23-01411	09/12/23	03499	HACKENSACK MERIDIAN WORKS	3 CROSSING GUARD MEDICAL EXAMS	Open	1,050.00
23-01412	09/12/23	03210	NJ LEAGUE OF MUNICIPALITIES *	TRAINING SEMINAR - J. CITRO	Open	45.00
23-01413	09/12/23	03166	SJS LAWN CARE SERVICES, LLC	PLANTINGS/CLEANUP/WEED KILLER	Open	2,850.00
23-01414	09/12/23	03018	PORTER LEE CORPORATION	SOFTWARE-EVIDENCE SYST.-POLICE	Open	709.00
23-01415	09/12/23	02484	RACHLES/MICHELE'S OIL CO.	1360 GALS GAS DELIVERED 8/31	Open	3,937.37
23-01416	09/12/23	03529	SCHWANEWEDE/HALS & VINCE	PLAN REV FOUNDATION 977 WSRR	Open	55.00
23-01417	09/12/23	03529	SCHWANEWEDE/HALS & VINCE	ENG INSPECTION - 6 MARION CT	Open	110.00
23-01418	09/12/23	03529	SCHWANEWEDE/HALS & VINCE	ENG INSPECTION 12 POWDERHORN	Open	110.00
23-01419	09/12/23	03529	SCHWANEWEDE/HALS & VINCE	INSPECT/WETLANDS APP 619 N MAP	Open	275.00
23-01420	09/13/23	03192	PIAZZA & ASSOCIATES, INC.	COAH CONSULTING - SEPT ADMIN	Open	100.00
23-01421	09/13/23	00821	AT&T	AUGUST 2023 FAX/LONG DISTANCE	Open	93.94
23-01422	09/13/23	00936	PATTMAN, JEFFREY	REIMB. - GAS FOR ATV'S-HHK DAY	Open	67.52
23-01423	09/13/23	03338	MOMAR, INC.	5 GALS. ONE-STEP WEED KILLER	Open	417.29
23-01424	09/13/23	02331	WISS & BOUREGY P. C.	BORO ATTORNEY LEGAL SVCS- AUG	Open	712.50
23-01425	09/13/23	02331	WISS & BOUREGY P. C.	LEGAL SVCS RE: FIRE DPT MATTER	Open	4,862.50
23-01426	09/13/23	02331	WISS & BOUREGY P. C.	LEGAL SVCS RE: OPRA - AUG	Open	1,075.00
23-01427	09/13/23	02331	WISS & BOUREGY P. C.	LEGAL SVCS RE: TAX APPEALS-AUG	Open	750.00
23-01428	09/13/23	03529	SCHWANEWEDE/HALS & VINCE	ROOFING/SIDING-BIDS/INSPECTION	Open	1,675.00
23-01429	09/13/23	03529	SCHWANEWEDE/HALS & VINCE	INSPECTIONS 2023 ROAD RESURFAC	Open	6,105.00
23-01430	09/13/23	03529	SCHWANEWEDE/HALS & VINCE	PLANS/BID/INSPECT-WSRR RESURFA	Open	940.00
23-01431	09/13/23	03529	SCHWANEWEDE/HALS & VINCE	SUBMIT VOUCHER-BRKSIDE RESURFA	Open	1,080.00
23-01432	09/13/23	03529	SCHWANEWEDE/HALS & VINCE	INSPECTIONS - 111-115 FIRST ST	Open	1,625.00
23-01433	09/13/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 9/15	Open	192,494.35
23-01434	09/13/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 9/15	Open	9,793.16
23-01435	09/13/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-S WASTE 1/2 MNTH 9/15	Open	5,580.43
23-01436	09/13/23	03529	SCHWANEWEDE/HALS & VINCE	SINKHOLE/DRAINAGE PL - DEERHILL	Open	1,405.00
23-01437	09/13/23	03298	PASCACK DATA SERVICES, INC	AWS OFF SITE BACKUP 10/1-12/31	Open	1,779.00
23-01438	09/14/23	03529	SCHWANEWEDE/HALS & VINCE	ELMWOOD AV NJ DOT APPLICATION	Open	1,200.00
23-01439	09/14/23	03542	EASTERN INDUSTRIAL AUTOMATION	SHAFT FOR AIR STRIPPERS-WATER	Open	138.62
23-01440	09/14/23	00958	STATE OF NJ DEPT OF LABOR	QTR END 9/30/21 UNEMPLOYMENT	Open	3,685.26
23-01441	09/14/23	00347	HAWTHORNE CHEVROLET	REPAIR OIL LEAK - POL TAHOE	Open	2,356.46
23-01442	09/14/23	00232	SITEONE LANDSCAPE SUPPLY	GRASS SEED/HERBICIDE	Open	221.68
23-01443	09/18/23	03342	SPECTROTEL	INTERNET ACCESS OVER FIBER-SEP	Open	390.03
23-01444	09/18/23	02339	ZUIDEMA PORTABLE TOILETS	1 MO PORT TOILET N. FIELD 8/2	Open	145.00
23-01445	09/18/23	00555	P S E & G *	ELECT. SVC-EASTGATE 8/12-9/8	Open	60.41
23-01446	09/18/23	03529	SCHWANEWEDE/HALS & VINCE	PLAN REV/SOIL MOVING-7 BRIDLE	Open	650.00

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23-01447	09/18/23	03529	SCHWANEWEDE/HALS & VINCE	PLAN REV/SOIL MOV-4 BROWNSTONE	Open	775.00
23-01448	09/18/23	03228	HACKENSACK AUTO SPRING	FRONT WHEEL ALIGNMENT-PD #713	Open	70.00
23-01449	09/18/23	80142	CHASE, DANIEL	LABOR-WORK DONE-BEAUTIFICATION	Open	2,280.00
23-01450	09/18/23	80142	CHASE, DANIEL	REIMB. -FOUNTAIN GRASS- BEAUT.	Open	119.95
23-01451	09/18/23	00233	ROHSLERS ALLENDALE NURSERY	PLANTERS/FERTILIZER/MULCH-DWNT	Open	1,600.76
23-01452	09/18/23	03558	RIDGEWOOD GUTTER CLEANING	POWER WASHING - BORO HALL	Open	1,750.00
23-01453	09/18/23	01457	A-VAN ELECTRICAL SUPPLY INC	ELECTRICAL SUPPLIES - DPW	Open	14.01
23-01454	09/18/23	00038	VERIZON	WATER DEPT PHONES AUG/SEPT	Open	86.65
23-01455	09/18/23	00038	VERIZON	BORO DEPTS. PHONES - AUG/SEPT	Open	363.35
23-01456	09/18/23	03280	CLEANING WORLD, INC.	CLEANING SVC - SEPTEMBER	Open	1,775.00
23-01457	09/19/23	03537	P S E & G ****	ELECT/GAS CLIFF ST 8/15-/13	Open	67.46
23-01458	09/19/23	03128	P S E & G **	ELECT/GAS ORVIL CT 6/16-9/14	Open	386.18
23-01459	09/19/23	02484	RACHLES/MICHELE'S OIL CO.	1011 GALS GAS DELIVERED 9/11	Open	2,973.98
23-01460	09/19/23	02484	RACHLES/MICHELE'S OIL CO.	1056 GALS DIESEL DEL 9/6	Open	3,488.12
23-01461	09/19/23	00160	CERTIFIED SPEEDOMETER	CALIBRATION FOR 4 POLICE CARS	Open	176.00
23-01462	09/19/23	03472	AMAZON CAPITAL SERVICES	MINI SPLIT AC/HEATING SYST-DPW	Open	649.98
23-01463	09/20/23	01706	MOTOROLA SOLUTIONS, INC	RADIO DEVICE PROGRAMMING - POL	Open	217.14
23-01464	09/20/23	03158	WM RECYCLE AMERICA	RECYCLING PICKUPS AUG - DPW	Open	402.13
23-01465	09/20/23	02271	H2M ASSOCIATES INC	WATER COMPLIANCE SVC - AUGUST	Open	3,525.00
23-01466	09/20/23	02706	WURTH USA	TIE STRAPS - DPW	Open	67.55
23-01467	09/20/23	99874	PRIESTNER, DAN	REIMBURSE - WORK BOOOTS 2022	Open	300.00
23-01468	09/20/23	02712	OPTIMUM **	OPTONLINE SVC DPW 9/16-10/15	Open	116.88
23-01469	09/20/23	03239	AT&T MOBILITY	IPAD/CELL PHONE SV 8/12-9/11	Open	1,349.80
23-01470	09/20/23	00255	NORTH JERSEY MEDIA GROUP	BRO LEGAL ADS - AUGUST	Open	168.51
23-01471	09/20/23	03361	NDP CONSTRUCTION LLC	ROOFING/SIDING B HALL VOUCH #2	Open	7,276.00
23-01472	09/20/23	00737	KUIKEN BROS. CO. INC.	FRONT DOOR HDWR-BEAUTIFICATION	Open	299.88
23-01473	09/20/23	03290	AJM CONTRACTORS, INC.	BROOKSIDE PKING LOT IMPROVMNTS	Open	19,127.41
23-01474	09/21/23	99874	PRIESTNER, DAN	REIMB. -3 WATER LICENSES	Open	154.95
23-01476	09/21/23	02492	KOENIG CONTRACTING	BOROUGH HALL PAINTING	Open	13,159.65
23-01477	09/21/23	02492	KOENIG CONTRACTING	BOROUGH HALL PAINTING	Open	2,340.35
23-01478	09/22/23	00044	B C MUNICIPAL CLERKS ASSOC	MINI CONFERENCE 10/4	Open	30.00

**Resolution #23-106**

**A Resolution – 2022 Corrective Action Plan**

WHEREAS, Local Finance Notice 92-15 issued by the Division of Local Government Services requires all municipalities to prepare a Corrective Action Plan as a part of their annual audit process; and  
WHEREAS, The Chief Financial Officer has prepared the attached 2022 Corrective Action Plan in conjunction with the appropriate department heads;  
NOW THEREFORE BE IT RESOLVED that the attached 2022 Corrective Plan is approved by the Borough Council of the Borough of Ho-Ho-Kus as required by Local Finance Notice 92-15.  
BE IT FURTHER RESOLVED that the Borough Clerk is directed to send a certified copy of this resolution to the Director of Local Government Services;

**Resolution #23-107**

**A Resolution – Accept and Comply Audit Finding for 2022**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and  
WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,  
WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports

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pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and;

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and;

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and;

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and;

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to with: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Borough of Ho-Ho-Kus, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Resolution #23-108

A Resolution – Grant Permission – Richard’s Run 2023

WHEREAS, the Borough of Ho Ho-Kus has received a request from Maggie Lilijegren of Ho-Ho-Kus requesting permission to hold the annual Richard’s Run/HHK 5K event in town on Sunday, October 22, 2023.

WHEREAS, this incredible community and government support for this annual town-wide event is thrilled be celebrating the 20<sup>th</sup> running of Richard’s Run. NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that permission is hereby granted to hold the Annual Richard’s Run of 2023.

Resolution #23-109

A Resolution – Authorize Street Closure Riverview Lane – Block Party

WHEREAS, the Borough of Ho Ho-Kus has received a request for a street closure from resident Ashlen Kakolewski; and

WHEREAS, Mr. Clasen is requesting that Riverview Lane be closed from on October 8<sup>th</sup> , 2023 from 3:30pm – 8:30pm;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the request for the street closure is approved.

A motion was offered by Councilman Shell and seconded by Councilman Policastro to approve Resolutions #23-105 thru #23-109. Motion carried on a roll call vote – All present voting “Aye”.

**LIAISON REPORTS**

Recreation – Councilman Iannelli reported movie night was rained out, therefore it had to be moved to the following week. Unfortunately, attendance was not like it was in the past as it coincided with the holiday. HHK Day was still a success, we were able to get 3 ½ hours out of a 6 hour event. During that time approximately 2000 came through the town. Fall sports are underway.

Library – Circulation for the 2023 summer months from June to August were 6% lower than 2022. Current total



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for the year is nearly equal to this time last year.

Board of Education – The groundbreaking ceremony for the Ho-Ho-Kus Public School Duffield Hall took place September 15<sup>th</sup>. Members of the Public School joined representatives of the Duffield Organization, project architect LAN Associates, Donnelly Construction, a representative from John Gottheimer’s office, and members of the Ho-Ho-Kus Mayor and Council to commemorate the ground breaking of the athletic and wellness addition.

10 Orvil Court Improvements – The Feasibility Study is concluded. The Mayor and Council is presently in the process of reviewing the Study findings and recommendations and is in dialog with the Library Board of Trustees. The goal is to have a resolution for the potential build and relocation by the end of the year.

Ambulance Corps – No Report

Shade Tree/Beautification – Councilman Crossley gave his report in the beginning of the meeting (see under public discussion)

Fire Department – Councilman Shell reported the Fire Department had a strong contingent down at the annual meeting in Atlantic City. He continues to thank them for their service.

Chamber of Commerce – Councilman Shell reported the Chamber really appreciated HHK Day. They are also entertaining an opportunity that will coordinate with the Chamber with an Artison Fair on the town green sometime in the Spring.

Police - Chief LaCroix report a few of his officers are going to the Galloping Hills Golf Course to receive an award for “Safe Roads”. Crime has been down; however, they have been dealing more with people crisis 3 to 4 times a week. Lastly, Officers Leif had his 2<sup>nd</sup> child, Garret has his first child and Pat’s 3<sup>rd</sup> child is due Thursday.

DPW – Jeff Pattman, DPW Supervisor reported the DPW is gearing up for leaf season. Councilman Crossley added the DPW had been a great help with the beautification and thanked them for all their hard work. Administrator Jones stated they pump more water then last year, despite the numerous attempts to warn residents about over water, there are going to have high bills.

### **MAYOR COMMENT**

Mayor Randall stated he would like to thank the people who came to our 911 observance, it’s a short service but very poignant we remember.

**CLOSED SESSION** - On a motion by Councilman Crossley, seconded by Councilman Shell, the Mayor and Council approved entering into Executive Session closed to the public. Motion Carried by voice vote – all present voting “Aye”.

A Resolution - providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act. NJSA 10:4-12

Whereas, the Borough Council of the Borough of Ho-Ho-Kus is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6; and

Whereas, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by resolution; and

Whereas, it is necessary for the Borough Council of the Borough of Ho-Ho-Kus to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12 (b) as follows:

5- Matter involving the Purchase, lease or acquisition of real property

7-Pending or anticipated litigation

Now therefore, be it resolved by the Borough Council of the Borough of Ho-Ho-Kus assembled in public session on September 26, 2023 that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above.

Closed Session began at 7:53 p.m. and ended at 8:45 p.m.

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**ADJOURNMENT**

On a motion by Councilman Crossley, seconded by Councilman Iannelli, the meeting was adjourned at 8:46p.m.  
Motion Carried by voice vote – all present voting “Aye”.

Respectfully submitted,

Joan Herve RMC/CMR  
Borough Clerk