

Borough of Ho-Ho-Kus
County of Bergen
Mayor and Council Work/Public Meeting Minutes
August 22, 2023 7:00 p.m.

The Combined Meeting of the Municipal Council of the Borough of Ho-Ho-Kus was held in the Municipal Building at 333 Warren Avenue, Ho-Ho-Kus, NJ on August 22, 2023. The meeting was called to order at 7:01 p.m. by Mayor Randall who asked the Clerk to read the open a public meeting statement:

The Combined Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session in accordance with the provisions of Section 5 of the “Open Public Meetings Act”. Notice of this meeting has been posted in the front lobby entrance to the Borough Hall and Council Chambers, a copy has been filed with the Borough Clerk, and copies of the Annual Notice of Meetings, of which this is a part, have been heretofore sent to the Record and the Ridgewood News.

ROLL CALL:

Mayor.....	Thomas W. Randall
Council President.....	Douglas Troast
Councilman.....	Steven Shell - absent
Councilman.....	Edward Iannelli
Councilman.....	Kevin Crossley
Councilman.....	Dane Policastro
Councilwoman.....	Kathleen Moran

Also, in attendance: Tim Wiss Borough Attorney; William Jones, Borough Administrator; Joan Herve, Borough Clerk, Police Captain Greg McBain.

FLAG SALUTE:

Mayor Randall led those present in the salute to the American Flag.

PRESENTATION

Mayor Randall along with Ambulance Corp liaison Councilman Crossley presented EMT Badges for the newly appointed EMT’s; Erin Criscione, Daniel Tupikin, Alex Hajal, Max Deppisch and Isabella Deppisch.

*Mayor & Council took a 10 minute recess to take pictures
Roll call was taken*

APPROVAL OF MINUTES

A motion was offered by Councilman Crossley, seconded by Councilwoman Moran to approve the minutes of July 25, 2023 Combined Meeting of the Mayor & Council. Motion carried on a roll call vote – all present voting “Ayes.

A motion was offered by Councilman Crossley, seconded by Councilman Iannelli to approve the minutes of the August 3, 2023 Special Meeting. Motion carried on a roll call vote – all present voting “Ayes.

DEPARTMENT REPORTS: Reports are on file in the Municipal Clerk’s office:

Police – July 2023
Court Report– July 2023
Health Report – July 2023
Arborist Report - July 2023

PUBLIC DISCUSSION

Mayor Randall opened the meeting to the public. He stated if anyone desired to be heard, please raise your hand to be recognized, and state your name for the record. Seeing none, Mayor closed the meeting to the public.

CORRESPONDENCE

ADMINISTRATORS REPORT

Unfinished Business

Water Filtration System Project – is progressing, expected completion date May 15, 2024

Roofing & Siding Project at Borough Hall – Completed

West Saddle River Road Resurfacing Project – will be started & completed in September

Water Tank Project – is progressing, there has been several issues with the utility company which has now been resolved.

New Business:

Trees – The Arborist as issued a recommendation for the first half of the year for pruning & removals of trees, which included 46 trees to be pruned and 6 trees to be removed. Contract was awarded to Downes Trees.

OPRA Hearing – The OPRA hearing was today regarding the OPRA request in which the Borough asked for an audit of the funds used for Attorney fees to defend Scott McDermott, which the FD denied. The judge took rapid and swift action and ordered the Fire Department to turn over the records within 30 days.

Increase Parking fees – to be discussed in executive session.

ADOPTION OF ORDINANCES and PUBLIC HEARING

Ordinance #2023-88

AN ORDINANCE TO CLARIFY CHAPTER 38-1 OF THE CODE OF THE BOROUGH OF HO-HO-KUS

WHEREAS, the Borough of Ho-Ho-Kus has heretofore adopted Chapter 38-1 of the Code of the Borough of Ho-Ho-Kus; and
WHEREAS, the Borough of Ho-Ho-Kus wishes to clarify Chapter 38-1 as it relations to the consumption of alcohol on Borough owned property or public buildings;

NOW, BE IT ORDAINED by the Mayor and council of the Borough of Ho-Ho-Kus, County of Bergen and State of New Jersey as follows:

SECTION I

Chapter 38-1 of the Code is hereby amended as follows: (*new items in italics, deletions in strikethrough*)

§ 38-1 **Possession or consumption of alcoholic beverages in public.**

A. No person shall consume any alcoholic beverages within the limits of the Borough of Ho-Ho-Kus or have in his possession any opened alcoholic beverage container with unconsumed alcoholic beverage therein while in or on a public street, lane, roadway, avenue, sidewalk, public parking place, park, playground recreation area, school buildings or grounds, **public building or grounds, municipal facility, municipal owned or leased property**, or any other public or quasi-public place; or in any public conveyance; or in a private motor vehicle while the same is in motion or parked in any public street, lane or public parking lot or other public or quasi-public place; or while upon any private property not his own without the express permission of the owner or other person having authority to grant such permission.

B. Notwithstanding anything hereinabove contained, the Mayor and Council of the Borough of Ho-Ho-Kus may authorize the possession or consumption of alcoholic beverages in any designated park or other public place under its jurisdiction at the designated time or times in connection with a special event which shall have been authorized by a resolution of the Mayor and Council.

Section II Severability

If any section, sentence or any other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not effect, impair, or invalidate the remainder of this Ordinance but shall be confined in its effect to the section, sentence or other part of this Ordinance directly involved in the controversy which such judgment shall be rendered.

Section III Inconsistent Ordinances Repealed.

All ordinances or parts or ordinances which are inconsistent with the provisions of ordinance are hereby repealed, but only to the extent of such inconsistencies.

Section IV Effective Date.

This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Borough of Ho-Ho-Kus
County of Bergen
Mayor and Council Work/Public Meeting Minutes
August 22, 2023 7:00 p.m.

PUBLIC HEARING

Mayor Randall opened the meeting to the public. He stated this is the time and place for the public hearing on Ordinance #2023-88 and all persons who wishes to be heard, please state your name before making your statement. Seeing none, Mayor Randall closed the meeting to the public.

A motion was offered by Councilman Crossley and seconded by Councilwoman Moran to adopted Ordinance #2023-86. Motion carried on a roll call vote, all present voted "Aye" with the exception of Councilman Policastro who abstained.

INTRODUCTION OF ORDINANCES

CONSENT RESOLUTIONS (23-99 thru 23-104)

All Items listed were considered to be routine and non-controversial by the Mayor and Council and were approved by one motion.

Resolution #23-99

A Resolution - Payment of bills – August

WHEREAS, claims have been submitted to the Borough of Ho-Ho-Kus in the amount of \$3,385,480.40; and WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Mayor and Council; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Ho-Ho-Kus and that the claims specified on the schedule attached hereto, following examination and approval by the Mayor and Council, be paid and checks issued accordingly; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that the claims totaling \$3,385,480.40; be approved and ratified respectively

BILL LIST:

22-01715	11/01/22	02567	EAST COAST EMERGENCY LIGHTING LIGHT BAR FOR ENGINE 731	Open	8,613.90
22-01942	12/13/22	03518	MOTOROLA SOLUTIONS * APX8500 ALL BAND RADIO-AMBUL.	Open	8,386.25
23-00813	05/30/23	02567	EAST COAST EMERGENCY LIGHTING LIGHTS/ACCESSORIES - CAPT VEH.	Open	9,531.52
23-00849	06/08/23	02527	HORIZON ENTERTAINMENT & ATTRAC DJ FOR MOVIE NIGHT 9/8/23	Open	450.00
23-00964	06/20/23	03498	CLIFFHANGER PRODUCTIONS, INC.* MOVIE NIGHT EVENT	Open	2,000.00
23-01034	06/29/23	00056	TYCO ANIMAL CONTROL SERVICES ANIMAL CONTROL SVC July 2023	Open	620.00
23-01037	06/29/23	02686	ONE CALL CONCEPTS ONE CALL MESSAGES - JULY 2023	Open	64.35
23-01085	07/10/23	03552	RENAISSANCE PAINTING & DESIGN REPAIRS TO HHK BORO SIGNS	Open	3,000.00
23-01093	07/11/23	03552	RENAISSANCE PAINTING & DESIGN NEW GOLD LEAF ON BORO CLOCK	Open	750.00
23-01105	07/12/23	03341	HARD ROCK HOTEL & CASINO HOTEL RES.-NJLM NOV CONFERENCE	Open	2,352.00
23-01154	07/19/23	01966	BORGATA HOTEL CASINO AND SPA HOTEL-NOV.2023 NJ LEAGUE CONF.	Open	3,705.00
23-01164	07/24/23	02339	ZUIDEMA PORTABLE TOILETS 1 MO PORT TOILET N. FIELD 7/5	Open	145.00
23-01165	07/24/23	00157	TREASURER - STATE OF NJ AIR QUALITY PERMIT-WELL #5	Open	1,370.00
23-01167	07/25/23	03099	SADDLE RIVER TOURS 3 BUS TRIPS - JR POL ACADEMY	Open	2,450.00
23-01168	07/25/23	01571	BOROUGH OF MIDLAND PARK ANNUAL BLDING DEPT SOFTWARE	Open	13,075.00
23-01169	07/25/23	03358	ARCARI & IOVINO ARCHITECTS LIBRARY FEASIBILITY 5/1-6/30	Open	5,445.00
23-01170	07/25/23	02380	I.D.M. MEDICAL GAS CO REFILL 2 OXYGEN D CYL-AMBULANC	Open	68.26
23-01171	07/25/23	01051	V.E. RALPH & SON FIRST AID SUPPLIES-AMBULANCE	Open	1,091.70
23-01172	07/25/23	03557	BRAEN SUPPLY YELLOW MASON SAND - WATER DEPT	Open	376.90
23-01175	07/25/23	00030	HO-HO-KUS BOARD OF EDUCATION SCHOOL TAX - MONTH OF AUG	Open	1,580,275.60
23-01177	07/25/23	00209	WORTH PINKHAM MEMORIAL LIBRARY TRANSFER Q3 2023 OPER CASH	Open	61,260.75
23-01178	07/26/23	03360	TARGET SOLUTIONS LEARNING GUARDIAN TRACKING SYST-POLICE	Open	2,761.00
23-01179	07/26/23	01051	V.E. RALPH & SON 2 DEFIBRILATORS AND CASES-FIRE	Open	2,566.40
23-01180	07/26/23	02478	QUENCH USA 8/1-10/31 WATER COOLER MAINT.	Open	100.95
23-01181	07/26/23	03298	PASCACK DATA SERVICES, INC MS OFFICE LICENSE TO 6/30	Open	370.94

Borough of Ho-Ho-Kus
County of Bergen
Mayor and Council Work/Public Meeting Minutes
August 22, 2023 7:00 p.m.

23-01182	07/28/23	00374	NJ DIV OF ALCOHOL BEV CONTROL	LIQUOR LICENSE RENEWAL 2023-24	Open	12.00
23-01183	07/28/23	00144	BORO OF H-H-K PAYROLL ACCT	DCRP - JULY 2023	Open	132.83
23-01184	07/28/23	00144	BORO OF H-H-K PAYROLL ACCT	CURRENT SOCIAL SECURITY - JULY	Open	13,175.46
23-01185	07/28/23	00144	BORO OF H-H-K PAYROLL ACCT	WATER DPT SOCIAL SECURITY-JULY	Open	1,174.75
23-01186	07/28/23	00144	BORO OF H-H-K PAYROLL ACCT	SOL WASTE SOCIAL SECURITY-JULY	Open	923.62
23-01187	07/28/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 7/31	Open	173,682.71
23-01188	07/28/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 7/31	Open	7,817.99
23-01189	07/28/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-SWASTE 1/2 MNTH 7/31	Open	6,453.27
23-01191	07/31/23	00610	NJ DEPT OF HEALTH	7/1-7/31 DOG LIC #426-428	Open	2.40
23-01192	07/31/23	03529	SCHWANEWEDE/HALS & VINCE	ENG SITE PL REV-6 SADDLE RIDGE	Open	400.00
23-01193	07/31/23	03140	SKY ZONE INDOOR TRAMPOLINE PK.	FACILITY USE-JR POL ACAD-FINAL	Open	990.75
23-01194	07/31/23	02100	MOSCA, M	REIMB FOR CAKE-JR POL ACADEMY	Open	81.94
23-01195	07/31/23	02899	OFFICE CONCEPTS GROUP	OFFICE SUPPLIES - DPW	Open	161.94
23-01196	08/01/23	00105	P S E & G	JUNE/JULY GAS/ELECT. - CURRENT	Open	7,605.28
23-01197	08/01/23	00105	P S E & G	JUN/JUL GAS/ELECT. - WATER DEPT	Open	11,755.93
23-01198	08/01/23	03159	BOSWELL ENGINEERING. INC.	WATER TREATMENT SYSTEM DESIGN	Open	100,158.35
23-01199	08/01/23	02892	TRUGREEN	VEGETATION CONTRL-7/26 N FIELD	Open	314.17
23-01201	08/01/23	02425	MCAA OF NJ	COURT SEMINARS-NJLM CONVENTION	Open	120.00
23-01202	08/01/23	03529	SCHWANEWEDE/HALS & VINCE	ENG. -ROAD OPENING- 977 WSRR	Open	250.00
23-01203	08/01/23	03529	SCHWANEWEDE/HALS & VINCE	ENG ROAD OPENING-11 POWDERHORN	Open	250.00
23-01204	08/01/23	02899	OFFICE CONCEPTS GROUP	OFFICE SUPPLIES - POLICE DEPT	Open	49.73
23-01205	08/01/23	03298	PASCACK DATA SERVICES, INC	COMPUTER SUPPORT 9/15-12/14	Open	6,750.00
23-01206	08/01/23	00157	TREASURER - STATE OF NJ	DEP-NJ SAFE DRINKING WATER FEE	Open	720.00
23-01207	08/01/23	03504	STONE TEK MASONRY SUPPLY LLC	BLUESTONE - BEAUTIFICATION	Open	1,685.58
23-01208	08/01/23	03118	REDICARE LLC	FIRST AID PREMIUM PACKAGE-DPW	Open	84.00
23-01209	08/01/23	03204	MONTAGUE TOOL & SUPPLY	PART FOR LAWN MOWER - DPW	Open	6.38
23-01210	08/01/23	00526	MK ENTERPRISES INC	REPAIR STEEL BENCH MOUNT. -DPW	Open	600.00
23-01212	08/01/23	02801	HARPER CONTROL SOLUTIONS, INC.	2 WATER AIR RELIEF VALVES-DPW	Open	2,445.00
23-01213	08/01/23	03319	AGRA ENVIRONMENTAL & LAB SVCS	4 COLIFORM SAMPLES - WATER DPT	Open	316.00
23-01214	08/01/23	00022	STONE INDUSTRIES, INC.	19 TONS CRUSHED STONE-WATER DP	Open	388.00
23-01215	08/01/23	03158	WM RECYCLE AMERICA	RECYCLING PICKUPS JUNE - DPW	Open	533.10
23-01216	08/01/23	03208	MONMOUTH TELECOM	TELECOM SERVICE - JULY/AUG	Open	800.16
23-01217	08/03/23	00070	STATE LINE FIRE & SAFETY INC	HURST TOOL REPAIR-FIRE DEPT	Open	344.15
23-01218	08/03/23	03363	MAGLOCLIN, INC.	INTELLIGENCE SHARING SYSTEM-PD	Open	200.00
23-01219	08/03/23	03239	AT&T MOBILITY	IPAD/CELL PHONE SV 6/12-7/11	Open	1,486.31
23-01220	08/03/23	03550	URBAN AUTO SPA II, LLC	CAR WASH - POL DEPT	Open	27.00
23-01221	08/03/23	02283	DRAEGER, INC.	ALCO TEST - POL DEPT.	Open	340.20
23-01222	08/03/23	03527	BOTTA ANGELI, L.L.C.	PROF SVCS PROSECUTOR - AUGUST	Open	916.66
23-01223	08/03/23	03364	WEBB INSTITUTE	DONATION - MEMORY DAVID RODGER	Open	100.00
23-01224	08/03/23	03183	HERVE, JOAN	REIMBURSE EYE WEAR - 2023	Open	167.00
23-01225	08/03/23	02711	OPTIMUM *	OPTIMUM SVC BORO HL 8/1-8/31	Open	29.95
23-01226	08/03/23	00293	STATE OF NEW JERSEY	CATASTROPHIC ILLNESS ASSESSMNT	Open	196.50
23-01227	08/04/23	02331	WISS & BOUREGY P.C.	BORO ATTORNEY LEGAL SVCS- JULY	Open	1,825.00
23-01228	08/04/23	02331	WISS & BOUREGY P.C.	LEGAL SVCS RE: FIRE DPT MATTER	Open	3,062.50
23-01229	08/04/23	02331	WISS & BOUREGY P.C.	LEGAL SVCS RE: OPRA - JULY	Open	775.00
23-01230	08/04/23	02331	WISS & BOUREGY P.C.	LEGAL SVCS RE:TAX APPEALS-JULY	Open	487.50
23-01231	08/04/23	03250	CLIFFHANGER PRODUCTIONS, INC.	HHK DAY-FINAL CONTRACT AMOUNT	Open	20,000.00
23-01232	08/04/23	00106	M G L PRINTING SOLUTIONS	TRAIN STATION PARKING PERMITS	Open	464.00
23-01233	08/04/23	02590	AMERICAN WEAR, INC.	JULY 2023 UNIFORMS - ROADS 2/3	Open	192.35
23-01234	08/04/23	02590	AMERICAN WEAR, INC.	JULY 2022 UNIFORMS - WATER 1/3	Open	96.17
23-01235	08/07/23	00022	STONE INDUSTRIES, INC.	FILLIN ASPHALT - WATER DEPT	Open	475.00
23-01236	08/07/23	02899	OFFICE CONCEPTS GROUP	UPS BATTERY BACKUP - DPW	Open	391.50
23-01237	08/07/23	00001	HOME HARDWARE	JULY DPW PURCHASES	Open	616.68

Borough of Ho-Ho-Kus
County of Bergen
Mayor and Council Work/Public Meeting Minutes
August 22, 2023 7:00 p.m.

23-01238	08/07/23	00001	HOME HARDWARE	JULY WATER DEPT PURCHASES	Open	94.01
23-01239	08/07/23	03261	KONICA MINOLTA BUS. SOLUTIONS	POLICE COPIER-COPIES 7/4-8/3	Open	47.74
23-01240	08/07/23	00144	BORO OF H-H-K PAYROLL ACCT	MEDICAL/PRESCRIPT/DENTAL - AUG	Open	87,851.36
23-01241	08/07/23	00372	REGIONAL COMMUNICATIONS INC	ADD CHANNELS TO RADIOS-AMBULAN	Open	90.00
23-01242	08/08/23	03159	BOSWELL ENGINEERING. INC.	WATER TREATMENT IMPROVEMENTS	Open	71,943.58
23-01243	08/08/23	03555	JEV CONSTRUCTION	WATER TREATMENT SYST. IMPROVMN	Open	602,488.22
23-01244	08/08/23	03192	PIAZZA & ASSOCIATES, INC.	COAH CONSULTING - AUG ADMIN	Open	100.00
23-01245	08/08/23	01607	BURGIS ASSOCIATES, INC.	HAZARD VULNERABILTY STUDY-JULY	Open	1,232.50
23-01246	08/09/23	00712	CLIFFSIDE BODY CORPORATION	TRUCK BED REPLACEMENT - STORM	Open	9,963.00
23-01248	08/09/23	03529	SCHWANEWEDE/HALS & VINCE	ENG SITE PLAN-17 POWDERHORN	Open	250.00
23-01249	08/09/23	02671	SUBURBAN DISPOSAL INC.	SOLID WASTE/RECYCLING JUL 2023	Open	72,044.05
23-01250	08/09/23	03291	TMDE CALLIBRATION LABS, INC.	TUNUNG FORK CALIBRATION-POL DP	Open	211.00
23-01251	08/09/23	03004	WYCKOFF WASH	JULY CAR WASHES-POL DEPT	Open	11.00
23-01252	08/09/23	01432	HENRY'S PLUMBING	PART FOR WELL HOUSE #2-WATER D	Open	264.05
23-01253	08/09/23	00008	AIRGAS USA, LLC.	RENEW CYLINDER LEASE 9/1-8/31	Open	796.91
23-01254	08/09/23	02965	CORE & MAIN LP	CHLOR REAG PDWDR PILLOWS-WATER	Open	97.19
23-01255	08/09/23	01088	DEPOSITORY TRUST COMPANY	BOND INTEREST PAYMENT - 8/15	Open	49,187.50
23-01256	08/10/23	02428	FBI-LEEDA	ELI TRAINING CLASS - POLICE	Open	795.00
23-01257	08/10/23	02283	DRAEGER, INC.	MOUTHPIECES-ALCOHOL TEST-PD	Open	70.00
23-01258	08/10/23	00012	PROSTOCK MIDLAND	V-BELTS FOR A/C - VEH. MAINT.	Open	79.80
23-01259	08/10/23	03358	ARCARI & IOVINO ARCHITECTS	LIBRARY FEASIBILITY 7/1-7/31	Open	2,055.00
23-01260	08/10/23	02331	WISS & BOUREGY P.C.	BORO ATTY RETAINER - 3RD QTR	Open	3,000.00
23-01262	08/10/23	02484	RACHLES/MICHELE'S OIL CO.	966 GALS DIESEL DEL 7/14	Open	3,162.73
23-01263	08/10/23	02484	RACHLES/MICHELE'S OIL CO.	548 GALS GAS DELIVERED 7/20	Open	1,511.11
23-01264	08/10/23	02484	RACHLES/MICHELE'S OIL CO.	2500 GALS GAS DELIVERED 7/21	Open	6,951.81
23-01265	08/10/23	00022	STONE INDUSTRIES, INC.	1.5 TONS TOP ASPHALT - DPW	Open	128.19
23-01266	08/11/23	03499	HACKENSACK MERIDIAN WORKS	5 CROSSING GUARD MEDICAL EXAMS	Open	1,750.00
23-01267	08/11/23	02892	TRUGREEN	LAWN SERVICE 8/4 - NORTH FIELD	Open	527.17
23-01268	08/11/23	01457	A-VAN ELECTRICAL SUPPLY INC	ELECTRICAL SUPPLIES - DPW	Open	50.14
23-01269	08/11/23	00329	RG GROUP	HYDRAULIC HOSE - DPW	Open	130.43
23-01270	08/14/23	01779	OUTSTANDING SERVICE	CHECK TANKS/BIOCIDES TREATMENT	Open	182.90
23-01271	08/14/23	03048	QUALITY AUTOMALL	LAMP ASSEMBLIES-VEH. MAINT	Open	377.36
23-01272	08/14/23	00359	EDMUNDS GOVTECH	REGULAR 2 PART TAX BILLS-23/24	Open	414.99
23-01273	08/14/23	00555	P S E & G*	ELECT. SVC-EASTGATE 7/12-8/9	Open	61.71
23-01274	08/14/23	00821	AT&T	JULY 2023 FAX/LONG DISTANCE	Open	94.15
23-01275	08/14/23	00936	PATTMAN, JEFFREY	REIMB FOR WORK BOOTS-DPW	Open	300.00
23-01276	08/14/23	00232	SITEONE LANDSCAPE SUPPLY	GRAVEL/EDGING/BARRIER-HHK BEAU	Open	185.32
23-01277	08/14/23	00233	ROHSLERS ALLENDALE NURSERY	HYDRANGEAS- HHK BEAUTIFICATION	Open	175.96
23-01278	08/14/23	00233	ROHSLERS ALLENDALE NURSERY	TOPSOIL/SOD/HYDRANGEA-HHK BEAU	Open	177.39
23-01279	08/14/23	02994	BERGEN BRICK STONE & TILE	960 PAVERS -HHK BEAUTIFICATION	Open	1,680.00
23-01280	08/14/23	01919	ULINE	SOAP AND TRASH LINERS - DPW	Open	276.70
23-01281	08/14/23	03497	TREETOP PRODUCTS, INC.	3 BENCH BRONZE PLAQUES	Open	788.57
23-01283	08/14/23	00038	VERIZON	WATER DEPT PHONES JULY/AUG	Open	86.68
23-01284	08/14/23	00038	VERIZON	BORO DEPTS. PHONES - JULY/AUG	Open	362.53
23-01286	08/15/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 8/15	Open	185,543.18
23-01287	08/15/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 8/15	Open	7,817.69
23-01288	08/15/23	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-S WASTE 1/2 MNTH 8/15	Open	4,929.92
23-01290	08/15/23	00255	NORTH JERSEY MEDIA GROUP	BORO LEGAL ADS - JULY	Open	276.74
23-01291	08/15/23	00255	NORTH JERSEY MEDIA GROUP	PLAN & ZONE BDS LEGAL ADS-JULY	Open	20.46
23-01292	08/15/23	00255	NORTH JERSEY MEDIA GROUP	NOT OF DETERMINATIONS-ZBA JULY	Open	50.50
23-01293	08/15/23	03342	SPECTROTEL	INTERNET ACCESS OVER FIBER-AUG	Open	390.04
23-01294	08/15/23	03361	NDP CONSTRUCTION LLC	ROOFING/SIDING B HALL VOUCH #1	Open	142,492.00
23-01295	08/16/23	80231	TRI-COUNTY PROPERTY MAINT.	BI-WEEKLY GROOM/LINE N FIELD	Open	1,000.00

Borough of Ho-Ho-Kus
County of Bergen
Mayor and Council Work/Public Meeting Minutes
August 22, 2023 7:00 p.m.

23-01296	08/16/23	03267	ELIZABETH STEWART, LLC	ARBORIST SVCS JULY-SHADE TREE	Open	1,395.00
23-01297	08/16/23	02474	KONICA MINOLTA	BH MAINT. & COPIES 8/12-11/11	Open	794.96
23-01298	08/16/23	00032	NJ LEAGUE OF MUNICIPALITIES	NJLM CONFERENCE REGISTRATION	Open	860.00
23-01299	08/16/23	03529	SCHWANEWEDE/HALS & VINCE	ENG SITE PLAN REV-315 RACE TRK	Open	400.00
23-01300	08/16/23	02481	VICTORIA'S NURSERY	HYDRANGEAS- HHK BEAUTIFICATION	Open	37.50
23-01301	08/16/23	00041	BORO OF H-H-K CURRENT ACCT	PAYROLL ADJ. - WATER TO CURRENT	Open	19,989.15
23-01303	08/17/23	00012	PROSTOCK MIDLAND	OIL FILTERS - POL VEHICLES	Open	23.94
23-01304	08/17/23	02339	ZUIDEMA PORTABLE TOILETS	1 MO PORT TOILET N. FIELD 8/2	Open	145.00
23-01305	08/17/23	03228	HACKENSACK AUTOSPRING	FRONT ALIGNMENT - POL VEHICLE	Open	70.00
23-01306	08/17/23	00106	M G L PRINTING SOLUTIONS	ENVELOPES TAX/FINANCE	Open	1,154.00
23-01307	08/17/23	03128	P S E & G **	ELECT/GAS ORVIL CT 7/1-8/15	Open	499.88
23-01308	08/17/23	03537	P S E & G ****	ELECT/GAS CLIFF ST 7/15-8/14	Open	69.73
23-01309	08/17/23	03280	CLEANING WORLD, INC.	CLEANING SVC - AUGUST	Open	1,775.00
23-01310	08/17/23	03239	AT&T MOBILITY	IPAD/CELL PHONE SV 7/12-8/11	Open	1,998.79
23-01311	08/18/23	02703	NORTHEAST WATER TECHONOLGY	WATER LEAK SURVEY SVCS-3RD QTR	Open	6,426.63
23-01312	08/18/23	02484	RACHLES/MICHELE'S OIL CO.	966 GALS DIESEL DEL 8/4	Open	2,407.21

Resolution #23-100

A Resolution - HHK Security Camera – Memorandum of Understanding between BOE & HHK
WHEREAS, pursuant to P.L. 2017, c. 119, effective July 21, 2017, if at least one school building of a school district is equipped with video surveillance equipment that is capable of streaming live video wirelessly to a remote location, the Board of Education and local law enforcement must enter into a Memorandum of Understanding (“MOU”) which provides the authorities with the capacity to activate the equipment and view the live streaming video; and WHEREAS, a representative of the Ho-Ho-Kus Public School District Board of Education and the Ho-Ho-Kus Chief of Police have met and proposed the attached MOU to be entered into between the parties;
NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ho-Ho-Kus for good cause that it does hereby approve the attached MOU and hereby authorizes the Chief of Police to execute same on behalf of the Borough.

**Memorandum of Understanding
Between
The Ho-Ho-Kus Public School District Board of Education
and
The Borough of Ho-Ho-Kus**

This Memorandum of Understanding (hereinafter referred to as “Memorandum”) is made this 22 day of August, 2023, by and between the Board of Education of The Ho-Ho-Kus Public School District (hereinafter referred to as “Board”) and the Borough of Ho-Ho-Kus Police Department (hereinafter referred to as “Department”), (hereinafter collectively referred to as “the Parties”).

WHEREAS, a Uniform State Memorandum of Agreement between Education and Law Enforcement Officials exists in the State of New Jersey; and

WHEREAS, the Department is the designated local law enforcement agency for the Borough of Ho-Ho-Kus; and

WHEREAS, NJ P.L. 2017, c. 119, requires a Board of Education to enter into a separate Memorandum of Understanding with local law enforcement authorities if at least one of its school buildings is equipped with video surveillance equipment that is capable of streaming live video to a remote location; and

WHEREAS, video surveillance equipment that is capable of streaming live video to a remote location exists between the Board and the Department;

NOW, THEREFORE, IT IS HEREBY AGREED:

1. The Board reserves the express right to determine the placement of video surveillance equipment throughout the school district that is capable of providing live streaming video that may be accessed remotely by the Department.
2. The Department’s Chief of Police and the Board’s Chief School Administrator and/or their designee shall meet at least once annually to discuss a list of designated employees of the Department (hereinafter referred to as “designated employees”) who are authorized to view live streaming video of the Board at a remote location.

Borough of Ho-Ho-Kus
County of Bergen
Mayor and Council Work/Public Meeting Minutes
August 22, 2023 7:00 p.m.

- The designated list shall include each Department employee's name, contact information, position, rank, and supervisor's contact information. The designated list shall be attached herein by reference as "Attachment A."
3. The Parties agree that the designated employees of the Department as set forth in Attachment A shall be permitted to activate and view the live streaming video at a remote location under a video surveillance operation plan. The Chief School Administrator will be afforded the opportunity to offer specific concerns regarding the circumstances of any video surveillance, and will also be given the opportunity to make general or specific recommendations as to how to minimize the impact of the proposed surveillance on the education environment, personnel privacy, and the relationship between school authorities, the law enforcement community, and the student population. In developing a video surveillance operation plan, and throughout the course of operation, the Department will give due consideration to the concerns and recommendations offered by the Chief School Administrator. Furthermore, the Chief School Administrator will be advised the specific times of the school day, and times outside the school day, when the designated employees will have remote access to the live streamed video.
 4. The Parties agree that in order for the Department to ensure that remote location unauthorized access to live streaming video shall be prevented and detected, the Department shall take reasonable precautions to prevent unauthorized use and detection of same including, but not limited to, by providing training to the designated employees on an annual basis.
 5. In the event that designated employees of the Department record any live stream video footage, the Parties agree that only those designated employees shall be permitted to access the saved footage. Such access shall be limited to official business of the Department. The saved video will be kept strictly confidential and will not be divulged to any other person by the Department without the express approval of the County Prosecutor or, where appropriate, the NJ Attorney General or his/her designee.
 6. The Parties agree that if either the Board or the Department breach the terms of this Memorandum the other Party reserves the right to immediately terminate the live streaming video surveillance access of the Board to the Department.
 7. This Memorandum shall be effective from the date of execution through August 31, 2024.
 8. This Memorandum contains the entire agreement and understanding between the Parties.
 9. If a specific clause of this Memorandum is determined to be illegal or in violation of any Federal or State law, the remainder of the Memorandum shall not be affected by such ruling and shall remain in full force and effect.
 10. The Parties shall be bound by the terms and conditions of this Memorandum.
 11. The Parties have entered into this Memorandum in accordance with the requirements of N.J.P.L. 2017, c. 119.

IN WITNESS THEREOF, the Parties hereunder set their hands and seals to this Memorandum of Understanding effective on the 22 day of August, 2023.

Resolution #23-101

A Resolution - Authorize Street Closure Saddle Brook Dr. – Block Party

WHEREAS, the Borough of Ho Ho-Kus has received a request for a street closure from resident Chris Clasen; and

WHEREAS, Mr. Clasen is requesting that Saddle Brook Drive be closed from on September 17th, 2023 from 3:30pm – 8:30pm with a rain date of September 24th;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the request for the street closure is approved.

Resolution #23-102

A Resolution - Authorize Street Closure Addison Place – Block Party

WHEREAS, the Borough of Ho Ho-Kus has received a request for a street closure from resident Annabelle Petriella; and

WHEREAS, Ms. Petriella is requesting that Addison Place closed from on September 24, 2023 from 3:00pm – 6:00pm with a rain date of October 1st;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the request for the street closure is approved.

Borough of Ho-Ho-Kus
County of Bergen
Mayor and Council Work/Public Meeting Minutes
August 22, 2023 7:00 p.m.

Resolution #23-103

A Resolution – Forgiveness of Solid Waste Bills – 3rd qtr.

WHEREAS, 58 Jacquelin Ave, 2 Pitcairn Ave, 109 Arbor Dr, 849 Wickham Way, and 12 Powderhorn Rd, which are lots under construction; and

WHEREAS, the above residential structures and lots will be credited accordingly and then will be reviewed for the balance.

NOW THEREFORE, be it resolved that the bills in question be cancelled.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be sent to the Water & Solid Waste Registrar.

Resolution #23-104

A Resolution – Suspension of Enforcement of Ordinance 38-1 for “Mutual Aid Event”

WHEREAS, the Borough of Ho-Ho-Kus has previously adopted Section 38-1 of the Code of the Borough of Ho-Ho-Kus which prohibits the consumption or possession of opened alcoholic beverage containers within the Borough’s municipal limits; and

WHEREAS, under Section 38-1(b) the Governing Body may authorize the possession or consumption of alcoholic beverages in any designated park or other public place under its jurisdiction at the designated time or times in connection with a special event which shall have been authorized by a resolution of the Mayor and Council; and

WHEREAS, the Borough wishes to permit alcohol at its Fire House on **September 6, 2023** and wishes to permit the consumption and possession of alcoholic beverages from open containers within certain geographic and consumption limits; and

WHEREAS, the Borough of Ho-Ho-Kus also wishes to continue to prohibit public intoxication or the consumption of alcohol by minors;

NOW THEREFORE BE IT RESOLVED by the Governing Body that the consumption and possession of alcohol from open containers shall be permitted at a mutual aid event on **September 6, 2023** only, and that the provisions of Section 38-1 are hereby suspended at the above date and times, subject to the conditions below:

- The Fire Department and its Mutual Aid invitees, who shall be personally involved in the event, are permitted to use the Fire House and Council Chambers for their business, but no alcohol shall be permitted in the Council Chambers or Borough Hall, other than the second floor of the Fire House. Alcohol use is permitted indoors at the Fire House (second floor) only. No guests shall consume alcohol other than such participants.

- No hard liquor can be served and alcohol shall be limited to two (2) beers or wine only per member.
- Beer shall be in 12 oz. bottles/cans only - no draft beer shall be served.
- At least 1 elected and in good standing HHKFD Officer shall certify to the Borough Administrator, in writing, prior to the event that he or she shall be responsible for enforcing the alcohol limits in this Resolution and such person must be present for the duration of the event. Such person shall also be responsible for making sure no public intoxication or serving of visibly intoxicated individuals occurs.

- The elected HHKFD Officers - present or not - are responsible for the function and all attendees while on premises, and shall establish rules to ensure compliance with this Resolution.

- The use of and consumption of alcohol shall be from 8 pm-11pm only.

- If the function ends earlier, all beer/wine consumption shall end if the last HHKFD Officer leaves the building if before 11pm.

BE IT FURTHER RESOLVED, that nothing herein shall be construed to permit any individual from being in a state of public intoxication, or to permit the consumption of alcohol by minors under the age of 21;

BE IT FURTHER RESOLVED that the Borough Police Department is authorized to take all steps to implement this Resolution

A motion was offered by Council President Troast and seconded by Councilman Crossley to approve Resolutions #23-99 thru #23-104. Motion carried on a roll call vote – All present voting “Aye”.

LIAISON REPORTS

Recreation – Councilman Iannelli reported movie night is scheduled for Friday, September 8th followed by Ho-Ho-Kus Day which is Saturday September 9th.

Library – Summer recess, no report

Board of Education – Councilman Policastro reported the 2023/24 School year begins on Wednesday, September 6th. Next BOE meeting is scheduled for September 19th.

Ambulance Corps – no report

Shade Tree/Beautification – Councilman Crossley reported roof & siding is completed at borough hall. Next week power washing will be done, with the painting of the building to follow. New paving was done in front of Garbo's to the corner along with new planters on sycamore. Lastly, Councilman Crossley stated he spoke with a member of the Garden Club who asked if the Council would consider putting a vegetable garden on one of the properties that the borough owns which would they would donate to Hungry Harvest or other organizations. More information to follow.

Fire Department - no report

Chamber of Commerce – no report

Police - Captain McBain reported busy month for traffic stop tickets, crime has been down. Two weeks away from implementing the Gardina Tracker, which will keep track of all officers on a day to day basis good & bad situations which would help with future promotions.

DPW – no report

10 Orvil Court Improvements – Councilman Policastro reported the next committee meeting is August 25th. The Committee is finalizing the feasibility study and will refer the findings & recommendations to the Mayor & Council in September.

CLOSED SESSION - On a motion by Councilman Crossley, seconded by Councilman Iannelli, the Mayor and Council approved entering into Executive Session closed to the public. Motion Carried by voice vote – all present voting “Aye”.

A Resolution - providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act. NJSA 10:4-12

Whereas, the Borough Council of the Borough of Ho-Ho-Kus is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6; and

Whereas, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by resolution; and

Whereas, it is necessary for the Borough Council of the Borough of Ho-Ho-Kus to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12 (b) as follows:

7-Pending or anticipated litigation

8-Matters involving Employment

Now therefore, be it resolved by the Borough Council of the Borough of Ho-Ho-Kus assembled in public session on August 22, 2023 that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above.

Closed Session began at 7:29 p.m. and ended at 8:18 p.m.

ADJOURNMENT

On a motion by Councilman Crossley, seconded by Councilman Iannelli, the meeting was adjourned at 8:18 p.m. Motion Carried by voice vote – all present voting “Aye”.

Respectfully submitted,
Joan Herve RMC/CMR
Borough Clerk